

City of Cayce South Carolina



Annual Budget For Fiscal Year Ending June 30, 2024

Artist credit: Ija Charles "Cayce Wonders"





City of Cayce, South Carolina

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City of Cayce South Carolina

Principal Officials

MAYOR

Elise Partin

MAYOR PRO-TEM

James E. Jenkins

COUNCIL MEMBERS

Phil Carter

Tim James

Hunter Sox

CITY ADMINISTRATION

Tracy Hegler, AICP, City Manager

James E. Crosland, Deputy City Manager

Carl M. Conley, Assistant City Manager

CITY MANAGEMENT TEAM

Chief Chris Cowan, Police

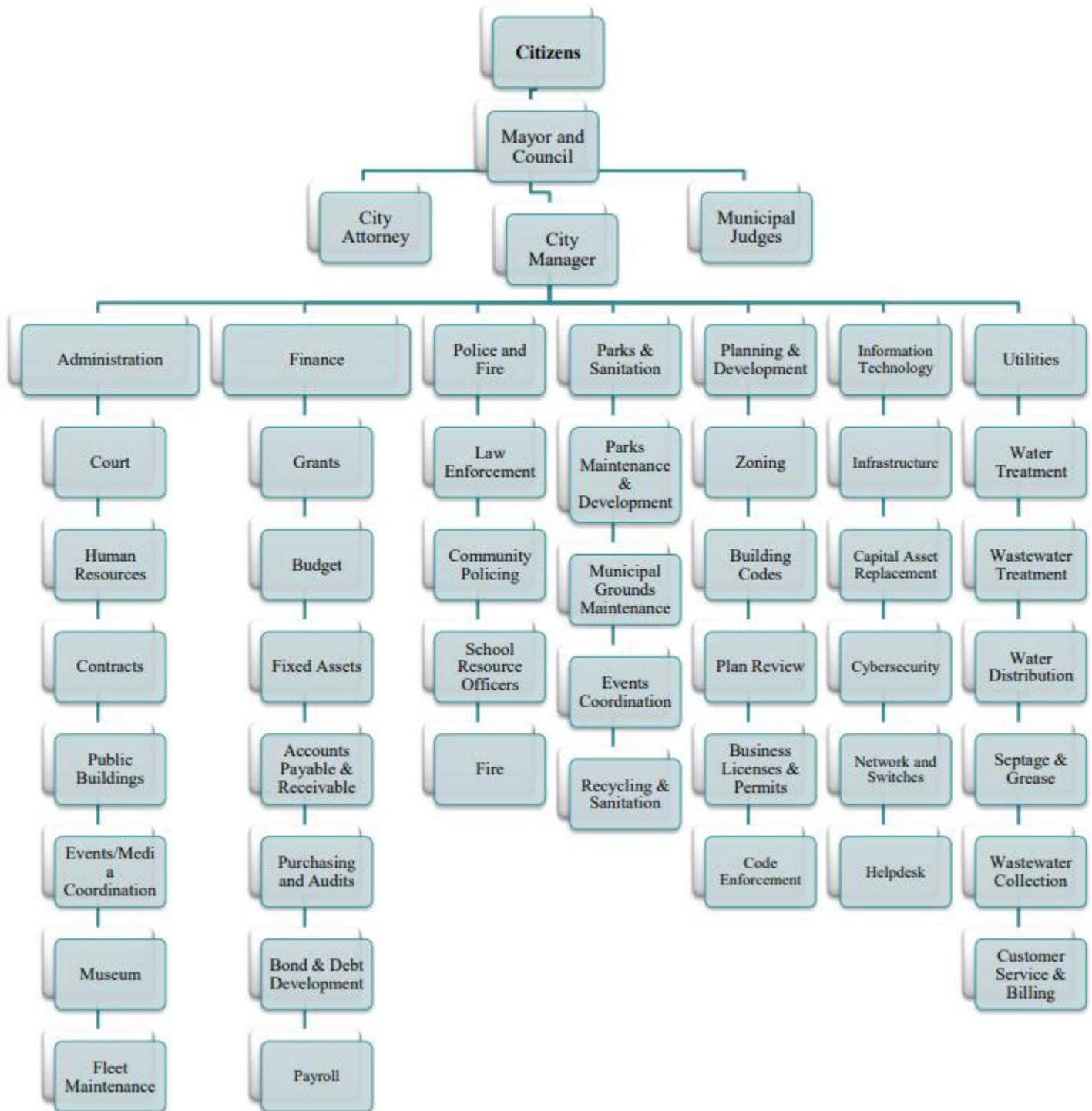
Chief Steven Bullard, Fire

Kelly McMullen, CGFO, City Treasurer

Mendy Corder, City Clerk

Betsy Catchings, Utilities Director

City of Cayce Organization Chart



The City of Cayce prides itself on being diligent and transparent when using public funds for the operations of our City. Further, we strive to provide the very best services with very little impact to our citizens. Despite the high increase in cost of living and continued growth in expenses, the proposed FY24 budget does NOT include a recommended tax increase or increase in sewer or water rates. It does propose a \$2.00/month increase in sanitation fees - if passed, this would bring the cost to \$15.50 per month, lower than neighboring providers

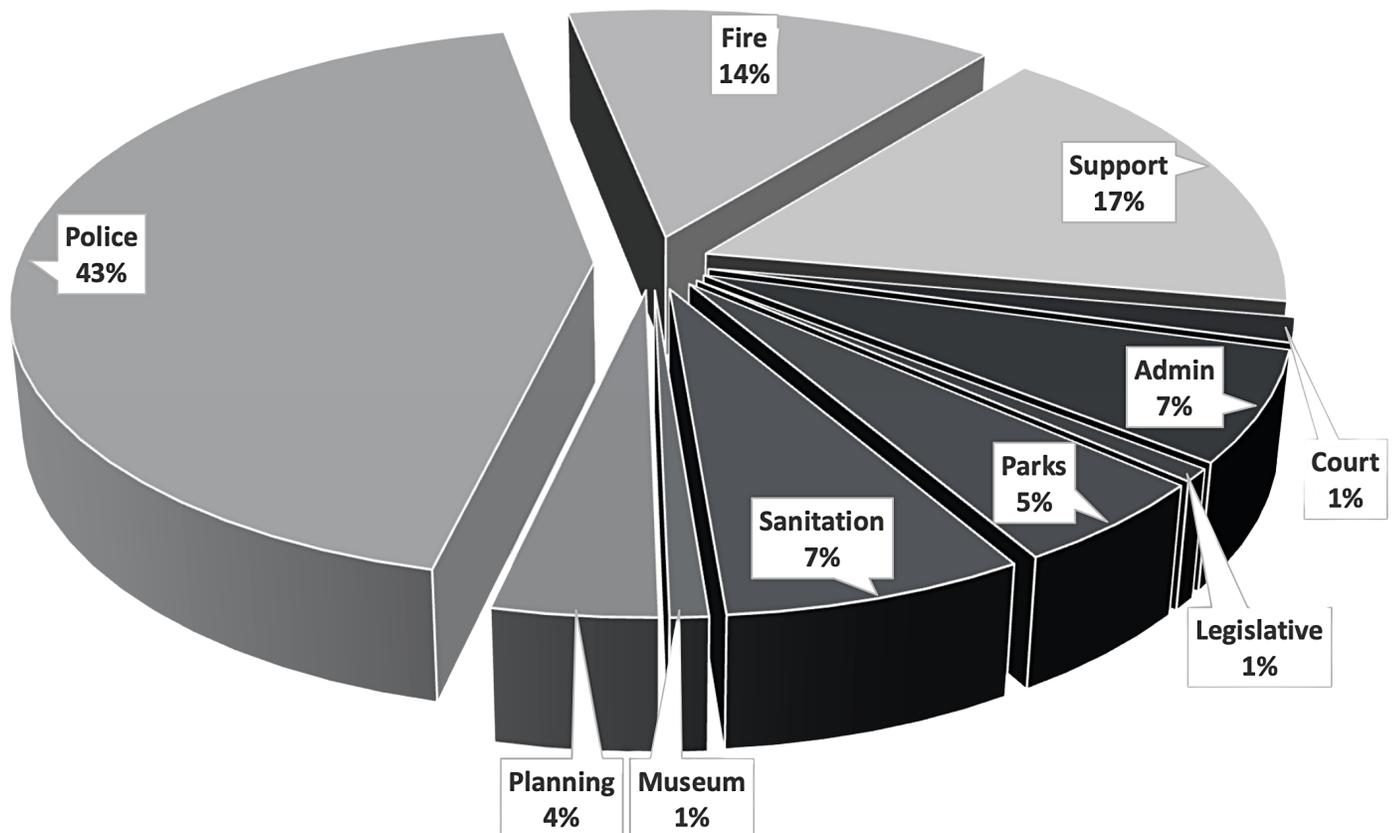
General Fund Revenue

primarily comes from four sources:

- Property Taxes
- Business Licenses
- Hospitality Taxes
- Grants

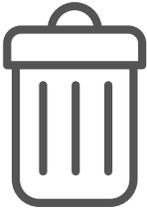
General Fund Expenditures

The City of Cayce's General Fund expenditures for the coming FY is projected to be *\$19,731,716. Below is a graph of how funds are allocated by City Department.



*\$2.25 million of the projected increase in the total expenditures is thanks to grants that were applied for and procured by our Cayce city staff.

Your City Government Working for You!



5,000 Tons

of household waste picked up by our Sanitation Department with 2 new, shiny trucks



6 Parks

and the City's portion of 20+ miles of Riverwalk and Trails are maintained by our Parks Department



1.1 Billion

gallons of fresh water is processed and provided to our Cayce water customers

Additional FY 22-23 Funding Accomplishments

- Increased our Insurance Services Office (ISO) Fire rating from a 3 to a 2, which is used to calculate your property insurance rate.
- Average Response Time: Fire Department = 5 Minutes and the Police Department = 4 Minutes
- Secured a number of grants, including one for \$10 Million to address stormwater drainage
- Cayce Staffer Named the SC Water Treatment Plant Operator of the Year
- New Wayfinding Signage for the Cayce Riverwalk
- Sidewalk Improvements Near Frink and State Streets
- Secured a grant to conduct the Historic African American Cemetery Identification Project with the Cayce Historical Museum
- Created the Cayce Community Tool Shed Initiative so citizens can check out tools
- Cayce Police responded to 11,700 calls for service; 2,100 of them were in Cayce communities to specifically address speeding
- Introduced our K-9 Therapy Dog, Hudson, for use in Cayce schools; and raised \$52,000 for Steel Paws to support K9 programs across the Midlands
- Purchased a state-of-the-art Street Sweeper
- Fully funded technology and safety upgrades for the police and fire departments
- Permitted 92 new in-city businesses and \$21.6M in commercial business value (both of which doubled over prior year)
- Design of the 12,000 Year History Park progressed
- 5,468 cases adjudicated by the Municipal Court (mainly traffic safety and code enforcement)

A True Full-Service City

We're the ONLY full-service City in Lexington County.

Water Treatment Plant
Wastewater Treatment Plant
586+ acres of City Property
Riverwalk, Parks and Trails
Cayce Historical Museum
Sanitation & Recycling
Police, Fire, & Dispatch
Animal Services
Yard & White Goods Pick-Up

Actual Cayce Property Tax Bill

Taxing Agency	2022 Millage	2022 Taxes
SCHOOL		
School 2 Operations	162.900	1,169.62
School Tax Credit	0.000	0.00
School 2 Bonds	79.500	570.81
Subtotal School	242.400	1,740.43
Percent Of Total Bill	61.35%	
COUNTY		
County Ordinary	24.557	176.32
Law Enforcement	33.593	241.20
Indigent Care	0.479	3.44
Library Operations	5.919	42.50
Solid Waste	7.544	54.17
County Notes & Bonds	2.500	17.95
Library Bonds	0.000	0.00
Subtotal County	74.592	535.58
Percent Of Total Bill	18.88%	
AGENCY		
Rec & Aging Comm Ops	11.728	84.21
Rec & Aging Comm Bonds	3.330	23.91
Midland Tech Operation	2.833	20.31
Midland Tech Capital	1.339	
Riverbank Park Bonds	0.800	
Riverbank Park Oper.	0.000	0.00
Mental Health	0.000	0.00
Subtotal Agency	20.030	143.81
Percent Of Total Bill	5.07%	
MUNICIPAL		
City Of Cayce	58.100	\$417.16
Cayce Budget Deficiency	0.000	0.00
Subtotal Municipal	58.100	\$417.16
Percent Of Total Bill	14.70%	
BILLING TOTALS	395.122	\$2,836.98

What Goes to the City?

This is the actual property tax bill for a home valued at \$180,000 in Cayce. The portion of your property tax payment that comes to the City of Cayce represents ONLY 14.7% (\$417.16 in this example) of the entire total bill.

Our staff always works hard to continue providing friendly, cost-effective, innovative and exceptional services. We are grateful for our team, our Cayce businesses and each of our Cayce residents! Please reach out to us if we can be of assistance at 803-796-9020.



General Description

The City of Cayce was incorporated in 1914 and is located along the Congaree River in Lexington and Richland counties. The city is located in the central part of the state, one of the top growth areas of South Carolina.

The City of Cayce currently occupies a land area of 17 square miles and serves a population of 13,781 as of June 30, 2022. The City of Cayce is empowered to levy a property tax on both real and personal properties located within its boundaries. The City also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when the City Council deems appropriate.

The City of Cayce operates under a council-manager form of government. Policy-making and legislative authority are vested with the City Council comprised of a mayor and four council members. The city council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, hiring the city administrator, and selecting the independent auditor to audit the city's financial statements. The City Manager is responsible for carrying out the policies and ordinances of the city council, for overseeing the day-to-day operations of the government, and for appointing the heads of various departments. The council is elected on a non-partisan basis. Council members serve four-year staggered terms, with two council members elected every two years. The mayor is elected to serve a four-year term. All four council members are elected by district. The mayor is elected at large.

Council meetings are generally held at 6:00 p.m. on the first Tuesday and 5:00 p.m. on the third Wednesday of each month at Cayce City Hall, located at 1800 12th Street Extension. Meeting dates are subject to change due to schedule conflicts.

The annual budget serves as the foundation for the City's financial planning and control. The South Carolina General Statutes require all governmental units to adopt a balanced budget by July 1st of each year for all funds for which an annual budget is required. Activities of the General Fund, and the Water and Sewer Utility Fund are budgeted annually. Budget-to-actual comparisons are provided in this report for each governmental fund for which an appropriated budget has been adopted.

Education

According to the U.S. Census Bureau (American Community Survey 5-year Estimates 2021), estimated education attainments for residents of the City over the age of 25 in the year 2021 is set forth in the following table:

<u>No. of Years Completed</u>	<u>Number</u>	<u>Percentage</u>
Less than 9 th grade	189	2.1%
9 th to 12 th grade, no diploma	369	4.1%
High School graduates (includes equivalency)	2489	27.6%
Some college, or associate's degree	3095	34.3%
Bachelor's degree	1652	18.3%
Graduate or professional degree	1239	13.7%

Note: These statistical estimates contain margins of error averaging approximately 2.87%

The University of South Carolina, Midlands Technical College, and Columbia College, as well as several other colleges, are within easy commuter distance from Cayce. Cayce is also home to the state's first Chinese Immersion Elementary School, East Point Academy. They prepare students for academic and personal success through proficiency in English and Mandarin Chinese, math, science, and social studies while learning in an environment that promotes cultural sharing and understanding.

Transportation

The City is served by U.S. Highways 1 and 378, as well as several state highways. Interstates 20, 26, and 77 are easily accessible from the City.

The Midlands area of South Carolina, including Lexington County, is served by the Columbia Metropolitan Airport which is located approximately four miles from the City of Cayce and is within the city's municipal boundaries. Airlines operating at the Columbia Metropolitan Airport include American Eagle, United Express, Delta, and Silver Air. Columbia Metropolitan Airport also serves as the southeastern hub for United Parcel Service. In 2022, the airport served nearly 1,064,000 passengers.

Medical Services

Cayce is within a 10-minute drive to two major hospitals, Lexington Medical Center and Prisma Health Baptist Hospital. Cayce also serves as home to a new 70,000 square foot Lexington Medical Center facility.

News Media

The Lexington County Chronicle, with a circulation of 6,500, is the area's local newspaper. It focuses on social, cultural, and historical features and is published weekly. In addition, The State newspaper published in nearby Columbia is daily with large statewide circulation.

Television news and other programming are provided by several stations in Columbia, including ABC affiliate WOLO-TV, Fox affiliate WACH-TV, PBS affiliate South Carolina ETV, NBC affiliate WIS-TV, and CBS affiliate WLTX-TV, among others. Cable and satellite television is provided in the Town by several competing providers. There are many radio stations in the Lexington and Columbia area, providing a wide variety of listening choices.

Recreational and Cultural Facilities

The City of Cayce and its neighbors, the Cities of West Columbia and Columbia, have built a regional park system along the banks of the Congaree River. The portion located in the City is known as the Cayce Riverwalk Park and it is part of the Three Rivers Greenway project. The Riverwalk Park is located from the border of the City of West Columbia to the Timmerman Trail that connects to the Lexington County Recreation and Aging Commission Tennis Center next to I-77. This is a joint effort among several agencies.

The Congaree River has always played a dominant role of strategic importance in Cayce's development from the early days when barge and boat traffic from the low country were a part of everyday commerce on the river. Cayce became an outpost for this trade. Spanning 12 miles, the Cayce Riverwalk Park includes a public nature park along the river with amenities such as lighted boardwalks and concrete walkways, picnic shelters, park benches, and river over-looks with magnificent views of the Columbia skyline. Development on both sides of the river is a driving force in the continuing economic development of the City of Cayce.

In December 2019 Steel Hands Brewery opened. This is an on-premises brewery and restaurant that manufactures their own brand of beer to sell to the public and to other commercial businesses within a several state region. Their continued production and sales are still growing rapidly. The City is also planning to develop a Visitors Center at the 12,000 Year History Park, which is being spurred by a \$1,000,000 investment from the State.

A partnership between the City of Cayce and the River Alliance, the 12,000 Year History Park is a unique historical site in Cayce, South Carolina, where the 1865 Civil War battle occurred and is also the location of the historical earthworks. Guided historical walking tours are offered on Saturdays in the spring and fall. Volunteer guides, all trained by the National Park Service, take you on a walk along this beautiful trail winding along with stories of the Battle of Congaree Creek, 18th Century Trade that was prominent here and Native American Lifeways. There are also special events throughout the year including Nature Days, Civil War Encampments and Lantern Tours.

The City of Cayce has established and is now developing a River Arts District to encourage an artist community and revitalize the historic downtown State Street area. The City of Cayce River Arts District, in the heart of historic Cayce, is a perfect hub and doorway to all things creative in our City! Enjoy art studios, the Riverwalk, craft beer, pottery classes, brunch + coffee and live music all on State Street. The City developed a storymap that allows citizens learn about how Cayce has transformed the River Arts District. Included in the storymap is also an interactive mapping feature that will guide you through the City and show you where to find all our art buildings, murals, signs, and sculptures. Click [here](#) to access the storymap.

The Cayce Historical Museum located in the Cayce Municipal Complex, provides a look back at the first European settlement in the South Carolina midlands through exhibits that the whole family can enjoy, including a replica trading post from the mid-1700s. The Cayce Historical Museum exhibits include an extensive Native American artifact collection of over 8,000 items, colonial and American Revolutionary War objects, Civil War objects, an exhibit on the locks on the Congaree River, and an exhibit on the famous Doolittle raiders of World War II who trained in the area before their historic mission. New exhibits coming in summer and fall of 2019 include an exhibit on the 1964 Cayce Dixie Youth World Series Champions and an exhibit on preserving food before refrigeration in our historic smokehouse structure. There is also a 1749 detached kitchen on the museum grounds that is open for special living history events and a railroad caboose and 1938 rail speeder.

The City also holds many events and festivals throughout the year. The City of Cayce Events Committee is preparing for the return of the Cayce Fall Fest on October 7, 2023! Admission will be free and the festival will take place at Granby Gardens Park (1800 12th Street, Cayce SC). This culturally diverse event will

have festivities to include live music, great food and drinks (including beer and wine), vendors, a free kid's area, and more!

The City of Cayce is thrilled to announce the date of the next Soiree on State, March 23, 2024. The City has partnered with the Avenues Neighborhood Association to combine the Cayce Festival of the Arts with Soiree on State. Soiree on State will include artists, a free kid's area with bounce courses, face painting and a balloon artist, food vendors, a variety of musicians and more for fun all afternoon long! Soiree on State will take place from 2:00 pm to 8:00 pm along State Street, from Poplar Avenue to Railroad Street.

Christmas in Cayce festivities will return in 2023. Beginning on November 30th and continuing through the end of the year, visitors can ride or stroll through Cayce City Hall grounds and enjoy the magic of thousands of twinkling lights and Christmas music. Christmas in Cayce is sponsored by several local partners, so all events are free!

November 30th – 46th Annual Tree Lighting Ceremony: Sponsored by the Woman's Club of Cayce, this beloved event is back! City Hall is lit with thousands of lights and Christmas displays, Santa and Mrs. Claus make an appearance, local school choirs and bands perform Christmas carols, hot chocolate and sweets are free for all and the Tree Lighting is magical. In addition, the Woman's Club is collecting canned goods and non-perishable food items as part of the 21st Annual Cayce Cares project, which benefits God's Helping Hands and the Scooter Scott Project.

December 1st – Carols Along the Riverwalk: Beginning at the N Avenue Entrance (201 N Avenue at the intersection of Axtell and N Avenue) of the Cayce Riverwalk, the sounds of the holidays flow through the trees during this reverse caroling event, where several local church choirs and musicians will be located throughout the first half mile of the Riverwalk. Parking will be made available at Brookland Cayce High School with free trolley rides provided to and from the entrance of the Riverwalk.

December 2nd – Cayce Historical Museum's Annual Christmas Traditions Open House: The sights, sounds, and tastes of Christmas will abound at the Cayce Historical Museum's annual Christmas Traditions Holiday Open House. Each room will be decorated with trees and crafts from the 18th century to present. The event will also feature live entertainment, docents dressed in period attire, and light refreshments.

Police Department Services

Our proactive policing efforts have seen a tremendous impact on our communities. When comparing 2021 to 2022, Cayce has had an 8.8% increase in calls for service, 22% increase in traffic stops, 30% increase in citations issued and a 43% increase in custodial arrests. We seized 85 firearms, investigated 829 collisions, and ran 2,100 directed patrols. This is important to show that we are not only being proactive on education and awareness, but we are also being proactive in enforcement which is having an impact. In 2023, we will also begin tracking community development programs and partnerships, as well as our newly embedded social worker program statistics. The Social Worker program has seen tremendous success in reducing calls for service. From the period of 2019 to 2023, aggravated assaults are down 20%, burglaries are down 12.5%, thefts are down 50%, motor vehicle theft is down 42%, and human trafficking is down 100%.



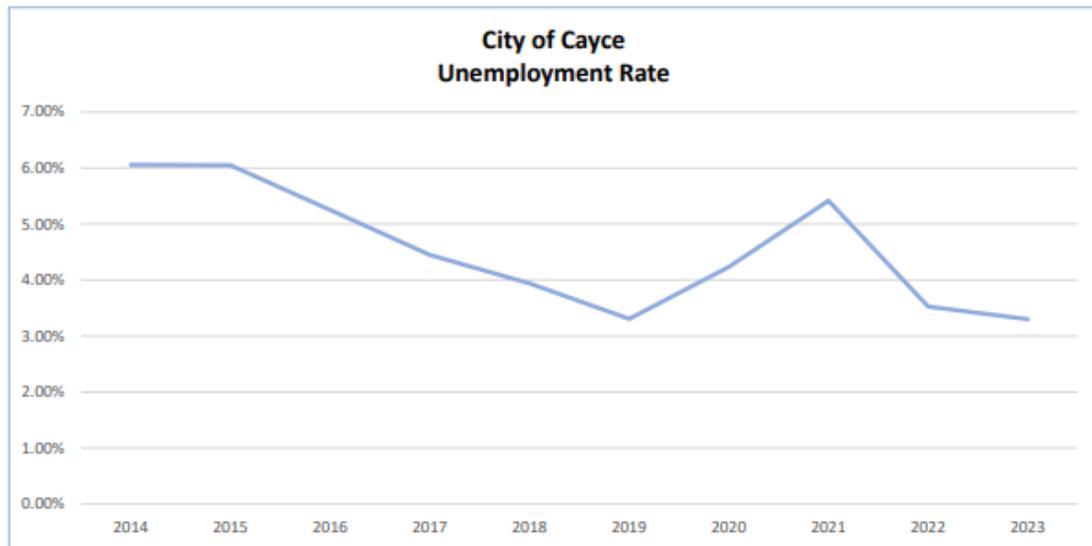
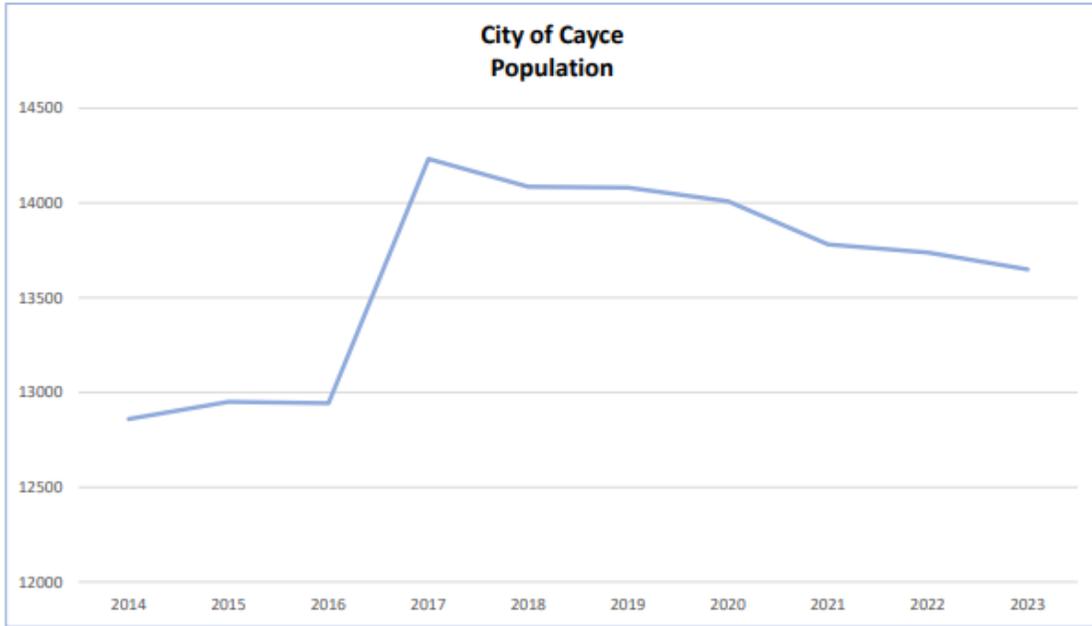
Economics

Fiscal Year Ended June	(1) Population	(2) Per Capita Personal Income	(3) Estimated Total Person Income	(4) Median Household Income	(5) Unemployment Rate
2014	12,860	23,523	302,505,780	43,776	6.06%
2015	12,951	23,523	304,646,373	43,776	6.05%
2016	12,944	23,690	306,643,360	43,186	5.25%
2017	14,233	24,126	343,385,358	45,599	4.45%
2018	14,086	24,126	339,838,836	45,599	3.94%
2019	14,081	27,812	391,620,772	50,545	3.31%
2020	14,009	28,137	394,171,233	52,582	4.23%
2021	13,781	28,423	391,697,363	52,713	5.42%
2022	13,739	28,423	390,503,597	52,713	3.53%
2023	13,649	30,380	414,656,620	55,162	3.30%

Data Sources:

- (1) U.S. Census Bureau, Population Estimates at July 1st each fiscal year
- (2) U.S. Census Bureau, American Community Survey (annual ACS 5-year estimates)
- (3) Estimated by multiplying population by estimated per capital personal income (not official census data).
- (4) U.S. Census Bureau, Population Estimates at July 1st each fiscal year
- (5) S.C. Department of Employment and Workforce

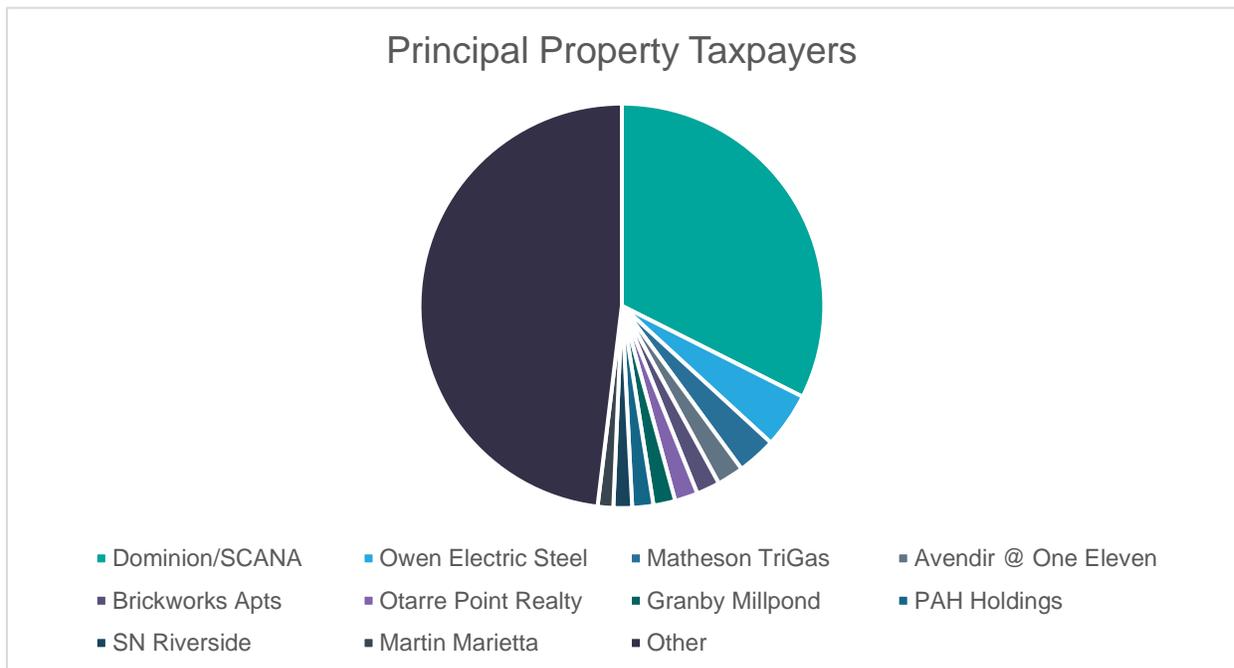
Population and Unemployment



Principal Property Taxpayers

Taxpayer	2023			2014		
	Taxable Assessed Value	Rank	Percent of Total Value	Taxable Assessed Value	Rank	Percent of Total Value
Dominion/SCANA	27,071,900	1	33.06%	23,366,180	1	33.09%
Owen Electric Steel	3,679,970	2	4.49%	2,852,940	2	4.54%
Matheson Tri Gas	2,588,400	3	3.16%			
Avendir @ One Eleven	1,765,570	4	2.16%			
Brickworks Apartments	1,562,400	5	1.91%			
Otarre Point Realty Partners	1,530,690	6	1.87%			
Granby Millpond NRDE	1,458,000	7	1.78%			
FAH Holdings-Cayce LLC	1,410,000	8	1.72%			
SN Riverside	1,247,230	9	1.52%	1,090,830	3	1.57%
Martin Marietta Materials	1,038,120	10	1.27%			
Granby Crossing, L.P.	593,570			448,820	8	0.64%
Bell South				781,080	4	1.02%
Farm Bureau Insurance				656,050	5	1.29%
EDR Cayce, LLC				614,290	6	0.87%
Parkland Partnership				508,990	7	0.72%
CMC Seel				360,870	9	0.58%
Cole CV Cayce SC				297,000	10	0.42%
Total Principal Taxpayers	43,945,850		51.68%	30,977,050		43.78%
Total City-Wide Assessment	85,035,990			70,760,060		

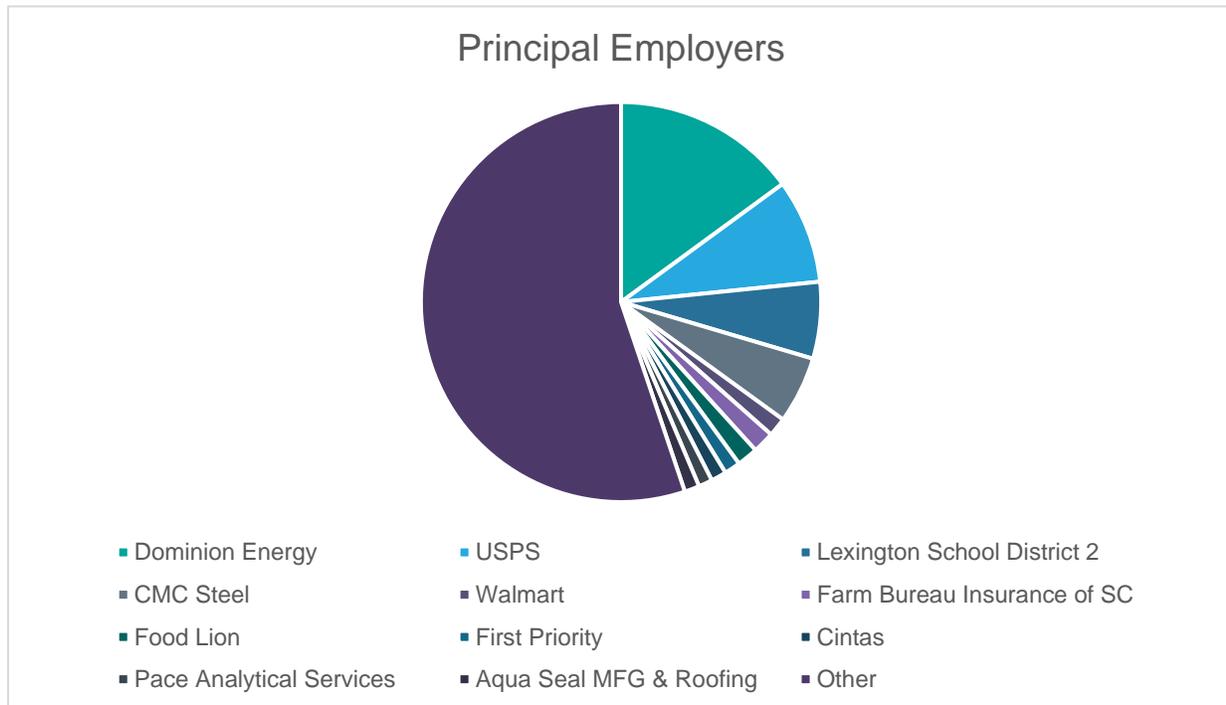
Source: Lexington County Treasurer's Office



Principal Employers

Taxpayer	2023			2014		
	Employees	Rank	Percent of Total Value	Employees	Rank	Percent of Total Value
Dominion Energy	1,277	1	14.95%	1,636	1	19.25%
USPS	720	2	8.43%			
Lexington School District 2	530	3	6.20%			
CMC Steel	463	4	5.42%	378	2	4.45%
Walmart	130	5	1.52%			
Farm Bureau Insurance of SC	150	6	1.76%	284	4	3.34%
Food Lion	145	7	1.70%			
First Priority	111	8	1.30%	101	6	1.19%
Cintas	106	9	1.24%			
Pace Analytical Services	96	10	1.12%			
Aqua Seal MFG & Roofing	103	11	1.21%			
Total Principal Taxpayers	3,831		44.84%	2,399		28.22%
Total Employed in City	8,544			8,500		

Source: City of Cayce Planning & Development





September 29, 2023

To the Honorable Mayor, Members of City Council and Citizens of the City of Cayce:

We are pleased to present the City of Cayce’s Adopted Annual Budget Book for the Fiscal Year Ending June 30, 2024 (FY 2024). Cayce’s management team has devoted a significant amount of analysis to ensure that the budget entails Council and staff’s top priorities, while finding the most cost-effective means to achieve those goals.

The City’s focus as we plan to enter FY2024 is a continued strive for excellence across all city operations. The major functions of the city include police, fire, water and sewer, parks, sanitation, septage and grease, as well as planning and development. Our goal is to maintain the City’s high level of service, preserve the City’s strong financial position, and prevent an increased financial burden to our citizens.

Budget Highlights:

- Balanced budget with no property tax millage increase; a 5% increase in construction-related Permits and Fees per CPI; and no rate increases for water or sewer.
- Projected net revenues of the Enterprise Fund meet minimum legal debt coverage requirements.
- Salaries for City employees have a 4% COLA for FY 2024.
- The funding rate for employee pension increased 1% this year. The employer contribution rate for SCRS and PORS is 18.56% and 21.24% respectively.
- The funding for PEBA insurance increased by 3.7%.
- The funding for SC Municipal Insurance and Risk Financing Fund (SCMIRF) increased by 16%.
- General Fund budget increased \$2.73M from Fiscal Year 2022-2023 to Fiscal Year 2023-2024. \$2.25M of this increase (or 81.35%) is due to staff’s aggressive pursuit of grant dollars.
- The Enterprise Fund budget increased \$1.13M from Fiscal Year 2022-2023 to Fiscal Year 2023-2024. This increase is due to the use of reserves for necessary capital purchases/upgrades, as well as the exhaustion of the Town of Lexington’s deferred capacity credit as defined in Exhibit E of the Wastewater Services Agreement.
- As of July 1, 2023, all American Rescue Plan (ARPA) funds have been allocated to purchases/projects.

Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Phil Carter
Tim James
Hunter Sox

City Manager
Tracy Hegler, IACP

Deputy City Manager
James E. Crosland

Assistant City Manager
Carl M. Conley

City Treasurer
Kelly McMullen,
CGFO

City Clerk
Mendy Corder

(803) 796-9020
Fax: (803) 796-9072

1800 12th Street
PO Box 2004
Cayce, SC 29171

Accomplishments in FY 2023 and looking forward to FY 2024

Fiscal Year 2023 was a year of progress and vitalization for the City of Cayce:

- ✓ The City's Cayce River Arts District redevelopment project was selected for a Statewide Achievement Award by the Municipal Association of South Carolina.
- ✓ The City received a \$10M South Carolina Infrastructure Investment Program grant from the South Carolina Rural Infrastructure Authority. Grant funds will allow the City to continue tackling the Cayce Avenues Drainage Project that will improve stormwater infrastructure in the Avenues neighborhood.
- ✓ The City's School Resources Officers and Police Officers held a Cayce Character Camp. Each day, campers learned about a different character trait and got to spend time with local businesses and community leaders.
- ✓ The Lexington County Chronicle recently announced their 2023 Best of Lexington County. The Cayce Police Department's Cpl. Mandy Fournier was selected as the Best Law Enforcement Officer.
- ✓ The City, along with the Cayce Beautification Foundation and community partners, unveiled the Cayce Community Tool Shed. This tool shed allows residents to borrow tools at no charge to complete yard projects and ongoing maintenance.
- ✓ The City was awarded a \$15,000 Federal Historic Preservation Grant from the South Carolina Department of Archives and History to help fund survey within the city to locate and record the locations of unmarked African American Cemeteries.
- ✓ The City received the South Carolina Chapter of the American Planning Association (APA SC) Planning Award for Small Urban Outstanding Planning Projects. The award was given for outstanding efforts and achievements that advance the understanding of local government planning, specifically for the work put forth in the Cayce Comprehensive Plan.
- ✓ The City's Police Department unveiled the first Electric Car to its patrol fleet, a Tesla Model 3, which is also the first E Patrol Car to be deployed in the state.
- ✓ The City's Police Department welcomed its first therapy dog, K9 Hudson, to the team.
- ✓ The City was awarded a \$500,000 grant from the U.S. Environmental Protection Agency (EPA) for a Brownsfields Assessment.
- ✓ The City's Police Department deployed Axon equipment and software to aid our police officers in both officer and community safety.

Fiscal Year 2024 looks forward to a new year of projects and possibilities:

- A continuation grant from the South Carolina Department of Public Safety help funds three School Resource Officer positions in the City.
- The City's Sanitation Department continues to utilize grants from the South Carolina Department of Health and Environmental Control for the purchase of roll carts.
- Continued grant funding from the South Carolina Attorney General's Office helps fund one of the City's Victim's Advocates.
- The City continues to apply for grants related to radio equipment for our Fire Department and Police Department.
- The City was funded \$858,000 through the U.S. Department of Justice for the continued use of the Axon equipment deployed in FY 2023.
- Total possible grant funding for FY 2024 is anticipated to be \$2.25M, an increase of \$1.97M over anticipated grant revenues for FY 2023.
- The Enterprise Fund budget includes funding for a Utility Rate Study and enhancements to utility bill presentment.

- The Audio/Visual Projects for Council Chambers and Court are expected to be completed by September 30, 2024.
- The Information Technology Department continues to make significant progress toward its planned network rebuild and cybersecurity enhancements through a variety of funding sources.

A variety of events and activities are also planned throughout the year. The City, along with our Foundations, will host several events such as the Cayce Soiree, Christmas in Cayce, Cayce Serves, the Fall Plant Exchange, and Fall Fest, just to name a few.

The City continues to take every effort to keep the community informed through the City's website, Newsletter, and social media. City Council meetings are now live streamed as well, giving the community more access to stay informed.

The City's overall financial strength continues to be strong in both the General Fund and Enterprise Fund. The continuous efforts of management and staff to find creative solutions to unexpected problems has allowed Cayce to continue being financially conservative in the current environment of supply chain delays and unforeseeable inflation acceleration. I want to thank Council and staff for their continued efforts in making the budget process a success.

Sincerely,



Kelly McMullen, CGFO
Municipal Treasurer

Strategic Vision

In 2017, the Cayce City Council developed a five-year strategic plan that established a vision for the City, defined a set of overarching strategic priorities, and outlined a series of measurable objectives and action strategies. Cayce City Council also adopted the revised 2020-2030 Comprehensive Plan on December 22, 2021.

Vision

In the City of Cayce, we strive to collaborate with our citizens, business leaders and community groups to deliver excellent services, and plan for our future generations, all while preserving, protecting and enhancing the quality of life.

Strategic Priorities

- Economy
- Neighborhood Vitality
- Public Safety
- Culture and Entertainment
- Community Relations

Key Objectives and Strategies

- State Street Corridor
- Neighborhood Commercial Development
- Diversify and Expand Revenue Opportunities
- Annexation Strategy
- Neighborhood Branding
- Code Enforcement
- Cultural Events
- Wayfinding and Signage
- Recreation Improvements and Coordination
- Multimodal Transportation
- Community Outreach and Awareness

Public Involvement

The City of Cayce hosted a series of three public participation events between the summer of 2019 and the summer of 2021 to solicit input on community needs and priorities. The first event was held on August 13, 2019, at Steel Hands Brewing, a local craft brewery located on Foreman Street in Cayce. At this event, staff asked the public to provide input on what they would like to “Preserve,” “Change,” or “Create” in the community. A wide range of responses was received, but many responses fell within a number of broad-based themes. Some of the highest priorities for the community related to protecting and expanding park and recreation facilities, stabilizing and revitalizing neighborhoods and commercial corridors, and supporting local arts and cultural events. The full range of public comments received at this event is summarized in Table 1.2. The input received supported much of the findings from the existing conditions inventory and was used to help draft the goals and objectives of the plan. A second public input session was held on February 25, 2020, at the Lexington Two Innovation Center located on Bulldog Boulevard. At this event, staff presented the goal and objectives. In an interactive session, staff used group voting technology to have participants prioritize and provide direct feedback on each of the draft goals. Staff also provided display boards with the goals and asked participants to use sticky notes to provide ideas on individual action strategies identified throughout the plan and in the implementation section.

Cayce solicited comments on the final draft of the Comprehensive Plan by posting it on the City’s website in October 2021 and holding a public hearing in November 2021. A full list of goals and objectives can be found in Table 1.3. The full comprehensive plan can be found [here](#).

Table 1.2: Summary of Public Input

PRESERVE	CHANGE	CREATE
<ul style="list-style-type: none"> • Affordable housing • Arts • Bike and pedestrian facilities • Strong leadership/governance • Historic buildings • Lack of congestion • Riverwalk and park system • Regional accessibility • Safe environment • Small/local businesses • Small town feel • Unique/distinct neighborhoods • Community festivals and events • Community stability • Natural resources • Commitment to sustainability 	<ul style="list-style-type: none"> • Need for more hospitality accommodations (e.g., hotels) • Expansion of arts district and public art installations • More beautification efforts (abandoned houses, overgrown lots, streetscaping, facades, etc.) • More bike and pedestrian facilities • Better code enforcement (vacant/dilapidated buildings, garbage, grass, noise, etc.) • Increased density in targeted areas • More housing options • Increased funding for programs and services • Plan for/manage growth • Increased lighting • Investment in parks and recreation (12k Year History Park, neighborhood parks, greenways, etc.) • More local retail/small businesses • Better road maintenance • Traffic calming and speed enforcement • More commitment to sustainability 	<ul style="list-style-type: none"> • ADA accessibility • Multicultural/collaborative arts center • Adaptive reuse of vacant buildings/sites (e.g., Taylor Elementary School) • Expansion/support for arts (Arts overlay district, public art, etc.) • Beautification • Clean streets • Demolish dilapidated structures • More sidewalks (e.g., connectivity to destinations such as Steel Hands Brewery) • More bike lanes • Better bike and pedestrian connectivity to Cayce Riverwalk • Code enforcement • Local/neighborhood retail • Dog park • Splash pad • Fitness trails • Community-oriented public safety classes • More restaurants and hotels • Wayfinding/Signage System

Table 1.3: Comprehensive Plan Goals and Objectives

<p>Goal 1: Support Cayce's Diverse and Dynamic Population</p> <ul style="list-style-type: none"> • Prepare for an aging and younger population through support for housing diversity, multimodal transportation, and universal design standards • Promote racial, ethnic, and gender equity in all City policies, programs, services, and practice 	<p>Goal 2: Meet the Future Housing Needs of the Community</p> <ul style="list-style-type: none"> • Allow zoning that provides for mixed-use and housing diversity • Promote affordable, middle-income, and market rate housing • Preserve neighborhood character and vitality and meet future housing demand through infill development and redevelopment within existing residential areas
<p>Goal 3: Promote Healthy Eating and Active Living</p> <ul style="list-style-type: none"> • Ensure access to healthy food • Promote active lifestyles and create active recreation opportunities for residents and visitors 	<p>Goal 4: Strengthen and Grow the Economy</p> <ul style="list-style-type: none"> • Support commercial corridor revitalization • Support/incentivize local business development • Promote Cayce as a regional tourism destination
<p>Goal 5: Preserve, Protect, and Promote Natural and Cultural Resources</p> <ul style="list-style-type: none"> • Protect fragile land, critical habitat, and water resources • Preserve Cayce's cultural heritage • Support the growing arts community • Ensure natural and cultural resources contribute to the tourism economy 	<p>Goal 6: Plan for Future Growth and Development</p> <ul style="list-style-type: none"> • Strengthen annexation policies • Promote infill and redevelopment opportunities • Encourage local government and partner agency/organization coordination • Provide quality public facilities and services • Utilize zoning that reflects growth and development trends and the desires of the community
<p>Goal 7: Promote and Prioritize Resilience in City Plans, Policies, and Regulations</p> <ul style="list-style-type: none"> • Develop and adopt an updated hazard mitigation plan • Coordinate resilience efforts with neighboring jurisdictions and partner agencies/organizations • Identify funding opportunities for implementing mitigation and resilience strategies 	

Financial Policies

The City of Cayce has developed the following policies to manage its financial and budgetary affairs.

Budget Policy – Budgets are adopted on a basis consistent with generally accepted accounting principles. South Carolina law requires the City to adopt a balanced budget each year. A balanced budget is one in which budgeted funding sources (which may include the appropriation of Fund Balance) equal to budgeted expenditures. Annual budgets are adopted for the General Fund and Water and Sewer System Fund. When applicable, annual financial plans are also adopted for capital projects. All annual budgetary appropriations lapse at fiscal year-end.

Investment Policy – The government’s investment policy is to minimize credit and market risks while maintaining a competitive yield on its portfolio. Accordingly, deposits were either insured by federal depository insurance or collateralized. All collateral on deposits was held either by the government, its agent or a financial institution’s trust department in the government’s name. It is the policy of the City of Cayce to hold investments to maturity.

Revenue Policy – The City strives to maintain a diversified and stable revenue system. The City consistently seeks to identify individual services where costs are directly related to the level of service and utilize user service charges in lieu of ad valorem taxes. Enterprise funds will be self-supporting.

Debt Policy – The City of Cayce’s borrowing power is restricted by amended Article X, Section 14 of the State Constitution which became effective November 30, 1977. This Section provides that a local government unit cannot at any time have total general bonded debt outstanding (excluding certain lease and installment obligations) in any amount that exceeds 8% of its total assessed property value. Also excluded from the limitation are bonded indebtedness approved by the voters and issued with five years of the date of such referendum; special bonded indebtedness levies assessed on properties located in an area receiving special benefits from the taxes collected; and other bonded indebtedness existing on or prior to 1995. Additionally, when feasible, special assessment, revenue, or other self-supporting bonds will be used instead of general obligation bonds.

Operations for the budgeted Fiscal Year 2024 will comply with all relevant financial policies.

Financial Management Systems

Governance – The City of Cayce, South Carolina (the "City") was incorporated September 7, 1914, under the laws of the State of South Carolina for the incorporation of municipal governments and as amended by Act 283 of the 1975 Code (Home Rule City Act). The City of Cayce is governed by a Mayor and four-member City Council who are elected for four-year staggered terms. The City Council appoints a City Manager who serves as the administrative head of the City government, and is directly responsible to the Mayor and City Council for the operation of all City departments, as well as the enforcement of all laws and ordinances. It is the responsibility of the City Manager to prepare a recommended budget for Council’s action, serve as Council’s chief advisor in making necessary recommendations on administrative matters, recruit and hire the government’s staff and process citizens’ complaints and requests. The City Manager ensures that the Council’s programs are implemented. Regularly scheduled Council meetings are generally held at 6:00 p.m. on the first Tuesday and 5:00 p.m. on the third Wednesday of each month at Cayce City Hall, located at 1800 12th Street Extension. Meeting dates are subject to change due to schedule conflicts.

Budgetary and Accounting Systems – The City of Cayce budgets on a modified accrual basis. Revenues are recognized when they become available and measurable. Availability arises when the revenue is available to finance current expenditures to be paid within 60 days. Expenditures are budgeted when incurred while assets are budgeted when purchased (received by the City).

The accounting policies of the City conform to Generally Accepted Accounting Principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted body for establishing governmental accounting and financial reporting principles.

Budgeting – In accordance with the General Statutes of the State of South Carolina, the City Council is required to adopt an annual balanced budget by ordinance prior to July 1st of each year. City Council has the authority to amend the budget ordinance. All annual appropriations lapse at year-end unless a specific exception is approved and included in the new budget. The budget is organized by fund. Annual appropriated budgets are adopted for the General Fund and the Water and Sewer System (Enterprise) Fund.

The City reports the following major governmental fund in its Annual Comprehensive Financial Report (ACFR):

The General Fund is used to account for all current financial resources not required by law or administrative action to be accounted for in another fund. The includes general public functions: Council, Administration, Finance, Parks, Sanitation, Planning and Development, Information Technology, Court, Law Enforcement, and Fire Services.

The City also reports the following major proprietary fund:

The Water & Sewer Utility Fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises — where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Additionally, the City reports the following fund types in the ACFR, but these funds are not included in the annual budgeting process due to the nature of the funds. Informal budgetary controls are maintained for these funds:

The Capital Projects Fund is used to account for the acquisition and construction of major capital facilities and other capital assets other than those financed by the proprietary fund. The City maintains this fund for its resources and activities in the Tax Increment Financing (TIF) District.

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally (or donor) restricted to expenditures for specified purposes other than debt service or capital projects. The City maintains special revenue funds for continuing grant programs for law enforcement; state restricted funds for accommodation taxes and alcohol permits; restricted hospitality taxes; plus, the Cayce Museum Fund.

The Debt Service Fund is used to account for the accumulation of financial resources for the payment of interest and principal on certain general long-term debt of the City, other than debt service payments financed by proprietary fund types. The City maintains this fund for the resources of taxes collected in the TIF district used for retirement of long-term debt.

Accordingly, the Custodial Funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments, and/or other funds. At June 30, 2022, these included Police Fund and Firemen's Fund. Accordingly, the Firemen's Fund accounts for monies collected from the State for the benefit of the fire department. The Police Fund accounts for monies collected through drug seizures and other similar activities.

The City adheres to the following procedures in establishing the budget:

1. City Council meets with the City Manager and selected Department Directors to discuss future projects and needs.
2. Department Directors completed their requested budget working documents to the Finance Director.
3. The Finance Director compiles the requested budget and works with Department Directors to establish the projected revenues for the upcoming fiscal year.
4. The Finance Director, City Manager, Assistant City Manager, and Deputy City Manager work together to compile a balanced budget request to present to Council.
5. The recommended budget is then compiled and enacted prior to July 1 in the form of an ordinance with two readings and one public hearing.
6. Department budgets may be adjusted to transfer budgeted amounts among line items within operations with the approval of the Department Director and either the City Manager, Deputy City Manager, or Assistant City Manager.
7. Formal budgetary integration is employed as a management control device during the year for the General Fund and the Water and Sewer System Enterprise Fund.
8. Supplemental and/or amended appropriations are accomplished through City Council meetings and are open to public discussion.

Budget Calendar

February 8, 2023	Utility Fund budget review with City Management
February 24, 2023	General Fund budget review with City Management
March 9, 2023	Revenue Projections Meeting with Finance Director and City Management
March 22, 2023	City Council Meeting – Utilities Fund Budget Workshop
April 19, 2023	City Council Meeting – General Fund Budget Workshop
May 2, 2023	City Council Meeting – Discussion of Draft Budget
June 6, 2023	City Council Meeting – Budget Ordinance and Rate Structure – First Reading
June 21, 2023	City Council Meeting – Budget Ordinance and Rate Structure – Second Reading and Public Hearing

The City of Cayce utilizes City Council Meetings throughout the budget process to allow citizens the opportunity to stay informed through each step and to allow them a voice through proper channels.

and the attachment to the original of this Ordinance is hereby incorporated and made a part hereof as fully as if stated word for word herein.

Section 3. That the billing dates, the penalty dates, and the amount of penalty that shall be levied for delinquent taxes shall be the same as those established by the County in which the taxed property is situated and pursuant to State Law.

Section 4. That the City Manager shall administer the Budget and, in doing so and in order to achieve the goals of this Budget, may, among other things, do the following:

- a. Transfer appropriated funds within and between departments and funds as necessary,
- b. Implement controls by fund appropriation, and
- c. Designate continuing projects from fund balances.

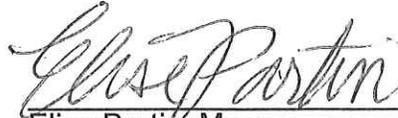
Encumbrances will be carried over to the next fiscal year as a reserve to the fund balance. Expenditures approved by Council shall automatically carry amendments to fund appropriations when necessary.

Section 5. As a part of the revenue portions of this Budget, the Council hereby establishes and adopts certain new fees and charges, as identified and set out as proposed fees and charges in the attached exhibits to this Ordinance. The attached Master Fee and Charges Schedule, including any new fees and charges amounts, is hereby incorporated into, and adopted as a part of this Ordinance. All fee and charges amounts set out therein or adopted shall continue in effect from year to year until revised or modified by subsequent Council action.

Section 6. If for any reason any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions hereof.

This Ordinance shall take effect on the later of second reading approval by Council or June 21, 2023.

DONE IN MEETING DULY ASSEMBLED, this 21 day of June 2023.


Elise Partin, Mayor

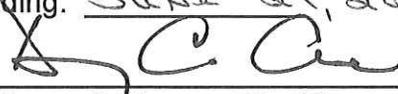
ATTEST:


Mendy C. Corder, CMC, Municipal Clerk

First Reading: June 6, 2023

Public Hearing held: June 21, 2023

Second and Final Reading: June 21, 2023

Approved as to form: 
Danny C. Crowe, City Attorney

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
CITY OF CAYCE)

ORDINANCE 2023-10

**AMENDING CITY CODE SECTION 40-118
("SEWER RATES")**

WHEREAS, the Council has determined that it is in the interest of the City and its utility rate payers to amend Section 40-118 ("Sewer rates") contained in Division 2 ("Sewer Rates/ Tap Fees") of Article III ("Sewer System") of Chapter 40 ("Utilities") of the City Code to reference the Master Fee Schedule for a statement of the amounts of certain rates and fees, to clarify certain of the City's procedures in connection with billing and discontinuance and restoration of sewer service, to confirm the availability for use by the City of the South Carolina Setoff Debt Collection Act for collection of utility charges, and to declare a lien for debts related to unpaid charges for sewer service,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council duly assembled, that:

Section 40-118 ("Sewer rates") contained in Division 2 ("Sewer Rates/ Tap Fees") of Article III ("Sewer System") of Chapter 40 ("Utilities") of the City Code is hereby amended to read as follows:

Sec. 40-118. Sewer rates.

The sewer service charge shall be based on rates applied to the water consumption, or as a flat rate fee depending on the service area of the account. Sewer service will be billed bimonthly (every two months) or monthly, depending on the type of account that is being serviced. The sewer rates shall be as set by ordinance of the council from time to time. Current rates are referenced in the Master Fee Schedule.

Sewer-only bills shall be due and payable within 20 days from the billing date. A final notice will be sent to each delinquent account before the service is terminated. If a bill is not paid in its entirety, unless other arrangements have been made in special cases, 30 days from the billing date, the City shall reserve the right to discontinue sewer service. The method of disconnection for sewer non-payment is by placing a sewer plug in the line or by capping the sewer. For restoration of a service connection, the nonpayment fee as set from time to time by the council and referenced in the Master Fee Schedule, plus the entire amount of the outstanding bill must be paid in full.

The City has the right pursuant of the South Carolina Setoff Debt Collection Act to collect any sum due and owed by the applicant through offset of the applicant's state income tax refund.

All utility charges shall constitute a lien upon the property benefitted by the utility service. If such charges shall not have been paid, then the service shall be discontinued

by the above means. A lien shall be a debt of the property receiving the benefit regardless of the owner or tenant. Utility services shall not be restored until such time as all liens are satisfied.

This Ordinance shall take effect upon the second and final reading.

DONE IN MEETING DULY ASSEMBLED, this 21 day of June 2023.



Elise Partin, Mayor

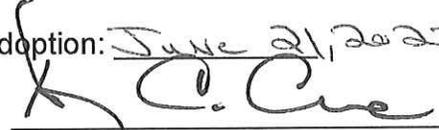
Attest:



Mendy Corder, CMC, Municipal Clerk

First Reading: June 6, 2023

Second Reading and Adoption: June 21, 2023

Approved as to form: 

Danny C. Crowe, City Attorney

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
CITY OF CAYCE)

ORDINANCE 2023-09

AMENDING CITY CODE SECTION 40-67
("FIRE HYDRANT SERVICE FEE")

WHEREAS, the Council has determined that it is in the interest of the City and its utility rate payers to amend Section 40-67 ("Fire hydrant service fee") contained in Division 2 ("Water Rates, Tap Fees, Deposits") of Article II ("Water System") of Chapter 40 ("Utilities") of the City Code to provide for reference to the Master Fee Schedule for the amount of the fee,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council duly assembled, that:

Section 40-67 ("Fire hydrant service fee") contained in Division 2 ("Water Rates, Tap Fees, Deposits") of Article II ("Water System") of Chapter 40 ("Utilities") of the City Code is hereby amended to read as follows:

Sec. 40-67. - Fire hydrant service fee.

Any person owning, occupying, or using any property outside the corporate limits of the city which is served by a city fire hydrant in the area or by a city water line of sufficient size to provide fire protection, shall pay the bi-monthly fire hydrant fee included in the bi-monthly utility bill in an amount in accordance with the Master Fee Schedule.

This Ordinance shall take effect upon the second and final reading.

DONE IN MEETING DULY ASSEMBLED, this 21 day of June 2023.



Elise Partin, Mayor

Attest:



Mendy Corder, CMC, Municipal Clerk

First Reading: June 6, 2023

Second Reading and Adoption: June 21, 2023

Approved as to form:



Danny C. Crowe, City Attorney

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
CITY OF CAYCE)

ORDINANCE 2023-08

**AMENDING CITY CODE SECTION 40-34
("UTILITY BILLING")**

WHEREAS, the Council has determined that it is in the interest of the City and its utility rate payers to amend Subsection (a) of Section 40-34 ("Utility Billing") contained in Division 1 ("Generally") of Article II ("Water System") of Chapter 40 ("Utilities") of the City Code to clarify certain of the City's procedures in connection with notices of discontinuance of water service, to clarify the amount of certain fees imposed by the City for restoration of water service, and to confirm the availability for use by the City of the South Carolina Setoff Debt Collection Act for collection of utility charges,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council duly assembled, that:

Subsection (a) of Section 40-34 ("Utility Billing") contained in Division 1 ("Generally") of Article II ("Water System") of Chapter 40 ("Utilities") of the City Code is hereby amended to read as follows:

Sec. 40-34. Utility billing.

(a) All metered accounts will be ready every two months (bimonthly) and billed in accordance with the terms of this article every two months (bimonthly). Bills rendered bimonthly shall be due and payable within 20 days from the billing date. If a bill is not paid in its entirety, unless other arrangements have been made in special cases, 30 days from the billing date, the city shall reserve the right to discontinue water service. A final notice will be sent to each delinquent account before the service is terminated. For restoration of a service connection located within city corporate limits, a fee set from time to time by the council shall be charged, plus the entire amount of the outstanding bill. For restoration of a service connection located outside city corporate limits, the fee to be charged shall be set from time to time by the council, plus the entire amount of the outstanding bill. For restoration of service before or after regular weekday business hours (8:00 a.m. - 5:00 p.m.) on weekends or on official city holidays, an additional fee set from time to time by the council shall be required for inside corporate limit customers and an additional fee set from time to time by the council for customers outside corporate limits. The City has the right pursuant of the South Carolina Setoff Debt Collection Act to collect any sum due and owed by the applicant through offset of the applicant's state income tax refund.

This Ordinance shall take effect upon the second and final reading.

DONE IN MEETING DULY ASSEMBLED, this 21 day of June 2023.

Elise Partin, Mayor

Attest:

Mendy Corder
Mendy Corder, CMC, Municipal Clerk

First Reading: June 6, 2023

Second Reading and Adoption: June 21, 2023

Approved as to form:

Danny O. Crowe
Danny O. Crowe, City Attorney

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
CITY OF CAYCE)
)

ORDINANCE 2023-07

**AMENDING CITY CODE SECTION 40-4
("ACCOUNT SETUP AND TRANSACTION
FEES") AND SECTION 40-119 ("FEES
RELATED TO FATS, OIL AND GREASE")**

WHEREAS, the Council has determined that it is in the interest of the City and its fee payers to amend Section 40-4 ("Account setup and transaction fees") contained in Article I ("In General") of Chapter 40 ("Utilities") of the City Code and to amend Section 40-119 ("Fees related to fats, oil and grease") contained in Division II ("Sewer Rates/ Tap Fees") of Article III ("Sewer System") of the City Code to provide for reference to the Master Fee Schedule for the amount of the fees imposed in each section,

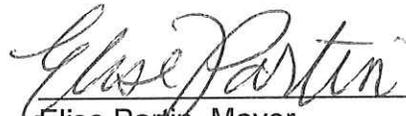
NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council duly assembled, that:

(1) Section 40-4 ("Account setup and transaction fees") contained in Article I ("In General") of Chapter 40 ("Utilities") of the City Code is hereby amended to delete the words "in the amount of \$50.00 for inside-city customers and \$75.00 for outside-city customers" in subsection (a) and the words "of \$1.00 per transaction" in subsection (b), and to substitute for the words deleted the words "as referenced in the Master Fee Schedule".

(2) Section 40-119 ("Fees related to fats, oil and grease") contained in Division II ("Sewer Rates/ Tap Fees") of Article III ("Sewer System") of the City Code is hereby amended to delete the word "following" and the words and amounts following the words "the city's sewer use ordinance:" and to substitute for the deleted words and amounts following the words "the city's sewer use ordinance:", the words "as referenced in the Master Fee Schedule."

This Ordinance shall take effect upon the second and final reading.

DONE IN MEETING DULY ASSEMBLED, this 21 day of June 2023.



Elise Parlin, Mayor

Attest:



Mendy Corder, CMC, Municipal Clerk

First Reading: June 6, 2023

Second Reading and Adoption: June 21, 2023

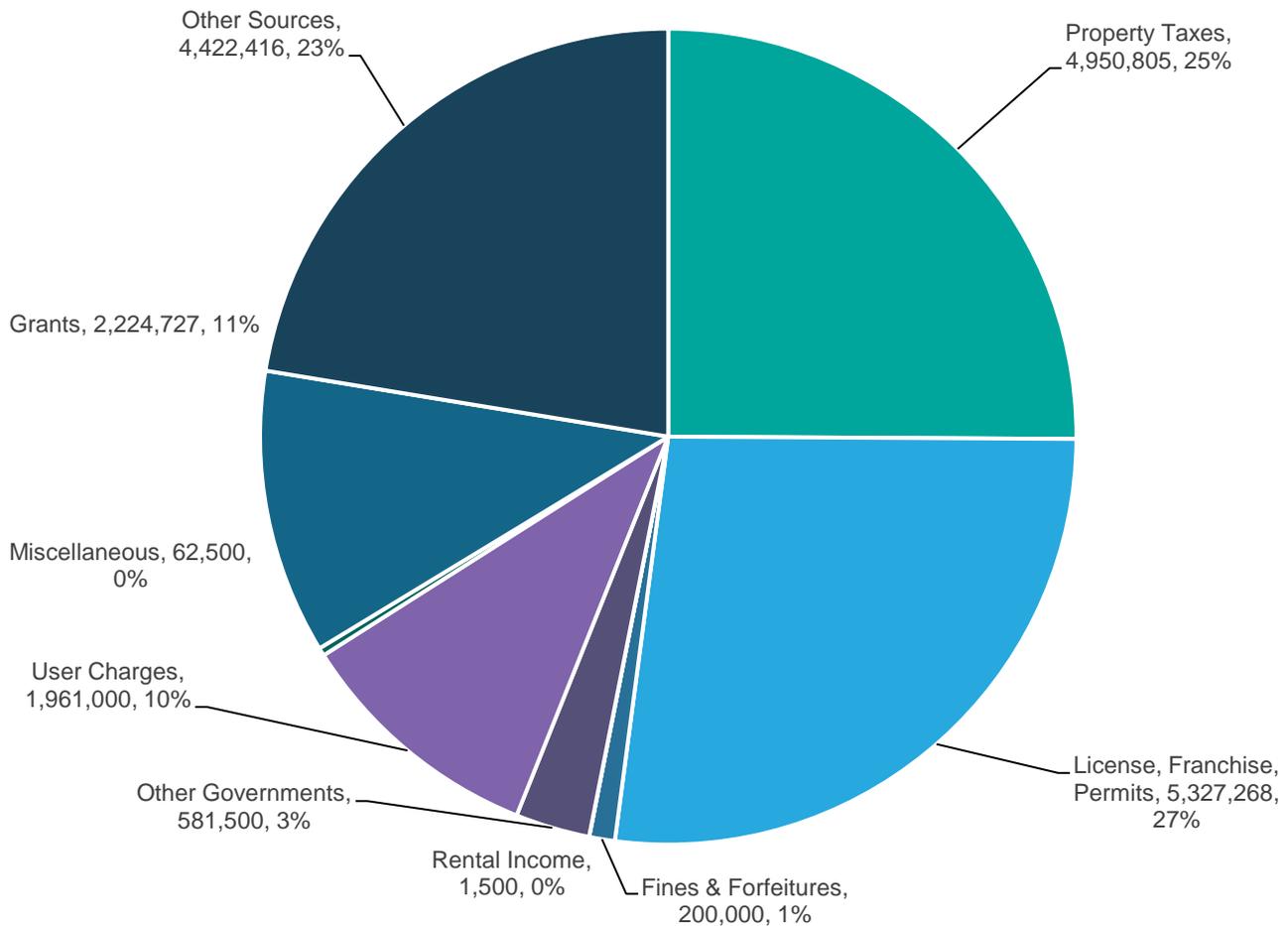
Approved as to form:


Danny C. Crowe, City Attorney

GENERAL FUND REVENUE

In general, revenues are forecasted based on the current year's nine-month actuals in conjunction with data trends over the last five years. For the General Fund, the largest two revenue categories are Property Taxes and Business Licenses, Franchise Fees, and Permits. Combined, these categories currently make up approximately 52% of General Fund revenues. Additionally, a notable increase in the forecasted revenues for Fiscal Year 2024 is the \$2,224,727 in anticipated grant revenues for the Fiscal Year.

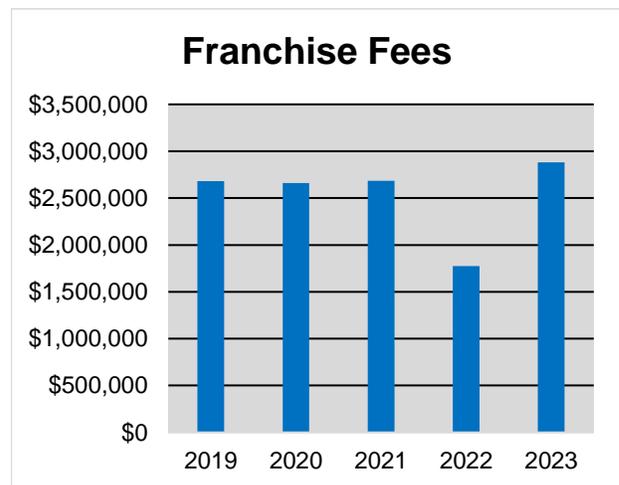
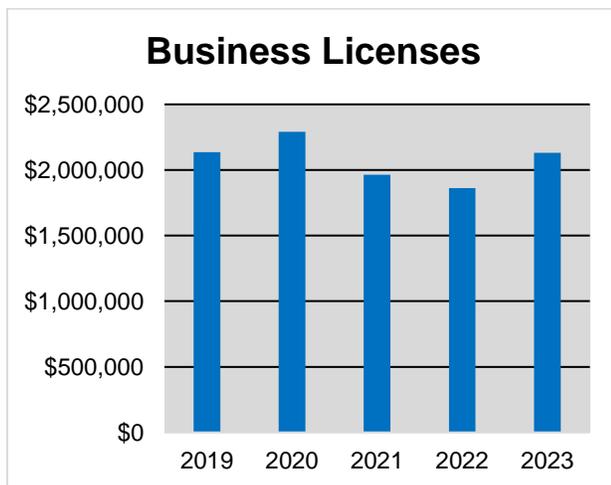
FY 2024 GENERAL FUND REVENUES



Franchise Fees, Permits, and Licenses

Franchise Fees, Permits, and Licenses account for 27% of the General Fund budget. Franchise Fees make up the largest component of this category at approximately 52%. Municipalities have the right to regulate and charge utility companies for the privileges to conduct business and occupy public property and rights of way. These charges are called franchise fees. A franchise is a charge for the privilege of physically occupying the municipality's streets and rights of way. Franchises are customarily granted in exchange for an annual fee to place telephone, electric, gas, fiber optic and cable television lines in streets or on public property. The fee is not a tax. It is more closely related to a lease or license for physical occupation of property owned, controlled by or for the benefit of the municipality, like streets and sidewalks. Our local electric and gas companies provide a substantial portion of our Franchise fees, and their revenue is fairly stable even in an unstable economy. Other industries that provide to this revenue source are cable television and landline telephone companies. Although landline telephone revenues are declining, the other revenue sources continue to increase. Franchise fees are self-reported and remitted either quarterly or annually, based on a percentage of gross revenues.

Business License Fees makes up the remaining majority of this category at 44%. Business license fees are required of every person engaged or intending to engage in any calling, business, occupation, or profession within the limits of the City of Cayce and is also based on gross revenues. They are also similar to Franchise fees in that they are self-reported and remitted annually. Business licenses in the City of Cayce have remained relatively stable, with the exception of the time period during the COVID-19 pandemic. The majority (81%) of business license revenue is received in the last quarter of the fiscal year.



Property Taxes

Property taxes account for 25% of the General Fund budget. South Carolina law allows local governments to levy taxes on real and personal property valuations as assessed and equalized according to statutory guidelines. The millage rate for the City of Cayce did not increase from Fiscal Year 2022-2023 to Fiscal Year 2023-2024, however the budget does reflect increased property values in the City.

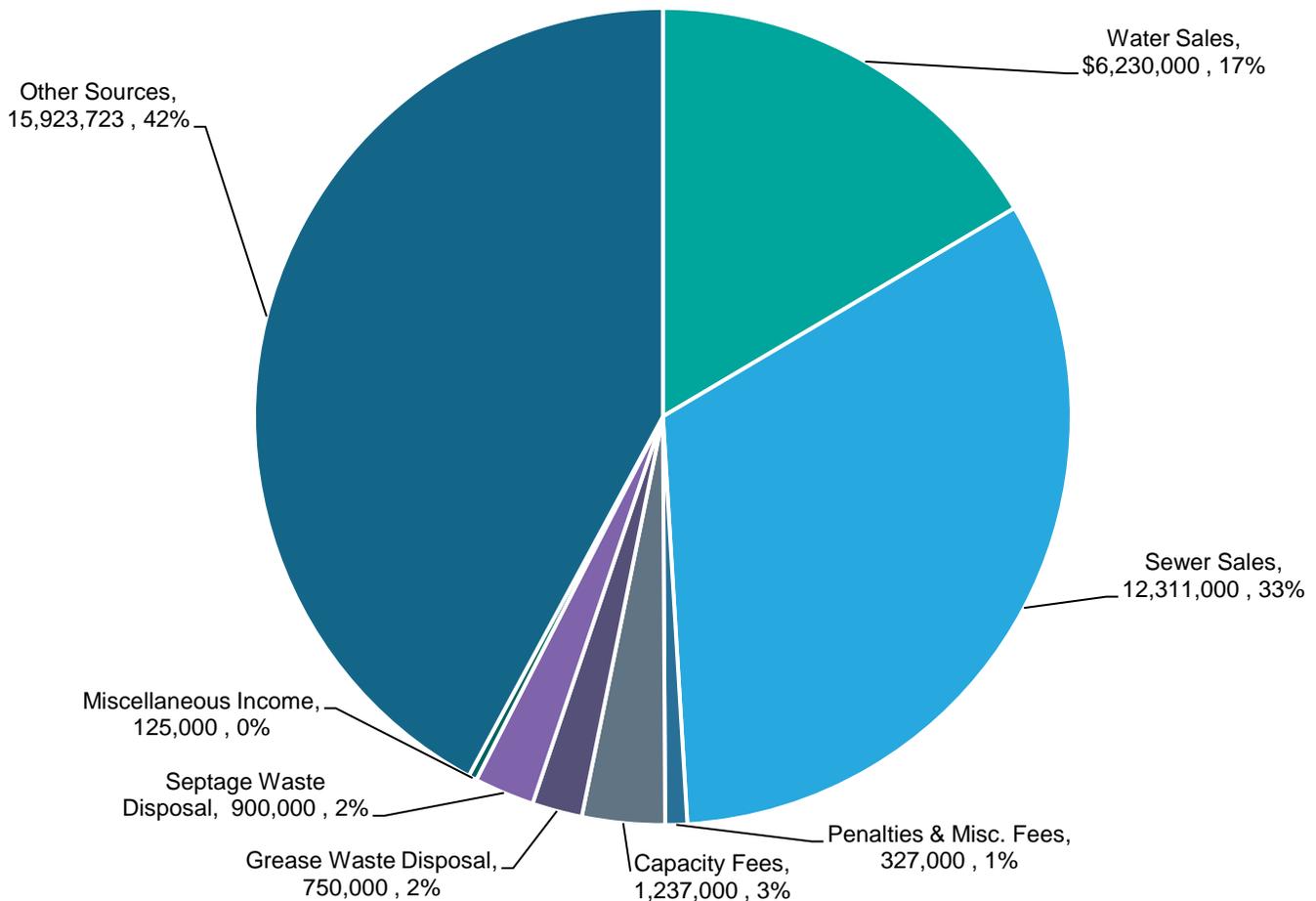


ENTERPRISE FUND REVENUE

The City of Cayce's combined water and sewer system provides water and sewer services to customers both inside the boundaries of the City, as well outside its political boundaries. With approximately 222 miles of water lines and approximately 283 miles of sewer lines, the system provides service to over 8,100 water customers and more than 13,100 sewer customers. The combined water and sewer system also includes a Septage and Grease Facility for the disposal of fats, oil and grease. In August 2021, the City issued a South Carolina Water and Sewer System Revenue Bond in the amount of \$4,086,660 for the construction of an additional septage/grease receiving bay and improvements to the existing receiving bay including the addition of a second belt filter press, conveyor systems, polymer feed equipment, piping, and appurtenances.

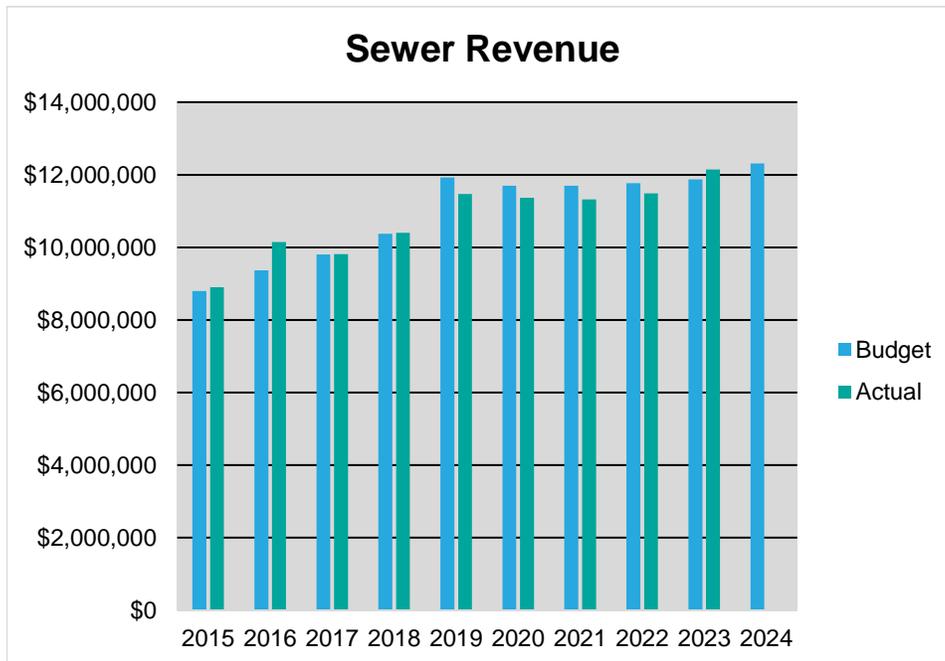
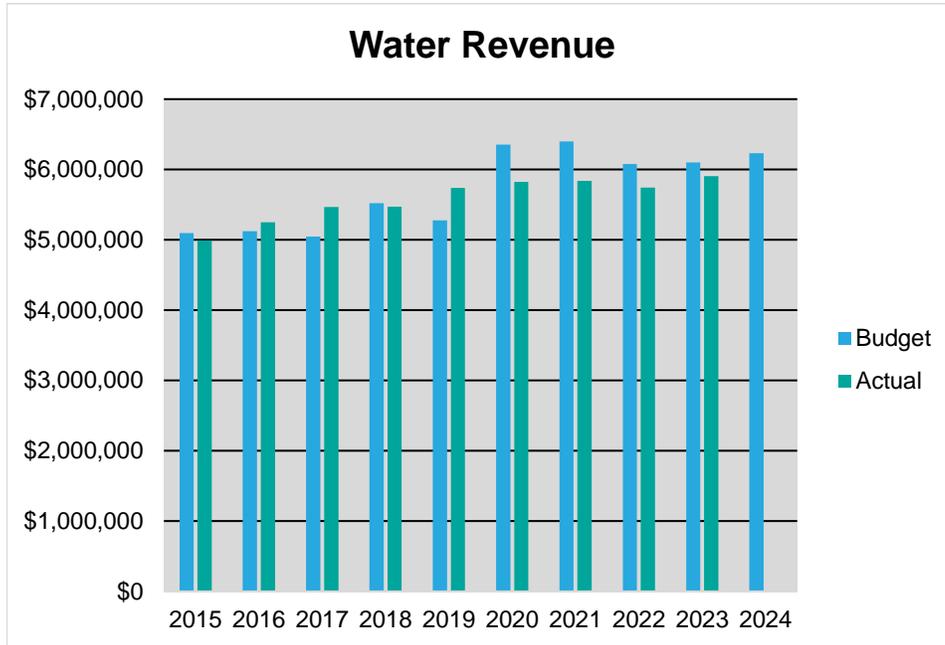
The City sets rates for water and sewer services provided to its customers on a full-cost recovery basis. By far, the largest revenue sources in the Enterprise Fund are the fees charged for water and sewer service.

FY 2024 ENTERPRISE FUND REVENUES



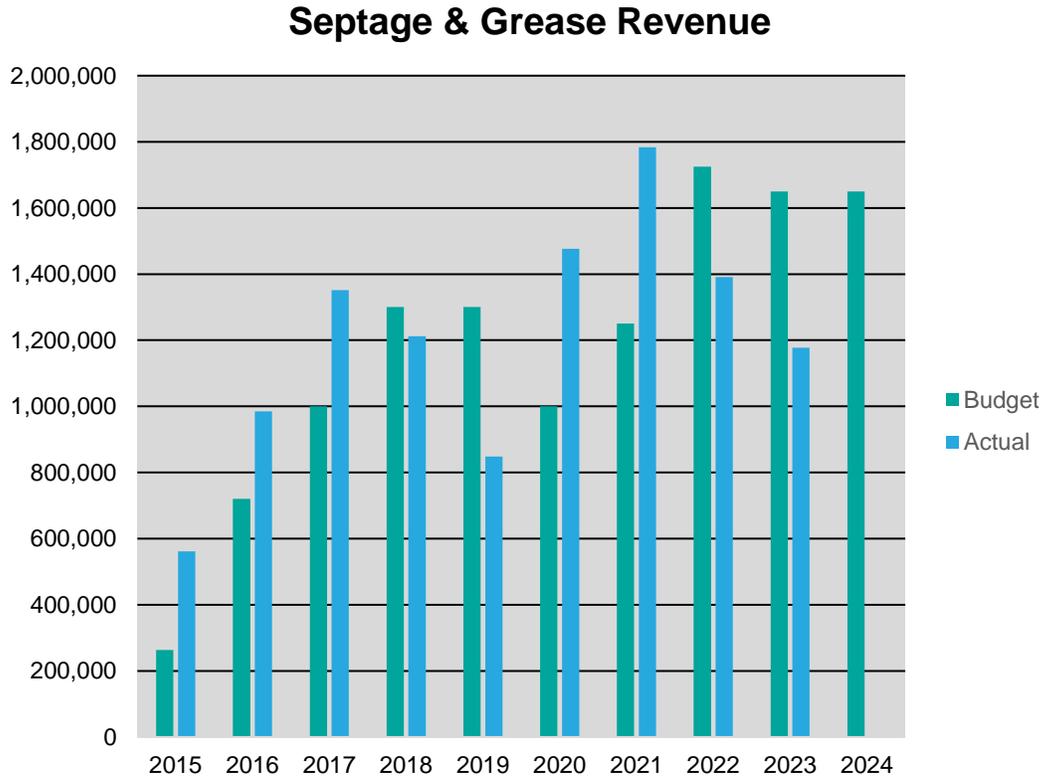
Water and Sewer Fees

Water and Sewer Fees account for 50% of the Enterprise Fund budgeted revenues. The City’s rates for water and sewer services have remained unchanged for several years, however a utility rate study is budgeted for Fiscal Year 2024. This rate study will provide the information necessary to assess our utility rate structure and determine if any increases are needed.



Septage and Grease Fees

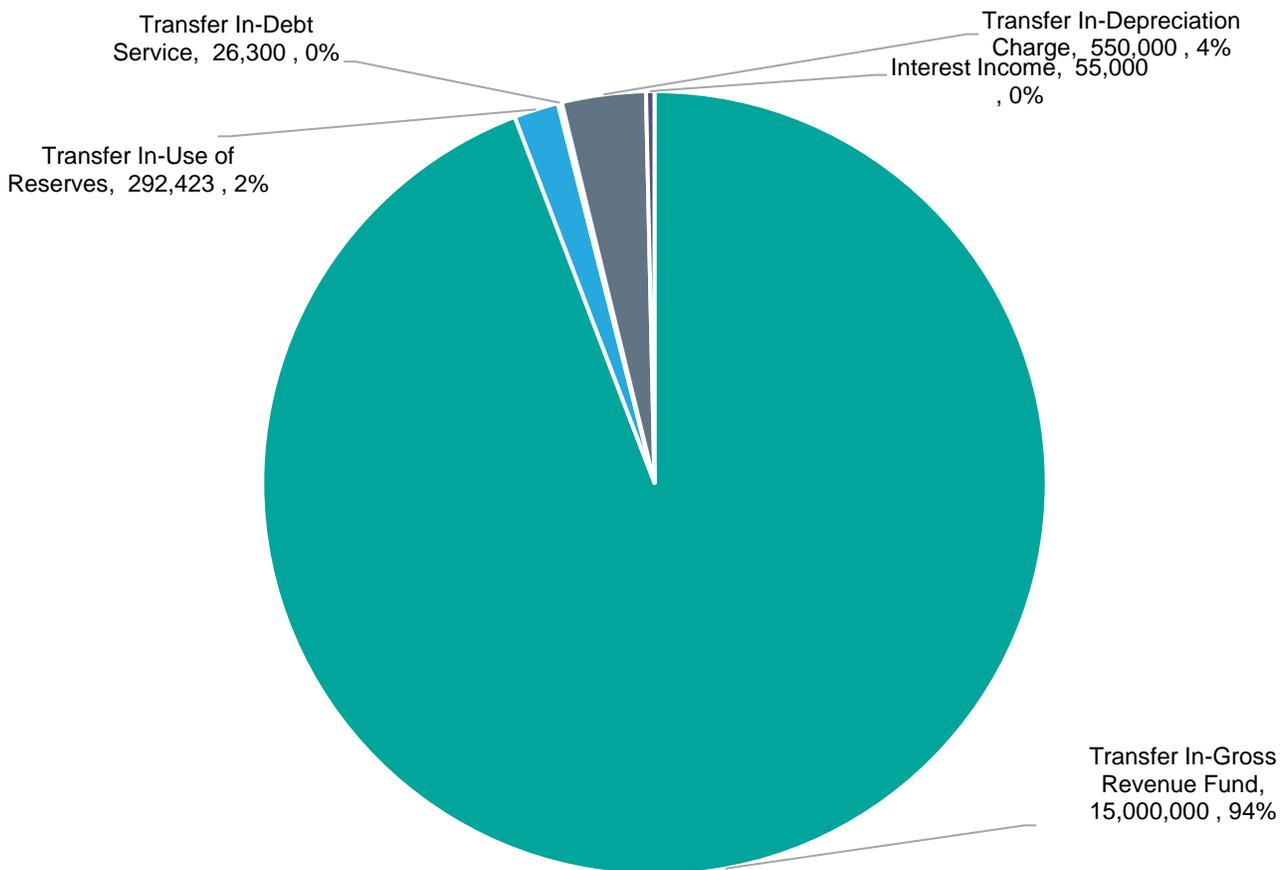
Septage and Grease Fees account for only 4% of the Enterprise Fund budgeted revenues, however it is notable that the Septage and Grease Facility is a self-sustaining budget. For Fiscal Year 2024, anticipated expenditures for the Facility are \$806,197, while anticipated revenues for the Facility are estimated to be \$1,605,000. The additional revenues will be used toward the debt service associated with the 2021 Water and Sewer System Revenue Bond that expanded the capacity of the Septage and Grease Facility.



Other Sources and Non-Operating Revenues

Other Sources and Non-Operating Revenues account for 42% of the Enterprise Fund budgeted revenues. Due to the nature of the combined water and sewer system funds, it is necessary to account for the transfers between them. Of the combined water and sewer system, there exists a Gross Revenue Fund and an Operations and Maintenance Fund. The majority of revenues received for the Enterprise Funds are accounted for and received in the Gross Revenue Fund, however the majority of expenditures are accounted for and expended from the Operations and Maintenance Fund. Due to this, transfers must be budgeted from the Gross Revenue Fund to the Operations & Maintenance Fund in order to keep the necessary cash balances available for expenditures to occur. Of the \$15,923,723 budgeted as revenues for Fiscal Year 2024, \$15,000,000 of that amount represents transfers from the Gross Revenue Fund to the Operations and Maintenance Fund.

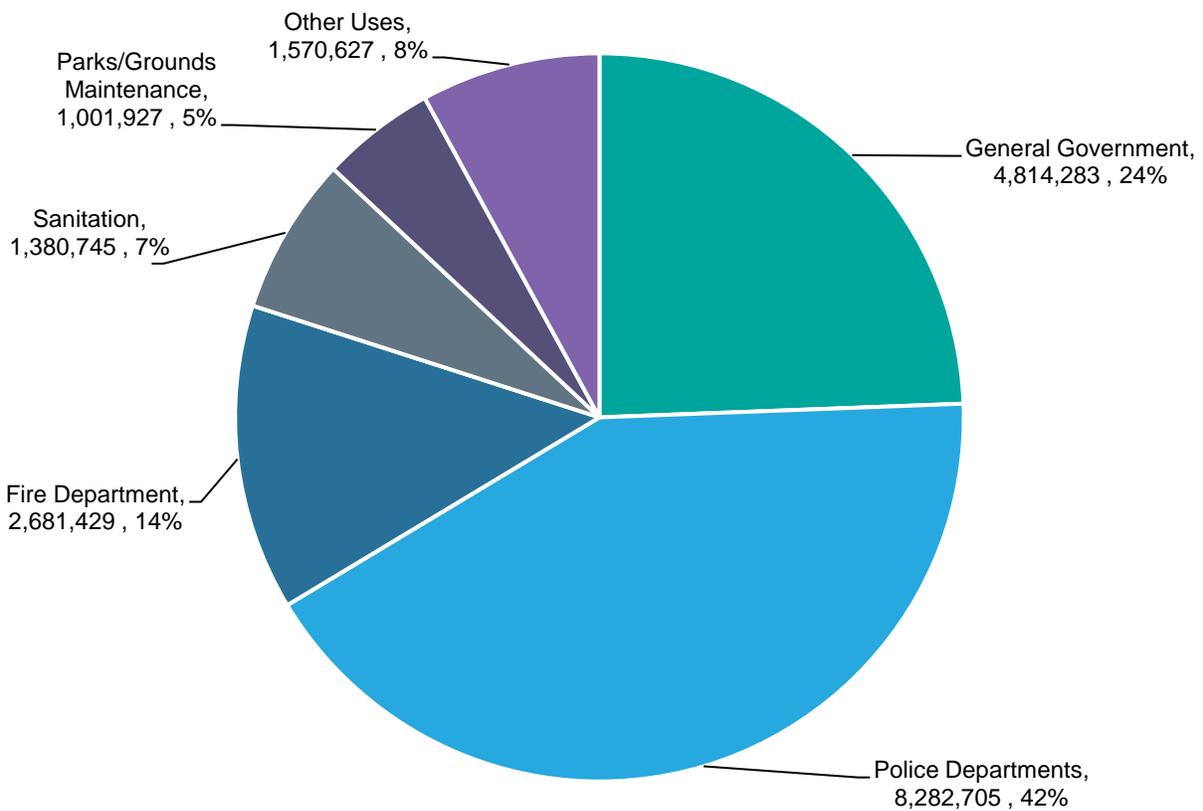
Other Sources and Revenues



GENERAL FUND EXPENDITURES

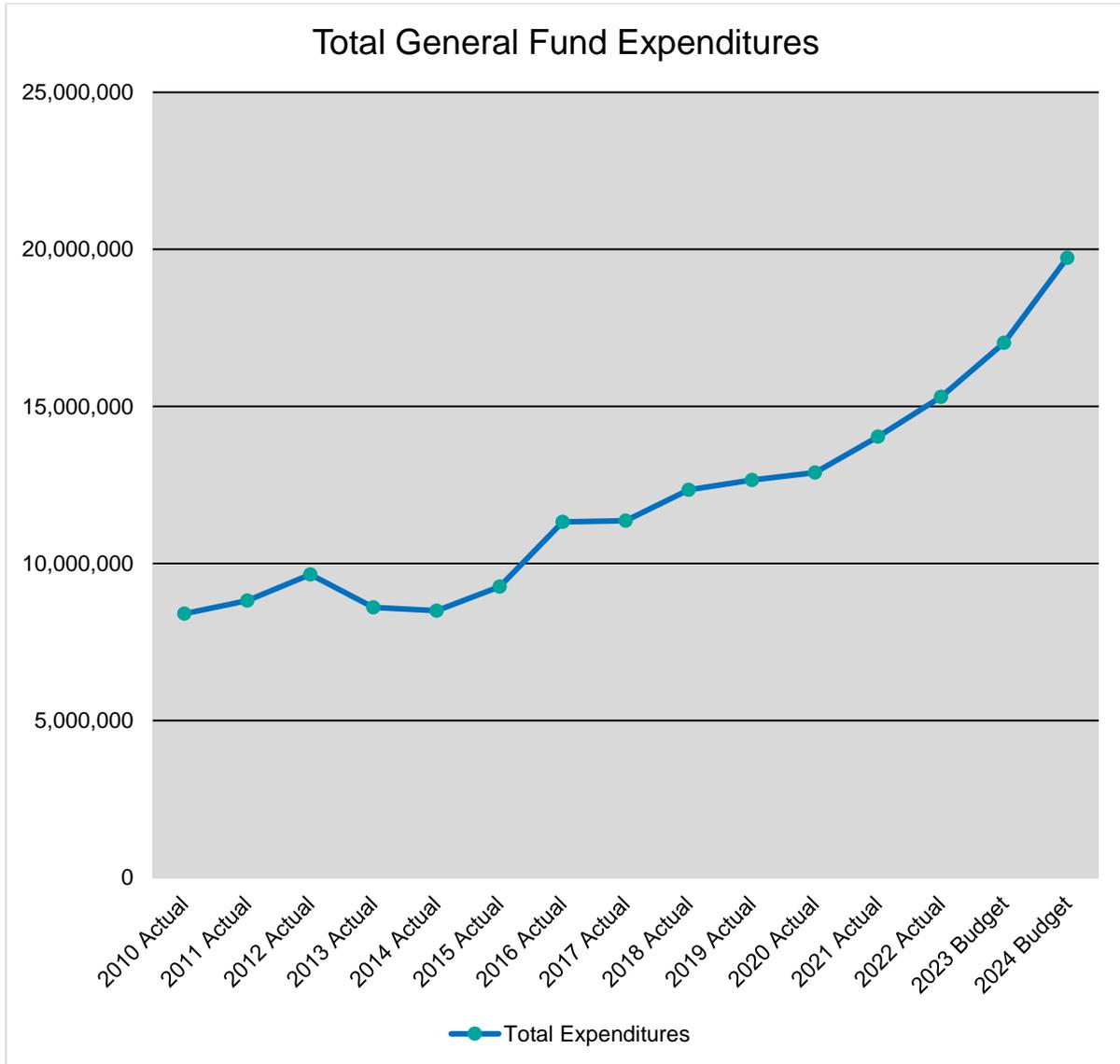
Approximately 42% of all General Fund expenditures are allocated to the City's Police Department. Additionally, of the \$8,282,705 currently budgeted for Fiscal Year 2024, \$6,389,600, or 77% is specifically for salaries and benefits. The remaining budget for the General Fund is split between the Fire Department, Sanitation, Parks and Ground Maintenance, Other Uses, and General Government. General Government includes Council, Administration, Municipal Court, Information Technology, Planning & Development, Museum, Fleet Maintenance, and City-Sponsored Events. Other Uses consist of Lease Purchase Financing, Capital Projects, Debt Service, and Other Post Employment Benefits (OPEB).

FY 2024 GENERAL FUND EXPENDITURES

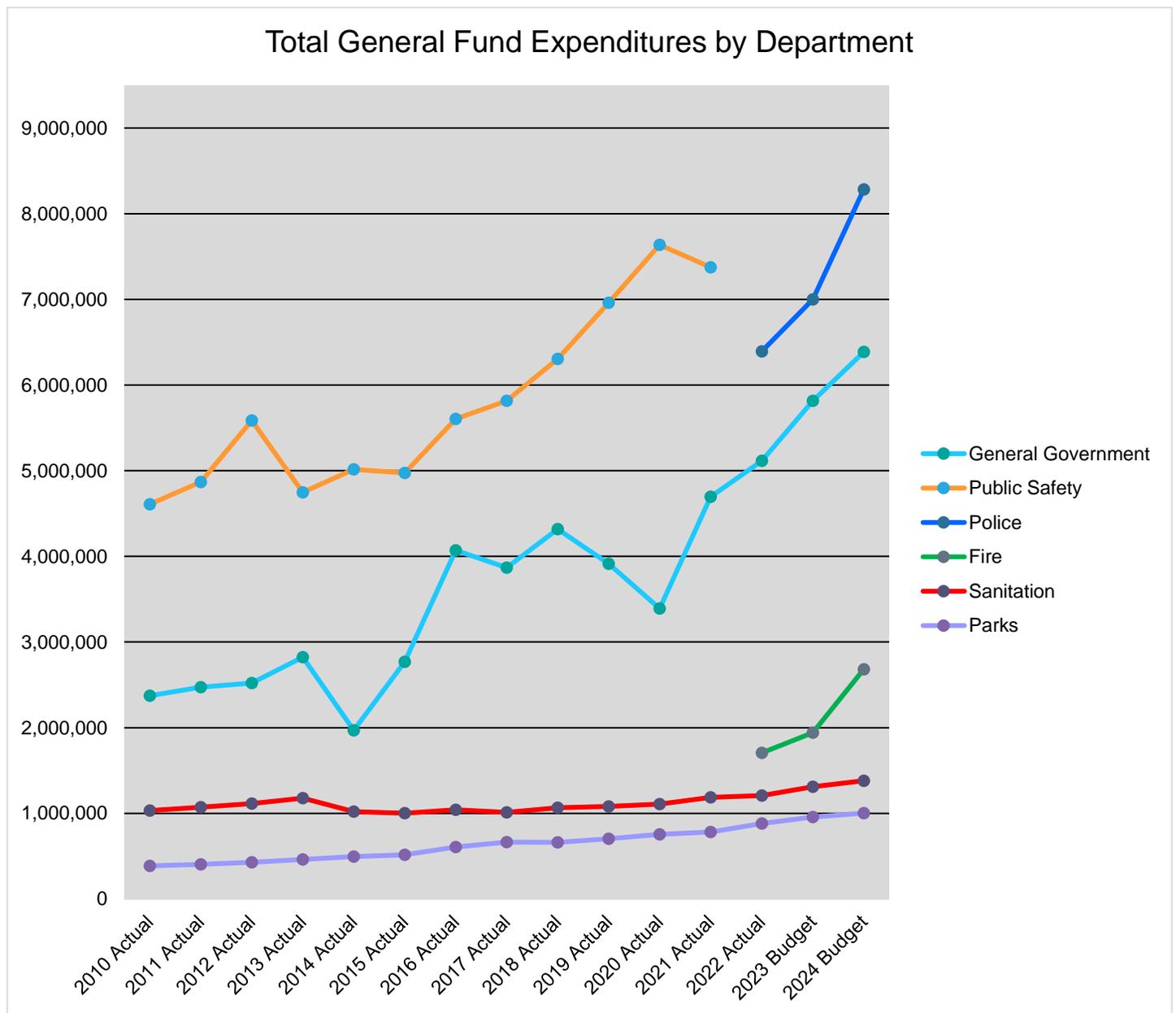


GENERAL FUND EXPENDITURES

General Fund Expenditures have grown throughout the years partly through general inflation and increases in personnel costs. The chart below shows the growth of expenditures over the last 15 years.



Conversely, total General Fund expenditures do not tell the whole story regarding expenditures for the City. The graph below correlates the City’s overall expenditure growth with departmental expenditure growth for a more accurate portrayal of City expenditures.

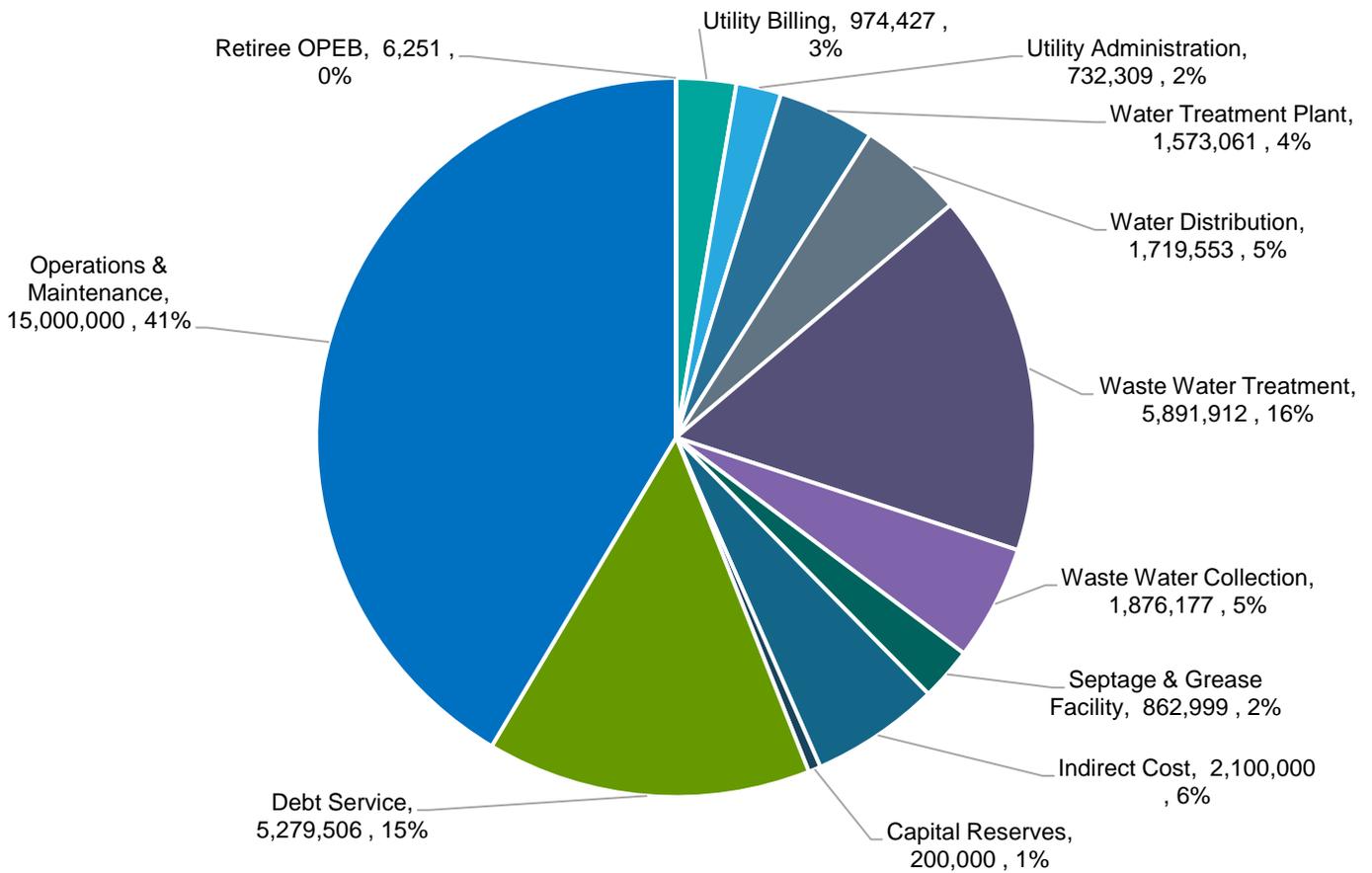


As can be seen in the chart above, during Fiscal Year 2021-2022, the Public Safety Department was divided into separate Police and Fire Departments. Also, General Government expenditures also include non-departmental expenditures, debt service, and capital outlay. This causes fluctuations in the chart for General Government. Due to the unknown impacts of COVID-19 to the City’s revenue sources, Fiscal Year 2021 expenditures were minimized, and capital purchases were halted as seen in the chart above. With the economy recovering and the use of some of the American Rescue Plan funds, much needed capital was purchased in Fiscal Years 2022-2023 and 2023-2024.

ENTERPRISE FUND EXPENDITURES

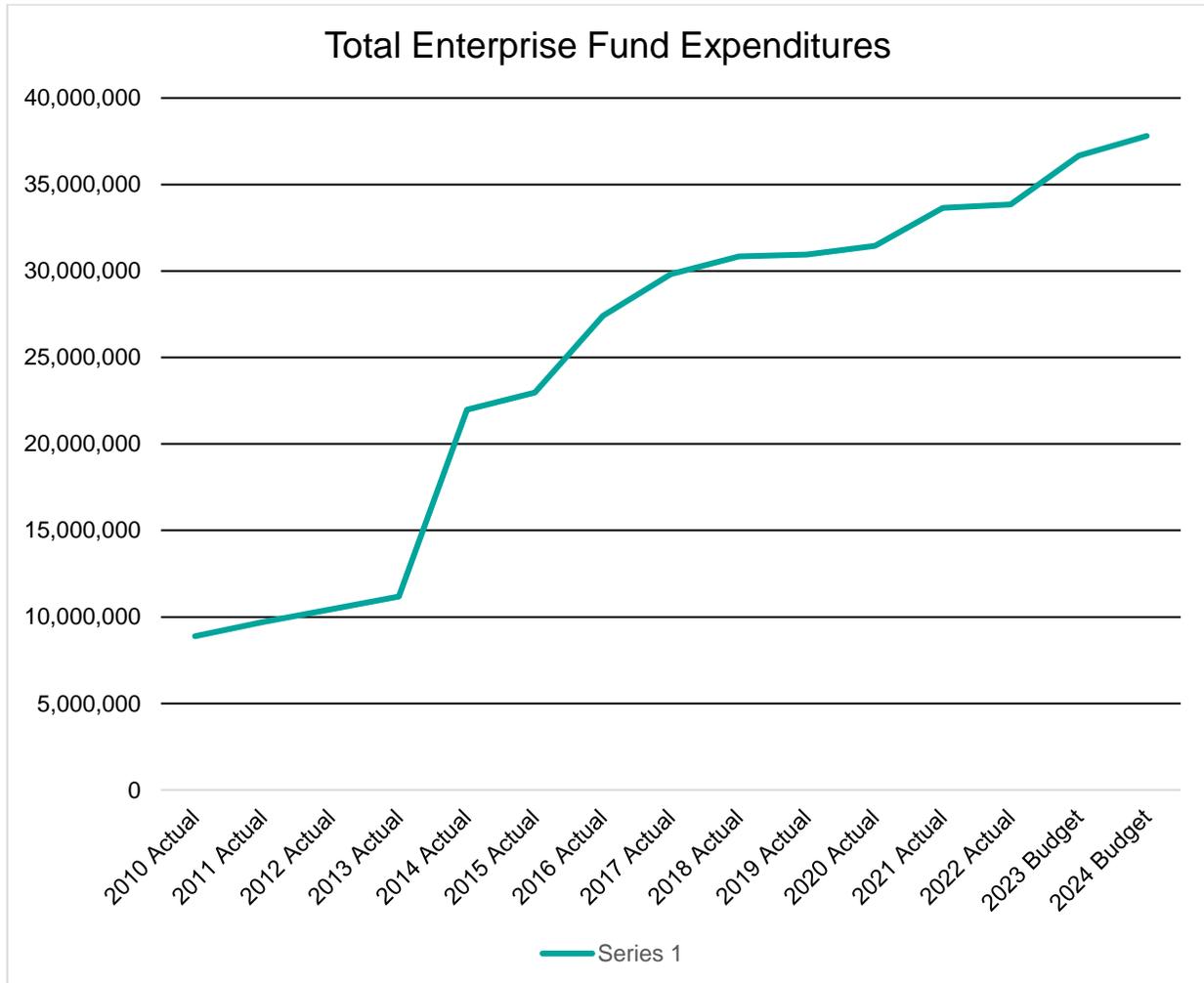
Approximately 17% of the City’s combined water and sewer system expenditures directly cover wages and benefits. Additionally, 41% of overall expenditures provides for transfers from the Gross Revenue Fund to the Operations & Maintenance Fund in order to keep the necessary cash balances available for expenditures to occur. Though not necessary to budget, the City feels that budgeting for fund transfers between the two combined water and sewer system funds provides full transparency and a more complete pictures of expenditures. The debt service component of the City’s Enterprise Fund accounts for 15% of total expenditures. In total, approximately 38% of expenditures cover the operating costs for the City’s various water and sewer departments.

FY 2024 ENTERPRISE FUND EXPENDITURES

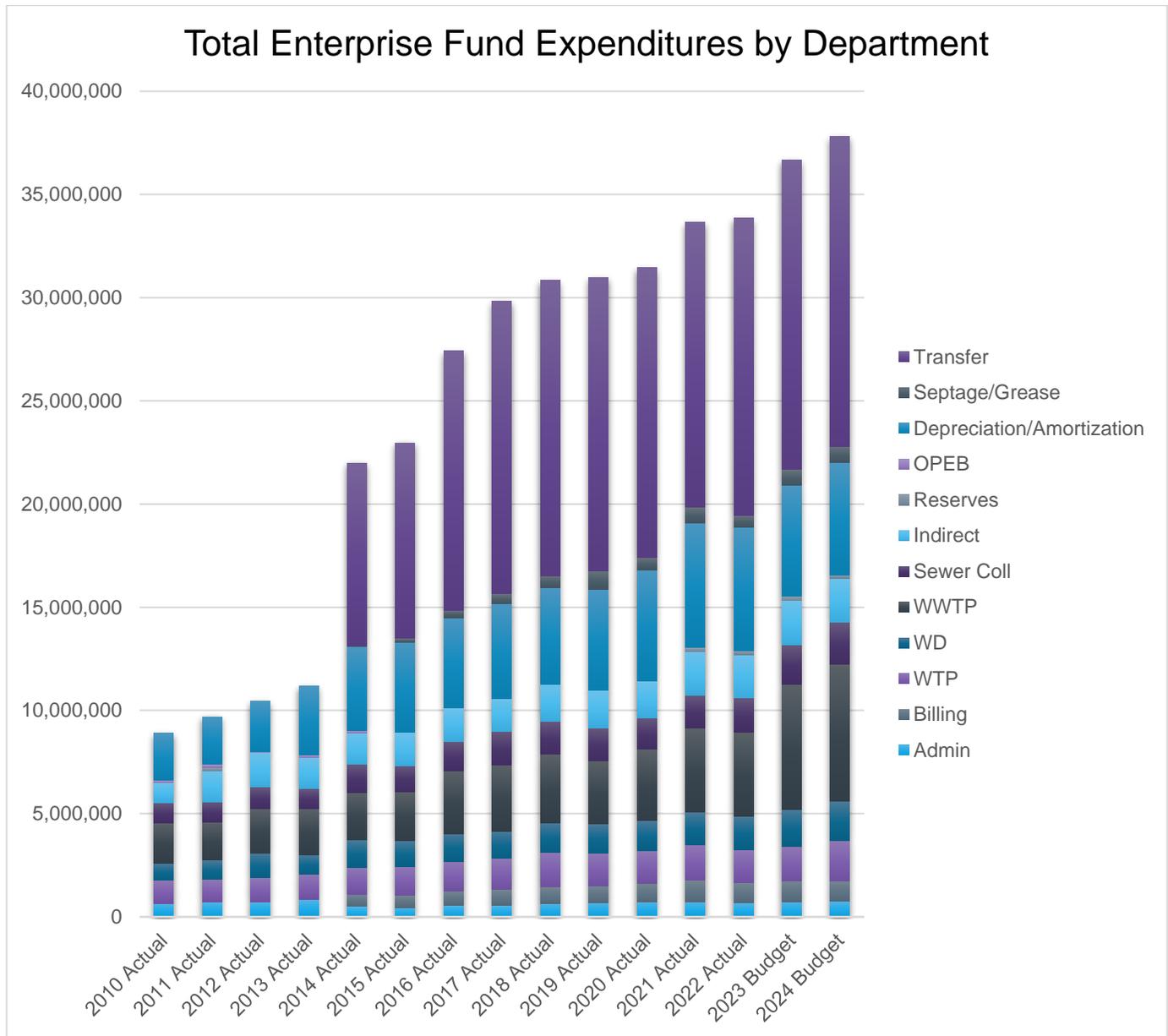


ENTERPRISE FUND EXPENDITURES

Enterprise Fund Expenditures have grown throughout the years partly through general inflation and increases in personnel costs. As demand increases, so too do the costs of staffing and operating costs. Also, the City continues to invest in its own infrastructure through the issuance of long-term debt. The dramatic increase from Fiscal Year 2013 to Fiscal Year 2014 represents the timing in which the City began to include transfers between water and sewer system funds as a budgeted expenditure. The chart below shows the growth of expenditures over the last 15 years.



Conversely, total Enterprise Fund expenditures do not tell the whole story regarding expenditures for the City’s combined water and sewer system. The graph below correlates the City’s Enterprise Fund overall expenditure growth with departmental expenditure growth for a more accurate portrayal of City expenditures. The dramatic increase from Fiscal Year 2013 to Fiscal Year 2014 represents the timing in which the City began to include transfers between water and sewer system funds as a budgeted expenditure.



This chart provides a visual portrayal showing the City’s combined water and sewer system growth. Due to the unknown impacts of COVID-19 to the City’s revenue sources, Fiscal Year 2021 expenditures were minimized, and capital purchases were halted as seen in the chart above. With the economy recovering and the use of some of the American Rescue Plan funds, much needed capital was purchased in Fiscal Years 2022-2023 and 2023-2024.

DEBT SERVICE

The City of Cayce incurs debt as capital needs grow. The debt has been used to fund both revenue-producing facilities and general purpose facilities.

	<u>Balances</u> <u>June 30, 2023</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balances</u> <u>June 30, 2024</u>	<u>Due Within</u> <u>One Year</u>
Governmental Activities:					
Short-Term Debt:					
Bond Anticipation Note	\$ -	\$ -	\$ -	\$ -	\$ -
BAN Premium	\$ -	\$ -	\$ -	\$ -	\$ -
Total Short-Term Debt	\$ -	\$ -	\$ -	\$ -	\$ -
Long-Term Debt:					
General Obligation Bonds	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Bond (TIF)	\$ 6,175,000	\$ -	\$ (340,000)	\$ 5,835,000	\$ 355,000
Installment Contracts	\$ 968,898	\$ 500,000	\$ (454,671)	\$ 1,014,227	\$ 414,629
Compensated Absences	\$ 511,719	\$ 275,000	\$ (250,000)	\$ 536,719	\$ 225,000
Total Short-Term Debt	\$ 7,655,617	\$ 775,000	\$ (1,044,671)	\$ 7,385,946	\$ 994,629
Business-type Activities:					
Short-Term Debt:					
Bond Anticipation Note	\$ -	\$ -	\$ -	\$ -	\$ -
BAN Premium	\$ -	\$ -	\$ -	\$ -	\$ -
Total Short-Term Debt	\$ -	\$ -	\$ -	\$ -	\$ -
Long-Term Debt:					
SRF Loans	\$ 25,658,204	\$ -	\$ (855,028)	\$ 24,803,176	\$ 844,007
Revenue Bonds	\$ 22,760,000	\$ -	\$ (2,630,000)	\$ 20,130,000	\$ 3,345,000
Installment Contracts	\$ -	\$ -	\$ -	\$ -	\$ -
Compensated Absences	\$ 220,909	\$ 145,000	\$ (125,000)	\$ 240,909	\$ 120,000
Total Short-Term Debt	\$ 48,639,113	\$ 145,000	\$ (3,610,028)	\$ 45,174,085	\$ 4,309,007

Series 2017 Tax Increment Financing (TIF) Junior Lien Bond

The City issued \$8.0 million tax increment financing (TIF) bond, Series 2017, dated August 1, 2017, for the purpose of financing certain improvements in the Redevelopment District (as defined in the amended Redevelopment Plan), including (i) demolition of certain properties within the Redevelopment Project Area; (ii) general infrastructure improvements of water, sewer, stormwater and roadways; (iii) construction of a new public safety facility; (iv) improvements and repairs to the City's Riverwalk and related greenway projects along the Congaree River; (v) the development and construction of an Interpretive Center; and (vi) certain other public development activities, improvements, and projects. The TIF Bonds are secured by Pledge Incremental Revenues collected from ad-valorem taxes within the District and deposited into a Special Tax Allocation Fund. The bonds are additionally secured by a pledge of the City's Water and Sewer Utility System revenues and thus constitutes a 'junior lien' (as defined in the Utility Bond Ordinance). Principal and interest (3.0%-4.0%) is payable semi-annually with the final payment being due in June 2037.

The following tables details the debt funding requirements for the Series 2017 Tax Increment Financing (TIF) Junior Lien Bond. The amounts show principal and interest and is based on current outstanding debt issues.

ANNUAL BOND AND INTEREST REQUIREMENTS

Year	Principal	Interest	Total
2017	0	0	0
2018	285,000	250,862	535,862
2019	290,000	279,063	569,063
2020	300,000	270,363	570,363
2021	310,000	261,363	571,363
2022	315,000	252,063	567,063
2023	325,000	242,613	567,613
2024	340,000	229,613	569,613
2025	355,000	216,013	571,013
2026	365,000	201,813	566,813
2027	380,000	187,213	567,213
2028	395,000	172,013	567,013
2029	415,000	156,213	571,213
2030	430,000	139,613	569,613
2031	445,000	122,413	567,413
2032	465,000	104,613	569,613
2033	485,000	86,013	571,013
2034	500,000	70,250	570,250
2035	515,000	54,000	569,000
2036	535,000	36,619	571,619
2037	550,000	18,563	568,563
Total	8,000,000	3,351,281	11,351,281

Series 2002 SRF Loan

The City issued \$1,650,000 Clean Water State Revolving Fund Loan, Series 2002 for the purpose of defraying costs associated with certain Water and Sewer Utility Fund infrastructure improvements. This SRF Loan was secured for the purpose of expanding Cayce’s sewer service to the Town of Springdale. The Series 2002 loan is secured by and payable solely from a pledge of and lien upon the Net Revenues (as defined in the Series Ordinance) on a parity with the pledge thereof securing the payment of the Outstanding Bonds (as defined in the Series Ordinance) and any other Additional Bonds (as defined in the Series Ordinance) hereafter issued. Principal and interest (3.75% per annum) is payable quarterly with the final payment being due in September 2023.

Springdale Agreement

On August 30, 2001, the City of Cayce and the Town of Springdale entered into an agreement where the City provides sewer services to certain residents within the municipal limits of Springdale. Pursuant to the terms, Springdale pays the City an amount equal to all debt service and related costs associated with the Series 2002 SRF Loan, Annual remittances total \$105,194, and under the terms of the contract, have been accounted for as sewer service revenue. Such contract and receipt of revenues shall be required for all periods that the Series 2002 SRF Loan is outstanding but are contingent based on the annual budget appropriated by the Town of Springdale. The Series 2002 SRF Loan matures on September 1, 2023.

The following tables details the debt funding requirements for the Series 2002 State Revolving Fund (SRF) Loan. The amounts show principal and interest and is based on current outstanding debt issues.

ANNUAL BOND AND INTEREST REQUIREMENTS

Year	Principal	Interest	Total
2023	103,151	2,043	105,194
2024	26,154	147	26,301
Total	129,305	2,190	131,495

Series 2017 SRF Loan

The City issued \$24,560,378 Clean Water State Revolving Fund Loan, Series 2017, dated February 9, 2017, for the purpose installing approximately 261,000 linear feet (LF) of 2-inch through 16-inch waterline, associated valves, hydrants, connections, and appurtenances; construction of a 1,000,000-gallon composite elevated water storage tank, appurtenances, and telemetry system. The Series 2017 loan is secured by and payable solely from a pledge of and lien upon the Net Revenues (as defined in the Series Ordinance) on a parity with the pledge thereof securing the payment of the Outstanding Bonds (as defined in the Series Ordinance) and any other Additional Bonds (as defined in the Series Ordinance) hereafter issued. Principal and interest (1.80% per annum) is payable quarterly with the final payment being due in December 2048.

ANNUAL BOND AND INTEREST REQUIREMENTS

Year	Principal	Interest	Total
2024	675,899	385,419	1,061,317
2025	688,147	373,170	1,061,317
2026	700,618	360,699	1,061,317
2027	713,314	348,003	1,061,317
2028	726,241	335,076	1,061,317
2029	739,402	321,916	1,061,317
2030	752,801	308,516	1,061,317
2031	766,443	294,874	1,061,317
2032	780,333	280,985	1,061,317
2033	794,474	266,844	1,061,317
2034	808,871	252,446	1,061,317
2035	823,529	237,788	1,061,317
2036	838,453	222,864	1,061,317
2037	853,647	207,670	1,061,317
2038	869,117	192,200	1,061,317
2039	884,867	176,450	1,061,317
2040	900,903	160,415	1,061,317
2041	917,229	144,089	1,061,317
2042	933,851	127,467	1,061,317
2043	950,774	110,544	1,061,317
2044	968,003	93,314	1,061,317
2045	985,545	75,772	1,061,317
2046	1,003,405	57,912	1,061,317
2047	1,021,589	39,728	1,061,317
2048	1,040,102	21,215	1,061,317
2049	525,909	3,561	529,470
Total	21,663,466	5,398,935	27,062,401

Series 2021 SRF Loan

The City issued \$4,086,550 Clean Water State Revolving Fund Loan, Series 2021 for the for the construction of an additional septage/grease receiving bay and improvements to the existing receiving bay including the addition of a second belt filter press, conveyor systems, polymer feed equipment, piping, and appurtenances. The Series 2021 loan is secured by and payable solely from a pledge of and lien upon the Net Revenues (as defined in the Series Ordinance) on a parity with the pledge thereof securing the payment of the Outstanding Bonds (as defined in the Series Ordinance) and any other Additional Bonds (as defined in the Series Ordinance) hereafter issued. On June 30, 2023, the loan remained in the drawdown phase with \$3,822,078 of the total loan amount drawn. Principal and Interest (1.80%-2.20%) is payable quarterly with the final payment being due in October 2052.

SRF 2021A

ANNUAL BOND AND INTEREST REQUIREMENTS

Year	Principal	Interest	Total
2024	125,556	50,663	176,219
2025	127,831	48,388	176,219
2026	130,148	46,071	176,219
2027	132,506	43,713	176,219
2028	134,908	41,311	176,219
2029	137,352	38,866	176,219
2030	139,841	36,377	176,219
2031	142,376	33,843	176,219
2032	144,956	31,263	176,219
2033	147,583	28,636	176,219
2034	150,257	25,962	176,219
2035	152,980	23,239	176,219
2036	155,752	20,467	176,219
2037	158,575	17,644	176,219
2038	161,448	14,770	176,219
2039	164,374	11,845	176,219
2040	167,353	8,866	176,219
2041	170,386	5,833	176,219
2042	173,473	2,745	176,219
2043	43,857	197	44,055
Total	2,861,512	530,700	3,392,211

Series 2021 SRF Loan (continued)

SRF 2021B

ANNUAL BOND AND INTEREST REQUIREMENTS

Year	Principal	Interest	Total
2024	27,421	24,245	51,666
2025	28,029	23,637	51,666
2026	28,651	23,015	51,666
2027	29,286	22,379	51,666
2028	29,936	21,730	51,666
2029	30,600	21,066	51,666
2030	31,279	20,387	51,666
2031	31,973	19,693	51,666
2032	32,682	18,984	51,666
2033	33,407	18,259	51,666
2034	34,148	17,518	51,666
2035	34,905	16,760	51,666
2036	35,680	15,986	51,666
2037	36,471	15,195	51,666
2038	37,280	14,386	51,666
2039	38,107	13,559	51,666
2040	38,952	12,713	51,666
2041	39,816	11,849	51,666
2042	40,700	10,966	51,666
2043	41,602	10,063	51,666
2044	42,525	9,140	51,666
2045	43,469	8,197	51,666
2046	44,433	7,233	51,666
2047	45,418	6,247	51,666
2048	46,426	5,240	51,666
2049	47,456	4,210	51,666
2050	48,508	3,157	51,666
2051	49,584	2,081	51,666
2052	50,684	981	51,666
2053	12,846	71	12,916
Total	1,112,276	398,947	1,511,223

Series 2016A&B Bonds and Defeasance of Series 2007A Bonds

The City issued \$8,470,000 Series 2016A and \$4,500,000 Series 2016B Water and Sewer System Refunding Revenue Bonds, dated March 29, 2016, to advance refund the outstanding principal amounts of the Series 2007A Water and Sewer System Refunding and Improvement Revenue Bonds, (original principal amount of \$18,795,000 dated September 11, 2007). Net amortization of the Series 2016A discount and the Series 2016B premium was \$61,476 for the year ended June 30, 2021. Proceeds from the Series 2016A&B bonds were used to (i) redeem the callable portion of the Series 2007A bonds and (ii) establish an irrevocable escrow fund (trust account) held by a third-party. The amounts deposited in the trust account are invested in U.S. treasury securities and the interest and principal thereof shall be applied to the payment of the principal and interest on each of the outstanding Series 2007A bonds payable through July 1, 2020. The Series 2007A bonds are considered defeased 'in-substance' for accounting and financial reporting purposes, and the trust account assets and the liability for the defeased bonds are not included in the City's financial statements.

The Series 2016A bonds shall not be subject to optional redemption prior to their stated maturities. The Series 2016B bonds maturing on and after July 1, 2027, are subject to redemption at any time on and after July 1, 2026, at a redemption price of par plus accrued interest to the date of redemption. Principal and Interest for Series 2016A (2.692%) is payable semi-annually with the final payment being due in January 2025.

Refunding Revenue Bond 2016A (Taxable)

ANNUAL BOND AND INTEREST REQUIREMENTS

Year	Principal	Interest	Total
2024	925,000	38,508	963,508
2025	765,000	12,317	777,317
Total	1,690,000	50,825	1,740,825

Refunding Revenue Bond 2016B

ANNUAL BOND AND INTEREST REQUIREMENTS

Year	Principal	Interest	Total
2024	0	177,850	177,850
2025	215,000	174,625	389,625
2026	1,015,000	151,100	1,166,100
2027	1,060,000	109,600	1,169,600
2028	1,100,000	66,400	1,166,400
2029	1,110,000	22,200	1,132,200
Total	4,500,000	701,775	5,201,775

Series 2020 Bond and Defeasance of Series 2009 and Series 2015 SRF Loans

The City issued \$20,535,000 Water and Sewer System Refunding Revenue Bonds, Series 2020, dated July 21, 2020, to (i) refund the outstanding principal amount of the Series 2009 Clean Water State Revolving Funds (SRF) Loan dated September 15, 2008; and (ii) refund the outstanding principal amount of the Series 2015 Clean Water State Revolving Funds (SRF) Loan dated January 29, 2015. Maturities on the Series 2020 Bonds mature serially on June 1, 2021, through June 1, 2036. The Series 2020 Bonds maturing on or after June 1, 2030, are subject to redemption prior to maturity, at the option of the City, at any time on and after June 1, 2029, as a whole or in part, at a redemption price equal to 100% of par plus accrued interest to the date of redemption. The Series 2020 Bonds are issued pursuant to the City's Master Bond Ordinance, dated February 2, 2016, and the applicable Series Ordinance dated April 22, 2020, and are secured by and payable from a pledge of the Net Revenues on a parity with the pledge of Net Revenues that secure the Outstanding Bonds and any Additional Bonds issued pursuant to the Bond Ordinance. Principal and interest (1.45% per annum) is payable semi-annually with the final payment being due in June 2036.

Lexington and Commission Agreement

On August 28, 2009, the City entered into a Wastewater Services Agreement with the City of Lexington and the Lexington County Joint Municipal Water and Sewer Commission, which has a stated term of 30 years and may be automatically renewed for 2 successive 10-year periods thereafter. Pursuant to the Agreement, the Commission pays the City principal, interest and debt service coverage for 30.183% of the Series 2009 SRF Loan debt service requirements (in addition to other rates and charges). The monthly payment amount is \$52,894, or \$634,728 annually, plus an additional 15% of such amount for debt service coverage. According to the Agreement, revenue generated by the Debt Service Charge (as defined in the Agreement) shall be considered operating revenue for the City.

Refunding Revenue Bond 2020

ANNUAL BOND AND INTEREST REQUIREMENTS

Year	Principal	Interest	Total
2024	1,490,000	734,023	2,224,023
2025	1,565,000	659,523	2,224,523
2026	1,645,000	581,273	2,226,273
2027	1,725,000	499,023	2,224,023
2028	1,815,000	412,773	2,227,773
2029	1,935,000	322,023	2,257,023
2030	2,000,000	225,273	2,225,273
2031	2,100,000	125,273	2,225,273
2032	1,635,000	62,273	1,697,273
2033	200,000	13,223	213,223
2034	205,000	9,223	214,223
2035	210,000	5,123	215,123
2036	45,000	923	45,923
Total	16,570,000	3,649,945	20,219,945

General Obligation Legal Debt Margin

The City's borrowing power is restricted by amended Article X, Section 14 of the State Constitution which became effective November 30, 1977. This Section provides that a local government unit cannot at any time have total general bonded debt outstanding (excluding certain lease and installment obligations) in any amount that exceeds 8% of its total assessed property value. Also, excluded from the limitation are: bonded indebtedness approved by the voters and issued within five years of the date of such referendum; special bonded indebtedness levies assessed on properties located in an area receiving special benefits from the taxes collected; and other bonded indebtedness existing on or prior to 1995.

City of Cayce, South Carolina
Annual Budget



General Obligation Legal Debt Limitations

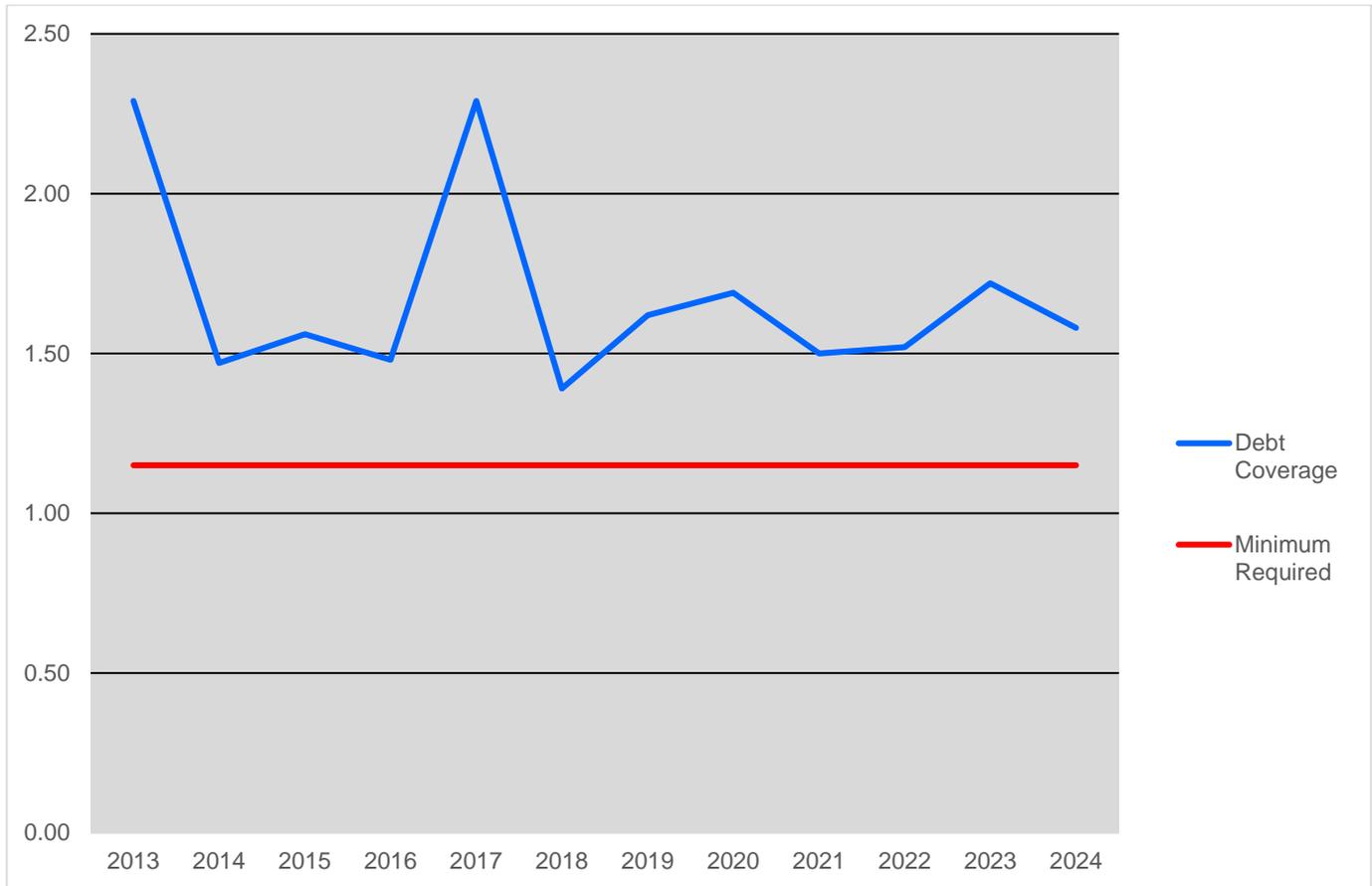
Fiscal Year Ended June	Total Assessed Valuation	Maximum G.O. Debt Limitation (8.00%)	Outstanding Bonds Chargeable to Bond Limit	Legal Debt Margin	Percentage of Debt Limit Utilized
2013	47,860,580	3,828,846	0	3,828,846	0.00%
2014	48,551,450	3,884,116	0	3,884,116	0.00%
2015	50,482,690	4,038,615	0	4,038,615	0.00%
2016	51,479,370	4,118,350	0	4,118,350	0.00%
2017	52,484,130	4,198,730	0	4,198,730	0.00%
2018	55,262,980	4,421,038	0	4,421,038	0.00%
2019	57,798,880	4,623,910	0	4,623,910	0.00%
2020	59,691,010	4,775,281	0	4,775,281	0.00%
2021	65,518,950	5,241,516	0	5,241,516	0.00%
2022	68,477,730	5,478,218	0	5,478,218	0.00%
2023	72,528,560	5,802,285	0	5,802,285	0.00%

Source: Lexington County Auditor's Office

Debt Coverage Requirements

Rate covenants under the City's Bond Ordinance require that the City maintain a minimum debt coverage ratio of 1.15 for Revenue Bonds. The estimated Debt Coverage ratio for Fiscal Year 2024 is 1.58.

Coverage Ratios



Bonds issued in 2021 totaling \$4,086,550 impacted the City's coverage ratios. The bond issue was used to pay for the construction of an additional septage/grease receiving bay and improvements to the existing receiving bay. This expansion of our Septage and Grease Facility also creates additional revenue growth for the City. Additionally, the City will begin paying Principal on the Series 2016B in Fiscal Year 2025, which will also affect the coverage ratios. An additional bond issued in 2020 is included in these ratios, however, was used to refinance prior issues and therefore had minimal effect on the City's coverage ratios. Currently, the City has no plans to issue further debt.

FUND BALANCE

General Fund

As a general rule, budgets for the General Fund must balance projected revenues with anticipated expenditures, which would result in no change in fund balance from one year to the next. This only varies if fund balance is budgeted as a source of funds. When revenues do not meet expectations during the year, anticipated expenditures are often adjusted. For Fiscal Year 2024, the City is appropriating \$115,000 of Fund Balance for capital items. City Council unanimously agreed not to approve an increase in sanitation fees for Fiscal Year 2024 and requested that the additional revenue expected to be received from this increase would instead be funded from appropriations from fund balance.

Enterprise Fund

Budgets for the Enterprise Fund also must balance projected revenues with anticipated expenditures, which would result in no change in fund balance from one year to the next. This only varies if fund balance is budgeted as a source of funds. When revenues do not meet expectations during the year, anticipated expenditures are often adjusted. The City has entered a phase of needing large capital expenditures allow for continued growth, as well as to ensure the continuity of existing assets. Remaining State Revolving Fund (SRF) bond funds and Capital Contribution Fee Fund Balances are scheduled to cover the projects that are ongoing in Fiscal Year 2024. The City is also appropriating \$292,423 of Fund Balance for capital items in the Enterprise Fund.

Special Revenue Funds

The City received ARPA funds the last two fiscal years. A separate Special Revenue Fund was created for the appropriation of this money and any unspent allocations are being recorded as unearned revenue for each Fiscal Year. There is no use of Fund Balance.

City of Cayce, South Carolina
Schedule of Fund Balance/Fund Equity (3 Year Summary)



Fiscal Year Ending June 30, 2024
 General Fund

REVENUES:	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
Property Taxes	\$ 3,955,200	\$ 3,908,214	\$ 4,565,060	\$ 4,981,453	\$ 4,950,805
Licenses and Permits	5,069,848	3,841,454	5,113,255	5,202,218	5,327,268
Fines and Forfeitures	135,100	185,692	210,000	197,280	200,000
State Shared Revenue	413,500	509,227	481,500	515,003	516,500
Program Revenue	1,585,600	1,569,581	1,845,800	1,666,583	1,887,500
Grants and Other	160,000	1,513,593	280,000	882,260	2,224,727
Interest Income	5,000	46,040	5,000	108,090	27,000
Miscellaneous	2,288,500	2,582,548	2,243,450	2,379,522	2,302,500
Total Revenues	13,612,748	14,156,349	14,744,065	15,932,407	17,436,300
EXPENDITURES					
City Council	151,622	136,085	148,109	140,690	148,283
Administration	899,326	940,630	1,161,021	1,162,218	1,224,862
Court	248,390	240,323	273,855	256,932	286,019
Legal	96,075	159,096	156,825	128,906	156,825
Information Technology	369,037	329,758	355,996	279,833	421,186
Community Relations	152,850	156,592	153,725	142,860	140,150
Finance & Tax Collection	345,099	337,311	390,623	336,711	438,524
Public Buildings & Street Lighting	483,567	475,218	487,744	493,333	498,934
Police Departments	6,424,604	6,392,613	6,999,651	6,763,191	8,282,705
Fire Department	1,751,557	1,705,439	1,940,397	1,943,993	2,681,429
Sanitation	1,249,971	1,208,131	1,309,639	1,312,866	1,380,745
Planning & Development	717,629	637,483	605,511	620,836	730,474
Museum	154,642	89,871	157,783	118,050	180,843
Parks/Grounds Maintenance	949,054	881,919	957,025	870,587	1,001,927
City Events	-	-	100,000	88,893	100,000
Garage	463,940	431,402	449,102	470,666	488,183
Non-Departmental/Support	77,000	75,530	77,000	90,598	80,000
Debt Service	341,180	336,022	560,059	493,505	484,920
Capital Outlay	451,434	770,166	738,000	738,000	500,000
Capital Projects	-	-	-	740,822	505,707
Total Expenditures	15,326,977	15,303,589	17,022,065	17,193,488	19,731,716
OTHER FINANCING SOURCES					
Issuance of Debt	429,034	429,034	738,000	738,000	500,000
Sale of Assets	178,000	138,672	80,000	90,999	50,000
Transfers from Other Funds	1,107,195	1,275,358	1,435,000	1,428,878	1,745,416
Total Other Financing Sources	1,714,229	1,843,064	2,253,000	2,257,877	2,295,416
Excess (Deficiency) of Revenue Over Expenditures and Other Sources and (Uses)	\$ -	\$ 695,824	\$ (25,000)	\$ 996,796	\$ -
Fund Balances, Beginning of Year		8,924,876		9,620,700	10,617,496
Use of Reserves		-		-	(167,500)
Fund Balances, End of Year		9,620,700		10,617,496	10,449,996

City of Cayce, South Carolina
 Schedule of Fund Balance/Fund Equity (3 Year Summary)



Fiscal Year Ending June 30, 2024
 Utilities Fund

OPERATING REVENUE	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024
Water Sales	\$ 6,075,000	\$ 5,740,458	\$ 6,100,000	\$ 5,903,911	\$ 6,230,000
Sewer Sales	11,869,195	11,486,721	12,091,474	12,262,130	12,337,300
Reconnection Fees	31,000	30,270	35,000	44,440	38,000
Septage & Grease Services	1,727,000	1,304,255	1,653,000	1,179,438	1,651,000
Set Up Fees	95,000	87,098	80,000	79,140	88,000
Penalties	200,000	207,290	220,000	220,940	200,000
Miscellaneous Income	140,000	187,979	155,000	604,880	417,423
Total Operating Revenues	20,137,195	19,044,071	20,334,474	20,294,879	20,961,723
OPERATING EXPENSES					
Utility Billing	994,427	970,583	1,007,536	1,001,766	990,148
Utility Administration	732,309	669,175	734,907	596,621	752,708
Water Treatment Plant	1,573,061	1,598,386	1,674,081	1,655,524	1,945,921
Water Distribution	1,719,553	1,650,582	1,786,179	1,663,137	1,900,627
Waste Water Treatment	5,341,912	4,068,332	5,523,613	5,670,123	6,111,735
Waste Water Collection	1,876,177	1,643,412	1,902,171	1,593,220	2,015,088
Septage & Grease Facility	862,999	581,244	769,664	577,275	806,197
Non-Departmental and Support	2,540,961	2,094,263	2,356,251	3,205,943	2,312,164
Depreciation	-	5,962,603	-	6,021,026	-
Total Operating Expenses	15,641,399	19,238,580	15,754,402	21,984,635	16,834,588
Operating Income (Loss)	4,495,796	(194,509)	4,580,072	(1,689,756)	4,127,135
NON-OPERATING REVENUES (EXPENSES)					
Issuance of Debt	-	-	-	-	-
Grant Revenue	-	38,745	-	29,850	-
Interest Income	10,000	992	10,000	245,052	55,000
Gains from Sale of Capital Assets	7,000	-	35,000	41,271	-
Debt Service	(2,580)	(1,096,118)	(5,364,704)	(4,349,468)	(5,419,135)
Debt Service Transfer In	-	-	-	4,329,990	-
Total Non-Operating Revenues (Expenses)	14,420	(1,056,381)	(5,319,704)	296,695	(5,364,135)
Income (Loss) Before Contributions	4,510,216	(1,250,890)	(739,632)	(1,393,062)	(1,237,000)
CAPACITY CONTRIBUTIONS					
Capacity Charges and Other Capital Contributions	512,000	1,349,752	739,632	1,109,997	1,237,000
Excess (Deficiency) of Revenue Over Expenses and Other Sources and (Uses)	5,022,216	98,862	-	(283,065)	-
Fund Balances, Beginning of Year		96,779,214		96,878,076	96,105,011
Use of Reserves		-		(490,000)	(292,423)
Fund Balances, End of Year		96,878,076		96,105,011	95,812,588

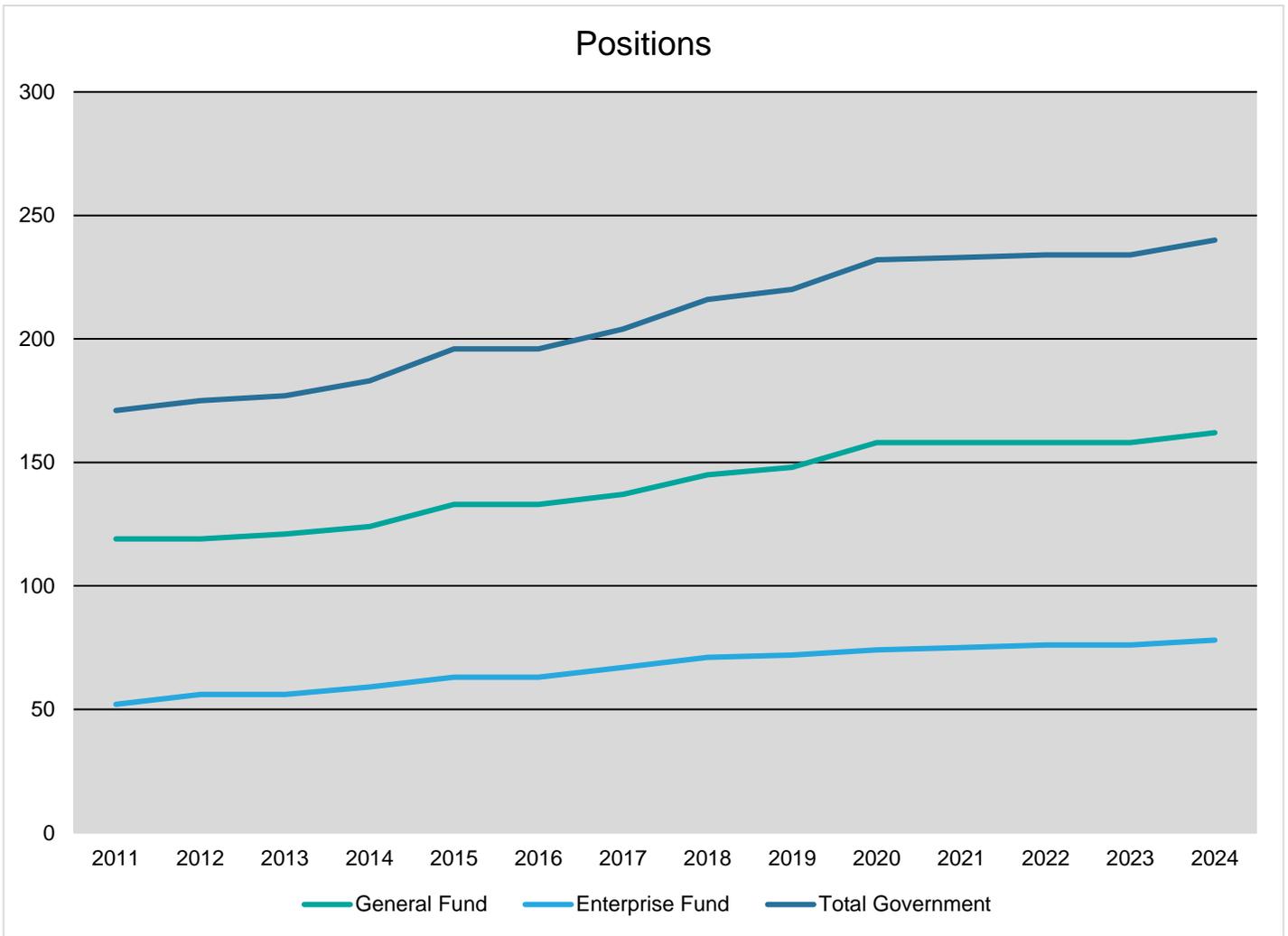
POSITIONS

The City of Cayce added six positions in Fiscal Year 2024.

- One position in the Fire Department is a grant-funded Community Risk Reduction Manager.
- One position in the Information Technology Department is a reclassification of a part-time Helpdesk to a full-time Helpdesk.
- One position in the Planning & Development Department is an Administrative Assistant.
- One position in the Police Department is a School Resource Officer funded 100% by Lexington School District Two.
- One position in the Water Treatment Plant is Plant Operator Trainee.
- One position in the Wastewater Treatment Plant is an Electrical Controls Technician/Electrician.

POSITIONS (2014-2024)

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014*	2013	2012	2011
General Fund														
General Government:														
Legislative	5	5	5	5	5	5	5	5	5	5	5	5	5	5
Administrative	8	8	7	7	7	6	6	6	6	6	5	4	4	5
Recorder's Court	2	2	2	2	2	2	2	2	2	2	2	2	1	1
Information Technology	3	2	2	2	2	1	1	1	1	1	1	1	NA	NA
Finance	3	3	3	3	3	3	3	3	3	3	3	3	3	4
Police Department:														
Animal Services	0	0	1	1	1	1	1	1	1	2	2	2	2	2
Dispatchers	6	6	6	6	6	6	6	5	5	5	5	5	5	5
Administration	10	9	7	7	7	7	4	4	4	4	4	4	4	4
Detectives	9	8	8	8	8	8	9	8	8	8	8	8	8	9
Traffic/Victim Advocate	33	35	44	44	44	42	43	37	39	41	38	38	39	47
Parks	5	5	4	4	4	4	4	4	4	2	NA	NA	NA	NA
School Resource Officers	7	6												
Fire Department	24	23	22	22	22	19	16	16	15	15	12	9	9	NA
Planning and Development	7	6	7	7	7	7	7	7	5	4	4	6	5	5
Public Works:														
Public Buildings	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Sanitation	18	18	18	18	18	17	17	17	15	17	17	17	17	16
Garage	5	5	5	5	5	5	5	5	5	5	5	5	5	5
Parks and Other:														
Museum	2	2	2	2	2	2	3	3	2	2	2	2	2	2
Parks	14	14	14	14	14	12	12	12	12	10	10	9	9	8
Subtotals	162	158	158	158	158	148	145	137	133	133	124	121	119	119
Water and Sewer Utility Fund														
Administrative	5	5	5	5	5	5	5	4	4	4	12	8	8	7
Water Billing	10	10	10	9	9	9	9	9	8	8	NA	NA	NA	NA
Water Treatment Plant	11	10	10	10	10	10	10	10	10	10	9	10	10	10
Water Distribution	15	15	15	15	14	13	13	13	13	13	13	14	14	14
Sewer Collection	16	16	16	16	16	15	15	14	13	13	12	12	12	10
Wastewater Treatment Plant	17	16	16	16	16	15	14	13	12	12	12	12	12	11
Wastewater Pre-Treatment Plant	4	4	4	4	4	5	5	4	3	3	1	NA	NA	NA
Subtotals	78	76	76	75	74	72	71	67	63	63	59	56	56	52
Total	240	234	234	233	232	220	216	204	196	196	183	177	175	171



As shown in the chart above, the City of Cayce shows a trend of growth in personnel, which is directly correlated with the growth of demand on City services. In 2011, there were 119 positions in the General Fund and 52 positions in the Enterprise Fund. The total employment for the City in Fiscal Year 2011 was 171.

The total number of positions in the City’s General Fund for Fiscal Year 2024 is 162 and the total number of positions in the City’s Enterprise Fund for Fiscal Year 2024 is 78. Total employment for the City of Cayce is 240 full-time positions. The City currently has no part-time positions.



FUND STRUCTURE

General Fund:

Council

Administration

Municipal Court

Legal

Information Technology

Community Relations

Finance

Tax Collection

Public Buildings

Police:

Administration

Investigations

Patrol/Victims Advocate

Police Parks

Dispatch

School Resource Officers

Fire

Street Lighting

Sanitation

Planning & Development

Museum

City Events

Parks/Grounds Maintenance

Garage/Fleet Maintenance

Non-Departmental:

Debt Service

Retiree OPEB

Capital Projects

City of Cayce, South Carolina
Revenues, Expenditures and Other Sources and Uses (Summary)



Fiscal Year Ending June 30, 2024
 General Fund

OPERATING REVENUE	FY 2024
Property Taxes	\$ 4,950,805
Business Licenses	2,361,450
Franchise Fees	2,750,000
Permits and Fees	215,818
Fines and Forfeitures	200,000
Rental Income	1,500
Other Governments	581,500
Program Revenue	1,961,000
Miscellaneous Income	62,500
Grant Revenue	<u>2,224,727</u>
Total Operating Revenues	<u>15,309,300</u>
 OTHER SOURCES AND NON-OPERATING REVENUE	
Interest Income	27,000
Transfer In - Hospitality Tax	1,270,000
Transfer in - State Accommodations Tax	57,916
Transfer in - Local Accommodations Tax	250,000
Transfer In - Use of Reserves	52,500
Transfer In - Use of Fund Balance	115,000
Transfer In - Utilities Indirect Cost	2,150,000
Other Financing Sources	<u>500,000</u>
Total Other Sources and Non-Operating Revenue	<u>4,422,416</u>
Total Operating Revenues and Other Sources and Non-Operating Revenue	<u><u>19,731,716</u></u>
 OPERATING EXPENDITURES	
City Council	148,283
Administration	1,224,862
Court	286,019
Legal	156,825
Information Technology	421,186
Community Relations	140,150
Finance & Tax Collection	438,524
Public Buildings & Street Lighting	498,934
Police Departments	8,282,705
Fire Department	2,681,429
Sanitation	1,380,745
Planning & Development	730,474
Museum	180,843
Parks/Grounds Maintenance	1,001,927
City Events	100,000
Garage	<u>488,183</u>
Total Operating Expenditures	<u>18,161,089</u>
 OTHER USES AND NON-OPERATING EXPENDITURES	
Other Financing Uses	500,000
Transfer Out - Capital Projects	505,707
Transfer Out - Debt Service	484,920
Transfer Out - Retiree OPEB	<u>80,000</u>
Total Other Uses and Non-Operating Expenditures	<u>1,570,627</u>
Total Operating Expenditures and Other Uses and Non-Operating Expenditures	<u><u>19,731,716</u></u>
Excess (Deficiency) of Revenue Over Expenditures and Other Sources and (Uses)	<u><u>\$ -</u></u>

City of Cayce, South Carolina
Revenues, Expenditures and Other Sources and Uses (3 Year Summary)



Fiscal Year Ending June 30, 2024
 General Fund

OPERATING REVENUE	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
Property Taxes	\$ 4,026,700	\$ 4,315,500	\$ 4,950,805	\$ 635,305
Business Licenses	2,291,000	2,269,500	2,361,450	91,950
Franchise Fees	2,660,448	2,700,000	2,750,000	50,000
Permits and Fees	118,400	130,015	215,818	85,803
Fines and Forfeitures	135,100	185,000	200,000	15,000
Rental Income	500	800	1,500	700
Other Governments	342,000	410,000	581,500	171,500
Program Revenue	1,627,600	1,968,000	1,961,000	(7,000)
Miscellaneous Income	324,000	165,250	62,500	(102,750)
Grant Revenue	160,000	280,000	2,224,727	1,944,727
Total Operating Revenues	11,685,748	12,424,065	15,309,300	2,885,235
OTHER SOURCES AND NON-OPERATING REVENUE				
Interest Income	5,000	5,000	27,000	22,000
Transfer In - Hospitality Tax	894,195	1,150,000	1,270,000	120,000
Transfer in - State Accommodations Tax	41,000	40,000	57,916	17,916
Transfer in - Local Accommodations Tax	172,000	235,000	250,000	15,000
Transfer In - Use of Reserves	-	-	52,500	52,500
Transfer In - Use of Fund Balance	-	-	115,000	115,000
Transfer In - Utilities Indirect Cost	2,100,000	2,200,000	2,150,000	(50,000)
Other Financing Sources	429,034	488,000	500,000	12,000
Total Other Sources and Non-Operating Revenue	3,641,229	4,118,000	4,422,416	304,416
Total Operating Revenues and Other Sources and Non-Operating Revenue	15,326,977	16,542,065	19,731,716	3,189,651
OPERATING EXPENDITURES				
City Council	151,622	148,109	148,283	174
Administration	899,326	1,112,505	1,224,862	112,357
Court	248,390	271,546	286,019	14,473
Legal	96,075	156,825	156,825	-
Information Technology	369,037	350,831	421,186	70,355
Community Relations	152,850	153,725	140,150	(13,575)
Finance & Tax Collection	345,099	385,275	438,524	53,249
Public Buildings & Street Lighting	483,567	486,678	498,934	12,256
Police Departments	6,447,004	6,855,478	8,282,705	1,427,227
Fire Department	1,751,557	1,963,472	2,681,429	717,957
Sanitation	1,249,971	1,292,279	1,380,745	88,466
Planning & Development	717,629	597,479	730,474	132,995
Museum	154,642	155,647	180,843	25,196
Parks/Grounds Maintenance	949,054	944,527	1,001,927	57,400
City Events	-	100,000	100,000	-
Garage	463,940	442,630	488,183	45,553
Total Operating Expenditures	14,479,763	15,417,006	18,161,089	2,744,083
OTHER USES AND NON-OPERATING EXPENDITURES				
Other Financing Uses	429,034	488,000	500,000	12,000
Transfer Out - Capital Projects	-	-	505,707	505,707
Transfer Out - Debt Service	341,180	560,059	484,920	(75,139)
Transfer Out - Retiree OPEB	77,000	77,000	80,000	3,000
Total Other Uses and Non-Operating Expenditures	847,214	1,125,059	1,570,627	445,568
Total Operating Expenditures and Other Uses and Non-Operating Expenditures	15,326,977	16,542,065	19,731,716	3,189,651
Excess (Deficiency) of Revenue Over Expenditures and Other Sources and (Uses)	\$ -	\$ -	\$ -	\$ -

City of Cayce, South Carolina
Revenues and Other Sources (3 Year Summary)



Fiscal Year Ending June 30, 2024
 General Fund

OPERATING REVENUE	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
Property Taxes	\$ 4,026,700	\$ 4,315,500	\$ 4,950,805	\$ 635,305
Business Licenses	2,291,000	2,269,500	2,361,450	91,950
Franchise Fees	2,660,448	2,700,000	2,750,000	50,000
Permits and Fees	118,400	130,015	215,818	85,803
Fines and Forfeitures	135,100	185,000	200,000	15,000
Rental Income	500	800	1,500	700
Other Governments	342,000	410,000	581,500	171,500
Program Revenue	1,627,600	1,968,000	1,961,000	(7,000)
Miscellaneous Income	324,000	165,250	62,500	(102,750)
Grant Revenue	160,000	280,000	2,224,727	1,944,727
Total Operating Revenues	11,685,748	12,424,065	15,309,300	2,885,235
NON-OPERATING SOURCES				
Interest Income	5,000	5,000	27,000	22,000
Transfer In - Hospitality Tax	894,195	1,150,000	1,270,000	120,000
Transfer in - State Accommodations Tax	41,000	40,000	57,916	17,916
Transfer in - Local Accommodations Tax	172,000	235,000	250,000	15,000
Transfer In - Use of Reserves	-	-	52,500	52,500
Transfer In - Use of Fund Balance	-	-	115,000	115,000
Transfer In - Utilities Indirect Cost	2,100,000	2,200,000	2,150,000	(50,000)
Other Financing Sources	429,034	488,000	500,000	12,000
Total Non-Operating Sources	3,641,229	4,118,000	4,422,416	304,416
Grand Total Operating Revenues and Other Non-Operating Sources	\$ 15,326,977	\$ 16,542,065	\$ 19,731,716	\$ 3,189,651

City of Cayce, South Carolina
Expenditures and Other Uses (3 Year Summary)



Fiscal Year Ending June 30, 2024
 General Fund

OPERATING EXPENDITURES

City Council	151,622	148,109	148,283	174
Administration	899,326	1,112,505	1,224,862	112,357
Court	248,390	271,546	286,019	14,473
Legal	96,075	156,825	156,825	-
Information Technology	369,037	350,831	421,186	70,355
Community Relations	152,850	153,725	140,150	(13,575)
Finance & Tax Collection	345,099	385,275	438,524	53,249
Public Buildings & Street Lighting	483,567	486,678	498,934	12,256
Police Departments	6,447,004	6,855,478	8,282,705	1,427,227
Fire Department	1,751,557	1,963,472	2,681,429	717,957
Sanitation	1,249,971	1,292,279	1,380,745	88,466
Planning & Development	717,629	597,479	730,474	132,995
Museum	154,642	155,647	180,843	25,196
Parks/Grounds Maintenance	949,054	944,527	1,001,927	57,400
City Events	-	100,000	100,000	-
Garage	463,940	442,630	488,183	45,553
Total Operating Expenditures	14,479,763	15,417,006	18,161,089	2,744,083

NON-OPERATING USES

Other Financing Uses	429,034	488,000	500,000	12,000
Transfer Out - Capital Projects	-	-	505,707	505,707
Transfer Out - Debt Service	341,180	560,059	484,920	(75,139)
Transfer Out - Retiree OPEB	77,000	77,000	80,000	3,000
Total Non-Operating Uses	847,214	1,125,059	1,570,627	445,568

Grand Total Operating Expenditures
 and Other Non-Operating Uses

\$ 15,326,977 \$ 16,542,065 \$ 19,731,716 \$ 3,189,651

CITY COUNCIL

Overview

The City of Cayce operates under a council-manager form of government and is made up of a mayor and four council members. Council members serve four-year staggered terms, with two council members elected every two years. The mayor is elected to serve a four-year term. Council meetings are generally held at 6:00 p.m. on the first Tuesday and 5:00 p.m. on the third Wednesday of each month at Cayce City Hall.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Continue to provide excellent city services for citizens and customers (*Goal 6*)
- ✓ Continue to encourage smart, viable and financially producing growth of the city's commercial corridors – 12th Street Extension Continued Revitalization (*Goal 4*)
- ✓ Upgrades and expansion of city parks and recreational areas to promote healthy and active lifestyles for residents and visitors – Granby Park Inclusivity Project (*Goal 3*)
- ✓ Identify funding opportunities for the completion of desired projects, development, redevelopment, heritage preservation, and revitalization:
 - EPA Brownsfield Assessment Grant - \$500,000 – promote vitality through expansion, redevelopment, or reuse of properties to aid in local job growth and environmental protection (*Goal 2 and 5*)
 - PRT Riverwalk Park Wayfinding - \$123,985 – promote Cayce's recreational facilities through increased tourism (*Goal 3*)
 - PRT 12,000 Year Park Visitors Center - \$1,000,000 – Support commercial corridor revitalization, promote Cayce as a regional tourism destination, and create recreational opportunities (*Goals 3 and 4*)
- ✓ Continue to negotiate solutions with partner agencies and organizations to meet the needs of citizens where responsibility for issues is not within the city's authority (i.e. Stormwater Drainage Issues) (*Goal 6*)
- ✓ Seek opportunities to bolster increased esthetics of major regional gateways – Airport Blvd. Regional Gateway Project partnership (*Goal 4*)
- ✓ Continued support for the growth of local businesses – Façade Grant (*Goal 4*)
- ✓ Promote the preservation and protection of Cayce's heritage partnerships with committees, local leaders, and organizations through education and awareness – City Museum, The River Alliance, 12,000 Year History Park tours (*Goal 5*)
- ✓ Seek additional opportunities to enhance and support the growing arts community – Cayce Art District (*Goal 5*)

City of Cayce, South Carolina

Department: Legislative



Fiscal Year Ending June 30, 2024

General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 79,500	\$ 79,500	\$ 79,500	\$ -
Overtime	-	-	-	-
FICA Expense	6,082	6,082	6,082	-
SC Retirement Expense	13,567	14,362	15,157	795
Medical Insurance	11,151	12,062	13,108	1,046
Workers Compensation Insurance	4,822	3,003	2,436	(567)
Unemployment	-	-	-	-
Total Salaries & Fringes	115,122	115,009	116,283	1,274
OPERATING EXPENDITURES				
Printing/Office Supplies	1,000	1,300	2,200	900
Postage Expense	300	500	500	-
Dues & Memberships	3,000	3,000	3,000	-
Travel Expense	13,000	13,000	13,000	-
Phone Expense	2,000	2,000	-	(2,000)
Advertising Expense	2,400	2,000	2,000	-
Employee Appreciation Expense	6,000	6,000	6,000	-
Employee Training Expense	3,800	3,800	3,800	-
City Election Expense	2,000	-	-	-
Other Operating Expenses	3,000	1,500	1,500	-
Total Operating Expenditures	36,500	33,100	32,000	(1,100)
Total Expenditures	151,622	148,109	148,283	174
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 151,622	\$ 148,109	\$ 148,283	\$ 174

CITY ADMINISTRATION

Overview

The City Manager's office provides professional leadership and direction in the administration and execution of all policies established by Council and supervises City Departments to ensure high quality community services. The functions of the City Manager's office are to guide each department in improving the City's quality of life. Daily functions include working with City Council to develop solutions and programs to address city needs and issues, overseeing the initiatives and goals of City Departments, and ensuring each department is operating in the most efficient and productive manner, which best utilizes resources funded by the taxpayers.

In addition to these functions, other areas of responsibilities under the City Manager's office include all human resources and legal activities for the City, all marketing and public relations efforts, and support for City Council.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Begin development of planning and studies relevant to expansion of city hall and reassess bond capacity for future projects (*Goal 6*)
- ✓ Completion of the updated Employee Handbook
- ✓ Review and assess ways to increase employee retention with a focus on benefit packages, leave policies, and overall employee health and wellness.
- ✓ Reassess true cost of services in today's economy, concentrating on supply chain delays, inflated costs of goods and services, and interest rates on borrowing.
- ✓ Explore revisions to long range capital planning given rising costs, with an emphasis on major utility infrastructure upgrades. Focus will be placed on redefining costs of utility capital needs to ensure adequate financial resources and utilizing a proactive model approach.
- ✓ Evaluate additional long-term capital technology needs in an ever-evolving cyber environment. Priorities will be placed on ensuring the continuity of current critical infrastructure, as well preparedness in adapting to changing technologies.
- ✓ Kick start the review and rewrite of the land development code to ensure the continuing of best practices.

City of Cayce, South Carolina
Department: Administration



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 619,293	\$ 765,443	\$ 827,997	\$ 62,554
Overtime	-	-	-	-
FICA Expense	46,223	57,435	63,342	5,907
SC Retirement Expense	98,174	129,355	150,782	21,427
Medical Insurance	61,429	73,152	70,971	(2,181)
Workers Compensation Insurance	6,857	8,520	7,550	(970)
General Insurance	3,600	3,600	5,000	1,400
Total Salaries & Fringes	835,576	1,037,505	1,125,642	88,137
OPERATING EXPENDITURES				
Printing/Office Supplies	6,000	6,000	6,750	750
Postage Expense	1,000	1,000	1,000	-
Dues & Memberships	5,100	5,600	12,020	6,420
Travel Expense	13,850	16,000	18,000	2,000
Auto Operating Expense	1,600	3,000	1,000	(2,000)
Phone Expense	6,000	6,500	6,800	300
Service Contracts	7,000	13,000	10,100	(2,900)
Safety Programs & Supplies	2,700	2,700	2,000	(700)
Professional Services-H/R	3,300	4,000	6,050	2,050
Professional Services-Wellness	1,000	1,000	1,000	-
Advertising/Employment Expense	1,000	1,500	1,500	-
Vehicle Insurance	2,700	2,700	3,500	800
Employee Appreciation Expense	-	2,000	2,500	500
Employee Training Expense	6,500	7,000	7,000	-
Other Operating Expense	6,000	-	-	-
Non-Capital Equipment	-	-	-	-
Capital Machines & Equipment	-	3,000	20,000	17,000
Total Operating Expenditures	63,750	75,000	99,220	24,220
Total Expenditures	899,326	1,112,505	1,224,862	112,357
Capital Outlay	-	-	53,000	53,000
Total Expenditures & Capital Outlay	\$ 899,326	\$ 1,112,505	\$ 1,277,862	\$ 165,357

City of Cayce, South Carolina

Department: Legal



Fiscal Year Ending June 30, 2024

General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ -	\$ -	\$ -	-
Overtime	-	-	-	-
FICA Expense	-	-	-	-
SC Retirement Expense	-	-	-	-
Medical Insurance	-	-	-	-
Workers Compensation Insurance	-	-	-	-
General Insurance	-	-	-	-
Total Salaries & Fringes	-	-	-	-
OPERATING EXPENDITURES				
Printing/Office Supplies	75	75	75	-
Postage Expense	500	250	250	-
Professional Services - Attorney	65,000	110,000	110,000	-
Professional Services - Prosecutor	15,000	28,000	28,000	-
Professional Services - Public Defender	13,000	16,000	16,000	-
City Code Codification	2,500	2,500	2,500	-
Total Operating Expenditures	96,075	156,825	156,825	-
Total Expenditures	96,075	156,825	156,825	-
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 96,075	\$ 156,825	\$ 156,825	-

City of Cayce, South Carolina
Department: Community Relations



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ -	\$ -	\$ -	-
Overtime	-	-	-	-
FICA Expense	-	-	-	-
SC Retirement Expense	-	-	-	-
Medical Insurance	-	-	-	-
Workers Compensation Insurance	-	-	-	-
General Insurance	-	-	-	-
Total Salaries & Fringes	-	-	-	-
OPERATING EXPENDITURES				
Central Midlands COG	9,700	10,575	11,200	625
Municipal Association	5,500	5,500	5,800	
Lexington County Municipal Assoc.	500	500	500	
Public Relations Consultant	30,000	30,000	30,000	
River Alliance	10,000	10,000	10,000	-
Employee Christmas Party	5,000	5,000	5,000	-
CMRTA Contribution	43,500	43,500	38,500	(5,000)
Community Programs	25,000	25,000	15,000	(10,000)
Cayce Drop-In	7,000	7,000	7,500	500
City Newsletter	16,650	16,650	16,650	-
Total Operating Expenditures	152,850	153,725	140,150	(13,875)
Total Expenditures	152,850	153,725	140,150	(13,875)
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 152,850	\$ 153,725	\$ 140,150	\$(13,875)



EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ -	\$ -	\$ -	-
Overtime	-	-	-	-
FICA Expense	-	-	-	-
SC Retirement Expense	-	-	-	-
Medical Insurance	-	-	-	-
Workers Compensation Insurance	-	-	-	-
General Insurance	-	-	-	-
Total Salaries & Fringes	-	-	-	-
OPERATING EXPENDITURES				
Christmas in Cayce	-	40,000	40,000	-
Soiree on State	-	60,000	60,000	-
Total Operating Expenditures	-	100,000	100,000	-
Total Expenditures	-	100,000	100,000	-
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ -	\$ 100,000	\$ 100,000	\$ -

MUNICIPAL COURT

Overview

The Municipal Court is responsible for the management and proper administration of all facets of the City's Municipal Court operations in support of the City's Municipal Judges. The Municipal Court Judges and staff ensure citizens and users of the court received efficient, fair, and impartial justice, regardless of individual circumstances and background, in order to protect each citizen's right to due process under the laws of our country, state, and municipality.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Continue to keep backlog of cases at a minimum and ensure timely delivery of justice by exploring innovative and sustainable strategies for effective case management.
- ✓ Ensure courtroom safety by utilizing best practices as recommended by Court Administration and other public safety organizations.
- ✓ Continue to improve efficiency of courtroom operations actively reviewing new practices, trainings, and technology enhancements.

City of Cayce, South Carolina

Department: Court



Fiscal Year Ending June 30, 2024

General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 142,147	\$ 153,118	\$ 162,502	\$ 9,384
Overtime	500	500	500	-
FICA Expense	10,649	11,193	12,087	894
SC Retirement Expense	22,783	25,387	28,950	3,563
Medical Insurance	26,277	28,491	27,847	(644)
Workers Compensation Insurance	554	507	443	(64)
General Insurance	2,060	2,060	2,400	340
Total Salaries & Fringes	204,970	221,256	234,729	13,473
OPERATING EXPENDITURES				
Printing/Office Supplies	5,000	5,000	3,000	(2,000)
Juror Compensation	4,000	4,000	1,700	-
Postage Expense	8,000	6,000	5,000	(1,000)
Dues & Memberships	670	940	940	-
Travel Expense	4,000	6,000	5,000	(1,000)
Auto Operating Expense	-	-	-	-
Phone Expense	2,500	2,500	1,400	(1,100)
Service Contracts	250	450	10,450	10,000
Safety Programs & Supplies	-	-	-	-
Contract - Magistrate	15,500	15,500	15,500	-
Contract - Audit	-	-	5,000	5,000
Advertising/Employment Expense	-	-	-	-
Vehicle Insurance	-	-	-	-
Employee Appreciation Expense	-	-	-	-
Employee Training Expense	2,000	4,000	1,800	(2,200)
Other Operating Expense	1,500	3,500	1,500	(2,000)
Non-Capital Equipment	-	2,400	-	(2,400)
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	43,420	50,290	51,290	3,300
Total Expenditures	248,390	271,546	286,019	16,773
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 248,390	\$ 271,546	\$ 286,019	\$ 16,773

INFORMATION TECHNOLOGY

Overview

The City's Information Technology Department is responsible for the continuity of all government operations in the City. This includes governance of the City's technological systems, maintenance of the infrastructure and functionality of the systems overall, and ensuring compliance with all municipal, state, and federal quality standards. The department is also responsible for the accurate tracking and replacement of all IT assets.

Additional duties include assisting users with computer and software issues, performing software updates, renewing licenses and other legal documents, assess potential internal and external threats to the city's technology infrastructure, and overseeing data storage.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Complete the City's multi-year Network Upgrade Project.
- ✓ Research and implement a Multi-Factor Authentication policy for the City.
- ✓ Identify funding opportunities for implementing Managed Detection and Response (MDR) to perform proactive threat hunting, monitoring, and response for an increased cyber resiliency.
- ✓ Assess current staffing levels to ensure adequate technology coverages for all areas.

City of Cayce, South Carolina
Department: Information Technology



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 152,268	\$ 185,442	\$ 216,856	\$ 31,414
Overtime	-	-	-	-
FICA Expense	11,648	12,000	16,589	4,589
SC Retirement Expense	24,741	27,470	40,248	12,778
Medical Insurance	6,338	13,620	20,931	7,311
Workers Compensation Insurance	3,264	2,913	3,296	383
General Insurance	1,100	1,100	2,000	900
Total Salaries & Fringes	199,359	242,545	299,920	57,375
OPERATING EXPENDITURES				
Printing/Office Supplies	1,500	1,000	1,000	-
Postage Expense	-	-	-	-
Dues & Memberships	1,250	1,300	1,300	-
Travel Expense	2,850	2,850	2,850	-
Auto Operating Expense	2,000	3,000	2,000	(1,000)
Phone Expense	2,753	2,753	2,753	-
Service Contracts	9,633	15,673	15,673	-
Equipment Repair	2,500	2,500	2,500	-
Software/Licenses	54,430	60,810	70,790	9,980
Employee Training Expense	5,000	5,000	5,000	-
Professional Service - Technical Assistance	5,000	10,000	5,000	(5,000)
Professional Service - Website	2,400	2,400	2,400	-
Other Operating Expense	1,500	1,000	-	(1,000)
Network Redesign	-	-	-	-
Non-Capital Equipment	43,862	-	10,000	10,000
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	134,678	108,286	121,266	12,980
Total Expenditures	334,037	350,831	421,186	70,355
Capital Outlay	35,000	-	30,000	30,000
Total Expenditures & Capital Outlay	\$ 369,037	\$ 350,831	\$ 451,186	\$ 100,355

FINANCE

Overview

The City's Finance Department is responsible for the accurate and timely accounting of all financial data for the City. The department works closely with all levels of the City to provide citizens, customers, decision-makers, and any other interested parties with information that is correct but is also useful. It is the department's fiscal responsibility to safeguard all financial resources for the City.

Additional duties include payroll processing, financial audits, preparation of the Fiscal Year budgets, preparations of the Annual Comprehensive Financial Report, Grants, and Special Projects.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Plan and implement an official Fund Balance Policy for the City.
- ✓ Develop an official budget for the Fiscal Year 2024 and submit to the Government Finance Officers Association for consideration of the Distinguished Budget Presentation Award. This will be the first time that the City has received this award.
- ✓ Research and recommend additional software needs:
 - Grant Management Software
 - Project Management Software
 - Electronic Timesheet Software
 - Collaborative Budget Preparation Software
- ✓ Research and implement electronic payments to vendors
- ✓ Begin reporting of Utility Indirect Cost Analysis with the preparation of the Fiscal Year 2025 budget.

City of Cayce, South Carolina

Department: Finance



Fiscal Year Ending June 30, 2024

General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 193,489	\$ 218,150	\$ 258,350	\$ 40,200
Overtime	-	-	-	-
FICA Expense	14,442	16,279	19,764	3,485
SC Retirement Expense	30,674	36,664	47,046	10,382
Medical Insurance	19,013	33,743	28,825	(4,918)
Workers Compensation Insurance	2,341	2,189	2,064	(125)
General Insurance	1,600	1,600	2,000	400
Total Salaries & Fringes	261,559	308,625	358,049	49,424
OPERATING EXPENDITURES				
Printing/Office Supplies	3,800	3,500	3,000	(500)
Postage Expense	800	2,000	2,500	500
Dues & Memberships	500	500	475	(25)
Travel Expense	1,000	1,000	2,000	1,000
Auto Operating Expense	-	-	-	-
Phone Expense	2,040	2,100	2,100	-
Service Contracts	12,150	14,050	13,400	(650)
Employee Training Expense	1,900	2,000	3,000	1,000
Professional Services-Audit	38,000	28,500	28,500	-
Other Operating Expense	-	-	-	-
Non-Capital Equipment	1,200	-	2,500	2,500
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	61,390	53,650	57,475	3,825
Total Expenditures	322,949	362,275	415,524	53,249
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 322,949	\$ 362,275	\$ 415,524	\$ 53,249

City of Cayce, South Carolina
Department: Tax Collection



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ -	\$ -	\$ -	-
Overtime	-	-	-	-
FICA Expense	-	-	-	-
SC Retirement Expense	-	-	-	-
Medical Insurance	-	-	-	-
Workers Compensation Insurance	-	-	-	-
General Insurance	-	-	-	-
Total Salaries & Fringes	-	-	-	-
OPERATING EXPENDITURES				
Tax Billing Contract Expense	22,150	23,000	23,000	-
Total Operating Expenditures	22,150	23,000	23,000	-
Total Expenditures	22,150	23,000	23,000	-
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 22,150	\$ 23,000	\$ 23,000	-

PUBLIC BUILDINGS

Overview

The City's Public Buildings Department is responsible for a wide variety of maintenance services for City facilities.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Continue to support City operations through effective and efficient maintenance of city-owned buildings and infrastructure.

City of Cayce, South Carolina
Department: Public Buildings



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 36,488	\$ 40,906	\$ 46,316	\$ 5,410
Overtime	1,000	-	500	500
FICA Expense	2,718	3,048	3,628	580
SC Retirement Expense	5,774	6,865	8,438	1,573
Medical Insurance	6,338	6,810	6,977	167
Workers Compensation Insurance	3,999	3,899	3,678	(221)
General Insurance	1,200	1,200	1,400	200
Total Salaries & Fringes	57,517	62,728	70,937	8,209
OPERATING EXPENDITURES				
Printing/Office Supplies	-	-	-	-
Vehicle Expense	500	500	100	(400)
Electric & Gas Expense	25,000	25,000	23,000	(2,000)
Travel Expense	-	-	-	-
Phone Expense	500	550	550	-
Service Contracts	10,000	9,700	6,950	(2,750)
Equipment Repair	3,000	3,000	3,000	-
Building Repair	4,000	4,000	3,000	(1,000)
Paint/Electrical Supplies	1,000	650	1,150	500
Uniform Expense	350	350	350	-
Janitorial Supplies	4,200	4,200	6,500	2,300
Vehicle Insurance	900	900	1,000	100
Other Operating Expense	100	100	2,397	2,297
Non-Capital Equipment	1,500	-	-	-
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	51,050	48,950	47,997	(953)
Total Expenditures	108,567	111,678	118,934	7,256
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 108,567	\$ 111,678	\$ 118,934	\$ 7,256

POLICE DEPARTMENT

Mission Statement

The Cayce Police Department strives to protect the public trust placed upon us by fostering community partnerships and developing a highly trained team. We relentlessly pursue the criminal element threatening the quality of life and safety of our citizens and the community.

Vision Statement

Building relationships through transparency to the community we serve; and prove to be a pinnacle law enforcement agency.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Continued support for citizen involvement in the hiring and promotion process.
- ✓ Continued commitment to proactive and community policing.
- ✓ Continuous assessment of recruitment and retention plans.
- ✓ New social work program for mental health outreach.
- ✓ New Professional Standards Division and protocols.
- ✓ New Digital Investigations (Partnership with U.S. Secret Service).
- ✓ New ICAC (Internet Crimes Against Children) partnership.
- ✓ Continued support of new K9 Program
- ✓ Identify opportunities for career fairs with new veterans hiring program and retention program.
- ✓ Implement Health and Wellness Program.
- ✓ Implementation of License Plate Readers on all marked patrol cars
- ✓ Seek funding opportunities to replace all radios by Fiscal Year 2026.
- ✓ Create a 5-year plan for rotation of Emergency Response Rations for the entire City.
- ✓ Continue to align positions with proactive policing, crime increases and community partnership and growth.

City of Cayce, South Carolina
Department: Police Administration



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 466,295	\$ 639,277	\$ 722,921	\$ 83,644
Overtime	-	-	-	-
Extra Duty	-	-	2,000	2,000
FICA Expense	35,677	45,771	55,303	9,532
SC Retirement Expense	85,920	116,210	149,371	33,161
Medical Insurance	54,252	67,120	83,011	15,891
Workers Compensation Insurance	36,342	41,375	39,250	(2,125)
General Insurance	9,100	9,100	15,000	5,900
Total Salaries & Fringes	687,586	918,853	1,066,856	148,003
OPERATING EXPENDITURES				
Printing/Office Supplies	10,000	10,000	10,000	-
Postage Expense	3,000	1,000	1,000	-
Dues & Memberships	2,200	3,500	3,500	-
Travel Expense	3,000	8,000	8,000	-
Auto Operating Expense	6,000	10,000	12,000	2,000
Electric & Gas Expense	40,000	40,000	35,000	(5,000)
Phone Expense	70,000	70,000	109,800	39,800
Service Contracts	19,150	28,000	32,990	4,990
Equipment Repair	-	-	-	-
Building Repair	10,000	-	-	-
Uniform Expense	2,500	2,800	2,800	-
Janitorial Supplies	600	500	500	-
Medicals/Physicals	3,000	3,500	8,000	4,500
Advertising Expense	500	500	-	(500)
Vehicle Insurance	1,800	1,800	5,000	3,200
Employee Training Expense	5,000	8,000	12,000	4,000
Community Relations Expense	4,000	4,000	4,000	-
Special Contracts Expense	4,200	5,100	13,800	8,700
Explorer Scouts Expense	1,000	1,000	200	(800)
Other Operating Expense	-	-	-	-
Substation Lease Expense	-	-	6,000	6,000
Non-Capital Equipment	10,000	2,100	2,100	-
Capital Machines & Equipment	-	5,000	-	(5,000)
Total Operating Expenditures	195,950	204,800	266,690	61,890
Total Expenditures	883,536	1,123,653	1,333,546	209,893
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 883,536	\$ 1,123,653	\$ 1,333,546	\$ 209,893

City of Cayce, South Carolina
Department: Police Investigations



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 432,971	\$ 435,092	\$ 542,846	\$ 107,754
Overtime	15,000	20,000	20,000	-
Extra Duty	5,000	5,000	5,000	-
FICA Expense	34,391	33,777	43,457	9,680
SC Retirement Expense	84,969	87,802	116,519	28,717
Medical Insurance	60,590	65,456	71,818	6,362
Workers Compensation Insurance	39,827	33,800	34,471	671
General Insurance	10,400	10,400	14,000	3,600
Total Salaries & Fringes	683,148	691,327	848,111	156,784
OPERATING EXPENDITURES				
Printing/Office Supplies	-	-	1,000	1,000
Postage Expense	-	50	50	-
Dues & Memberships	2,000	2,000	2,000	-
Travel Expense	7,000	7,000	7,000	-
Auto Operating Expense	25,000	25,000	26,000	1,000
Electric & Gas Expense	-	-	-	-
Phone Expense	-	-	-	-
Service Contracts	44,000	44,000	41,000	(3,000)
Equipment Repair	700	700	500	(200)
Building Repair	-	-	-	-
Uniform Expense	4,500	5,040	5,000	(40)
Janitorial Supplies	-	-	-	-
Medicals/Physicals	-	-	-	-
Advertising Expense	-	-	-	-
Vehicle Insurance	12,500	12,500	12,000	(500)
Employee Training Expense	6,500	6,500	7,000	500
Community Relations Expense	-	-	-	-
Special Dept Supplies	2,500	2,500	-	(2,500)
Explorer Scouts Expense	-	-	-	-
Other Operating Expense	-	-	-	-
Substation Lease Expense	-	-	-	-
Non-Capital Equipment	-	-	-	-
Capital Machines & Equipment	11,200	-	-	-
Total Operating Expenditures	115,900	105,290	101,550	(3,740)
Total Expenditures	799,048	796,617	949,661	153,044
Capital Outlay	-	100,000	-	(100,000)
Total Expenditures & Capital Outlay	\$ 799,048	\$ 896,617	\$ 949,661	\$ 53,044

City of Cayce, South Carolina

Department: Police Traffic



Fiscal Year Ending June 30, 2024

General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 2,072,170	\$ 1,674,946	\$ 1,873,039	\$ 198,093
Overtime	110,000	160,000	160,000	-
Extra Duty	60,000	110,000	80,000	
FICA Expense	171,931	137,164	161,647	24,483
SC Retirement Expense	426,067	339,750	447,508	107,758
Medical Insurance	332,494	288,462	280,434	(8,028)
Workers Compensation Insurance	191,072	129,467	119,098	(10,369)
General Insurance	56,200	56,200	63,000	6,800
Total Salaries & Fringes	3,419,934	2,895,989	3,184,726	318,737
OPERATING EXPENDITURES				
Printing/Office Supplies	-	-	-	-
Postage Expense	-	40	40	-
Dues & Memberships	2,500	2,500	3,000	500
Travel Expense	4,000	4,000	5,000	1,000
Auto Operating Expense	150,000	160,000	180,000	20,000
Electric & Gas Expense	-	-	-	-
Phone Expense	-	400	-	(400)
Service Contracts	56,000	137,660	153,875	16,215
Equipment Repair	2,000	2,000	2,000	-
Building Repair	1,500	1,500	500	(1,000)
Hand Tools & Supplies	1,000	500	500	-
Safety Supplies	2,000	2,450	2,000	(450)
Uniform Expense	30,000	33,600	33,000	(600)
Jail Detention Expense	1,500	1,500	2,500	1,000
DJJ Housing Expense	3,000	3,000	5,000	2,000
Janitorial Supplies	-	-	-	-
Medicals/Physicals	-	-	-	-
Advertising Expense	-	-	-	-
Vehicle Insurance	54,000	54,000	55,000	1,000
Employee Training Expense	20,000	20,000	20,000	-
Victim's Advocate Expense	75,000	75,000	75,000	-
Special Dept Supplies	15,000	15,000	9,300	(5,700)
Explorer Scouts Expense	-	-	-	-
Other Operating Expense	-	-	-	-
Substation Lease Expense	-	-	-	-
Grant Expense	10,000	10,000	868,000	
Non-Capital Equipment	-	12,400	-	(12,400)
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	427,500	535,550	1,414,715	21,165
Total Expenditures	3,847,434	3,431,539	4,599,441	339,902
Capital Outlay	22,400	285,000	260,000	(25,000)
Total Expenditures & Capital Outlay	\$ 3,869,834	\$ 3,716,539	\$ 4,859,441	\$ 314,902

City of Cayce, South Carolina
Department: Animal Services



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 39,485	\$ 44,078	\$ -	(44,078)
Overtime	-	-	-	-
Extra Duty	-	-	-	-
FICA Expense	3,042	2,931	-	(2,931)
SC Retirement Expense	6,467	6,727	-	(6,727)
Medical Insurance	6,338	6,810	-	(6,810)
Workers Compensation Insurance	822	729	-	(729)
General Insurance	1,350	1,350	-	(1,350)
Total Salaries & Fringes	57,504	62,625	-	(62,625)
OPERATING EXPENDITURES				
Printing/Office Supplies	150	150	-	(150)
Postage Expense	-	10	-	(10)
Dues & Memberships	1,000	1,000	-	(1,000)
Travel Expense	5,000	5,000	-	(5,000)
Auto Operating Expense	4,000	2,000	-	(2,000)
Electric & Gas Expense	5,000	5,000	-	(5,000)
Phone Expense	-	-	-	-
Service Contracts	1,000	1,000	-	(1,000)
Equipment Repair	500	500	-	(500)
Building Repair	500	500	-	(500)
Hand Tools & Supplies	100	100	-	(100)
Safety Supplies	-	-	-	-
Uniform Expense	750	840	-	(840)
Jail Detention Expense	-	-	-	-
DJJ Housing Expense	-	-	-	-
Janitorial Supplies	200	200	-	(200)
Medicals/Physicals	-	-	-	-
Advertising Expense	-	-	-	-
Vehicle Insurance	900	900	-	(900)
Employee Training Expense	3,500	3,500	-	(3,500)
Victim's Advocate Expense	-	-	-	-
Special Dept Supplies	7,500	7,500	-	(7,500)
Animal Control Supplies	400	400	-	(400)
Other Operating Expense	-	-	-	-
Substation Lease Expense	-	-	-	-
Grant Expense	-	-	-	-
Non-Capital Equipment	-	350	-	(350)
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	30,500	28,950	-	(28,950)
Total Expenditures	88,004	91,575	-	(91,575)
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 88,004	\$ 91,575	\$ -	(91,575)

Moved to Police Parks in FY2024

City of Cayce, South Carolina

Department: Police Parks



Fiscal Year Ending June 30, 2024

General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 165,470	\$ 179,867	\$ 239,766	\$ 59,899
Overtime	15,000	15,000	15,000	-
Extra Duty	5,000	5,000	3,000	
FICA Expense	13,858	12,945	19,719	6,774
SC Retirement Expense	32,031	32,633	50,805	18,172
Medical Insurance	32,614	35,301	41,801	6,500
Workers Compensation Insurance	15,191	13,875	15,207	1,332
General Insurance	5,100	5,100	7,100	2,000
Total Salaries & Fringes	284,264	299,721	392,398	94,677
OPERATING EXPENDITURES				
Printing/Office Supplies	50	50	50	-
Postage Expense	-	-	-	-
Dues & Memberships	250	250	250	-
Travel Expense	250	250	500	250
Auto Operating Expense	5,000	5,000	6,000	1,000
Electric & Gas Expense	-	-	-	-
Phone Expense	-	-	-	-
Service Contracts	500	500	500	-
Equipment Repair	1,500	1,500	1,000	(500)
Building Repair	-	-	-	-
Uniform Expense	1,500	1,680	1,600	(80)
Janitorial Supplies	100	100	100	-
Medicals/Physicals	100	100	100	-
Advertising Expense	-	-	-	-
Vehicle Insurance	3,600	3,600	2,800	(800)
Employee Training Expense	500	500	500	-
Community Relations Expense	-	-	-	-
Special Dept Supplies	-	-	-	-
Explorer Scouts Expense	-	-	-	-
Other Operating Expense	-	-	-	-
Substation Lease Expense	-	-	-	-
Non-Capital Equipment	-	1,400	-	(1,400)
Capital Machines & Equipment	11,200	-	-	-
Total Operating Expenditures	24,550	14,930	13,400	(1,530)
Total Expenditures	308,814	314,651	405,798	93,147
Capital Outlay	-	50,000	-	(50,000)
Total Expenditures & Capital Outlay	\$ 308,814	\$ 364,651	\$ 405,798	\$ 43,147

City of Cayce, South Carolina
Department: Police Dispatch



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 246,168	\$ 260,173	\$ 229,217	\$ (30,956)
Overtime	28,000	28,000	28,000	-
Extra Duty	-	-	-	-
FICA Expense	20,672	17,510	19,348	1,838
SC Retirement Expense	44,002	40,193	46,940	6,747
Medical Insurance	42,840	46,112	41,016	(5,096)
Workers Compensation Insurance	1,236	1,043	832	(211)
General Insurance	7,500	7,500	8,100	600
Total Salaries & Fringes	390,418	400,531	373,453	(27,078)
OPERATING EXPENDITURES				
Printing/Office Supplies	750	750	750	-
Postage Expense	-	900	200	(700)
Dues & Memberships	300	1,500	1,000	(500)
Travel Expense	1,500	1,500	1,000	(500)
Auto Operating Expense	-	-	-	-
Electric & Gas Expense	-	-	-	-
Phone Expense	27,000	27,000	37,000	10,000
Service Contracts	65,000	65,000	4,000	(61,000)
Equipment Repair	2,500	2,500	2,500	-
Radio Supplies Expense	2,000	2,000	500	(1,500)
Uniform Expense	1,500	1,680	1,000	(680)
Janitorial Supplies	-	-	-	-
Medicals/Physicals	-	-	-	-
Advertising Expense	-	-	-	-
Vehicle Insurance	-	-	-	-
Employee Training Expense	3,000	3,000	1,000	(2,000)
Community Relations Expense	-	-	-	-
Professional Service-Contract Assistance	-	-	16,800	16,800
Special Dept Supplies	1,800	1,800	1,000	(800)
Explorer Scouts Expense	-	-	-	-
Other Operating Expense	-	-	-	-
Substation Lease Expense	-	-	-	-
Non-Capital Equipment	2,000	2,000	-	(2,000)
Capital Machines & Equipment	-	14,769	-	(14,769)
Total Operating Expenditures	107,350	124,399	66,750	(57,649)
Total Expenditures	497,768	524,930	440,203	(84,727)
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 497,768	\$ 524,930	\$ 440,203	\$ (84,727)

City of Cayce, South Carolina
Department: Police School Resource Officers (Non-Grant)



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ -	\$ 410,440	\$ 299,919	\$ (110,521)
Overtime	-	-	20,000	20,000
Extra Duty	-	-	30,000	
FICA Expense	-	29,484	26,769	(2,715)
SC Retirement Expense	-	76,713	73,326	(3,387)
Medical Insurance	-	77,117	48,921	(28,196)
Workers Compensation Insurance	-	31,759	19,121	(12,638)
General Insurance	-	-	6,000	6,000
Total Salaries & Fringes	-	625,513	524,056	(131,457)
OPERATING EXPENDITURES				
Printing/Office Supplies	-	-	2,000	2,000
Postage Expense	-	-	-	-
Dues & Memberships	-	-	4,000	4,000
Travel Expense	-	-	4,000	4,000
Auto Operating Expense	-	-	4,000	4,000
Electric & Gas Expense	-	-	-	-
Phone Expense	-	-	1,000	1,000
Service Contracts	-	-	-	-
Equipment Repair	-	-	-	-
Building Repair	-	-	-	-
Uniform Expense	-	-	5,000	5,000
Janitorial Supplies	-	-	-	-
Medicals/Physicals	-	-	-	-
Advertising Expense	-	-	-	-
Vehicle Insurance	-	-	5,000	5,000
Employee Training Expense	-	-	5,000	5,000
Community Relations Expense	-	-	-	-
Special Dept Supplies	-	-	-	-
Explorer Scouts Expense	-	-	-	-
Other Operating Expense	-	-	-	-
Substation Lease Expense	-	-	-	-
Non-Capital Equipment	-	-	-	-
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	-	-	30,000	30,000
Total Expenditures	-	625,513	554,056	(101,457)
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ -	\$ 625,513	\$ 554,056	\$ (101,457)

FIRE DEPARTMENT

Overview

The Cayce Fire Department is an all-paid department comprised of 24 full-time employees. Originally established in 1936, the Department has grown from volunteers to paid staff. In the early 1980s, the Cayce Fire Department was integrated with the police department to form the Cayce Department of Public Safety. This allowed for Firefighters and Police Officers to have dual training in police and fire operations. In January of 2022, the police and fire departments split back into two separate agencies. For the first time since the early 1980s the fire department has its first Fire Chief and rank structure to follow. The Fire Chief oversees the entire department and is responsible for the management of personnel and financials; he is also the Fire Marshal for the City. The Assistant Fire Chief oversees the operations of the department. Under the Assistant Fire Chief there are three Battalion Chiefs. These Battalion Chiefs oversee day to day operations, training, and some administrative duties. Under Battalions, there is a Captain assigned to each shift who functions as a company level supervisor and fills in for the Battalion Chief when absent. Along with the Battalion Chief and Captain there are five additional Firefighters on each shift. This brings a total of seven personnel per shift who provide 24-hour coverage for the citizens and visitors of Cayce. The Fire Division responds to emergency and non-emergency calls for service, as well as providing building fire and life safety inspections.

The Fire Department has an ISO rating of Class 2. The Class 2 ISO rating entitles residential and commercial property owners to savings on their fire property insurance premiums. Check with your insurance company to see what your specific savings are.

Mission Statement

Our mission is to provide high-quality, courteous and professional services, utilizing an all-hazards approach to saving lives and protecting property.

Vision Statement

Our vision is to be a recognized leader in the Fire Service by focusing on partnerships, leadership development, and becoming an accredited agency.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Develop a long-term capital plan for the replacement and funding of fire trucks.
- ✓ Explore funding opportunities to add a Fire Marshall position.
- ✓ Develop a plan for a regional Fire Training Center with partners in surrounding jurisdictions.
- ✓ Reduce Opioid use in the City and increase education and awareness of opioids.

City of Cayce, South Carolina
Department: Fire Department



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 972,037	\$ 998,138	\$ 1,327,655	\$ 329,517
Overtime	29,750	112,000	139,957	27,957
Extra Duty	5,000	3,000	10,000	
Fire Response Overtime	20,000	70,000	15,000	
FICA Expense	78,171	83,278	113,419	30,141
SC Retirement Expense	192,316	214,144	314,904	100,760
Medical Insurance	179,156	187,327	233,907	46,580
Workers Compensation Insurance	67,527	64,985	73,774	8,789
General Insurance	25,800	26,000	36,000	10,000
Total Salaries & Fringes	1,569,757	1,758,872	2,264,616	553,744
OPERATING EXPENDITURES				
Printing/Office Supplies	-	-	-	-
Postage Expense	-	100	100	-
Dues & Memberships	2,000	2,000	2,000	-
Travel Expense	5,000	3,000	3,000	-
Auto Operating Expense	43,000	50,000	50,000	-
Electric & Gas Expense	-	-	-	-
Phone Expense	-	-	1,000	1,000
Service Contracts	12,000	10,000	14,500	4,500
Equipment Repair	5,000	3,500	3,000	(500)
Building Repair	5,000	5,000	-	(5,000)
Hand Tools & Supplies	2,000	2,000	1,500	(500)
Radio Supplies	-	1,000	800	(200)
Safety Supplies	3,500	3,500	3,000	(500)
Uniform Expense	15,000	15,000	15,000	-
Janitorial Supplies	800	1,000	800	(200)
Medicals/Physicals	13,800	10,000	8,000	(2,000)
SCBA/Foam & Fire Extinguisher Expense	6,400	6,000	4,000	(2,000)
Vehicle Insurance	12,500	12,500	25,000	12,500
Employee Training Expense	8,000	10,000	10,000	-
Special Dept Supplies	3,000	4,000	4,000	-
Other Operating Expense	-	-	-	-
Grant Expense	-	-	269,613	269,613
Non-Capital Equipment	900	4,500	1,500	(3,000)
Capital Machines & Equipment	43,900	9,500		(9,500)
Total Operating Expenditures	181,800	152,600	416,813	264,213
Total Expenditures	1,751,557	1,911,472	2,681,429	817,957
Capital Outlay	-	52,000	65,000	13,000
Total Expenditures & Capital Outlay	\$ 1,751,557	\$ 1,963,472	\$ 2,746,429	\$ 830,957

SANITATION

Overview

The Sanitation Department is responsible for the timely pickup of household waste for the City's residents.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Continue use of grant funding to secure the purchase of additional roll carts in the City.
- ✓ Continued development of a plan to ensure the street sweeper meets all needs of the City without disruption of traffic patterns.

City of Cayce, South Carolina

Department: Sanitation



Fiscal Year Ending June 30, 2024

General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 641,970	\$ 662,024	\$ 719,927	\$ 57,903
Overtime	500	500	500	-
FICA Expense	47,860	49,355	55,113	5,758
SC Retirement Expense	101,764	112,753	133,100	20,347
Medical Insurance	138,669	149,784	149,766	(18)
Workers Compensation Insurance	71,923	64,528	55,154	(9,374)
General Insurance	9,250	9,500	11,000	1,500
Total Salaries & Fringes	1,011,936	1,048,444	1,124,560	76,116
OPERATING EXPENDITURES				
Printing/Office Supplies	1,000	2,000	2,000	-
Postage Expense	750	500	500	-
Dues & Memberships	685	685	685	-
Travel Expense	-	1,200	500	(700)
Auto Operating Expense	125,000	125,000	122,000	(3,000)
Electric & Gas Expense	-	-	-	-
Phone Expense	7,000	7,000	7,000	-
Service Contracts	8,200	8,200	7,000	(1,200)
Equipment Repair	10,000	10,000	8,000	(2,000)
Building Repair	5,000	5,000	3,000	(2,000)
Waste Disposal/Tipping Fees	30,000	30,000	25,000	(5,000)
Hand Tools & Supplies	7,000	7,000	5,000	(2,000)
Safety Supplies	7,000	7,000	4,000	(3,000)
Uniform Expense	13,750	14,000	14,000	-
Janitorial Supplies	500	500	500	-
Medicals/Physicals	1,200	1,300	1,000	(300)
Advertising Expense	-	-	-	-
Vehicle Insurance	11,500	13,200	18,000	4,800
Employee Training Expense	300	300	1,000	700
Special Dept Supplies	9,150	9,150	8,000	(1,150)
Other Operating Expense	-	-	-	-
Grant Expense-Roll Carts	-	-	20,000	20,000
Non-Capital Equipment	-	1,800	9,000	7,200
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	238,035	243,835	256,185	12,350
Total Expenditures	1,249,971	1,292,279	1,380,745	88,466
Capital Outlay	-	-	45,000	45,000
Total Expenditures & Capital Outlay	\$ 1,249,971	\$ 1,292,279	\$ 1,425,745	\$ 133,466

PLANNING & DEVELOPMENT

Overview

The City of Cayce Planning & Development Office is responsible for helping the community define and implement its vision for the future of the City. Our investment to the community is through timely and professional review of construction and development plans, along with administering the City of Cayce Zoning Ordinance.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Preparation for funding request in Fiscal Year 2025 for a Storm Water Task Force.
- ✓ Develop and implement newly purchased licensing/permitting software.

City of Cayce, South Carolina
Department: Planning & Development



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 445,154	\$ 367,785	\$ 440,898	\$ 73,113
Overtime	-	-	-	-
FICA Expense	33,221	27,445	33,729	6,284
SC Retirement Expense	70,840	61,812	80,438	18,626
Medical Insurance	52,238	49,606	57,272	7,666
Workers Compensation Insurance	7,556	5,059	5,150	91
General Insurance	3,800	4,000	4,500	500
Total Salaries & Fringes	612,809	515,707	621,987	106,280
OPERATING EXPENDITURES				
Printing/Office Supplies	6,700	7,000	7,000	-
Postage Expense	3,100	3,100	3,000	(100)
Dues & Memberships	2,500	2,500	1,000	(1,500)
Travel Expense	5,500	5,500	4,000	(1,500)
Auto Operating Expense	8,000	10,000	15,000	5,000
Electric & Gas Expense	-	-	-	-
Phone Expense	8,500	8,500	8,500	-
Service Contracts	1,360	5,327	5,327	-
Equipment Repair	-	-	-	-
Building Code Enforcement Expense	-	2,000	-	(2,000)
Hand Tools & Supplies	800	800	800	-
Safety Supplies	-	-	-	-
Uniform Expense	2,000	2,000	1,000	(1,000)
Janitorial Supplies	-	-	-	-
Medicals/Physicals	-	-	-	-
Advertising Expense	1,800	1,500	1,000	(500)
Vehicle Insurance	3,600	3,600	5,000	1,400
Employee Training Expense	8,000	8,000	8,000	-
NPDES Phase II Project Expense	36,960	16,545	37,960	21,415
Professional Services-Contracts	8,000	2,400	2,400	-
Special Contract Expense	2,000	2,000	1,300	(700)
Special Dept Supplies	4,000	-	-	-
Collections Expense	-	-	3,200	3,200
Other Operating Expense	2,000	-	-	-
Grant Expense-Litter Grant	-	-	1,000	1,000
Non-Capital Equipment	-	1,000	3,000	2,000
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	104,820	81,772	108,487	26,715
Total Expenditures	717,629	597,479	730,474	132,995
Capital Outlay	-	-	47,000	47,000
Total Expenditures & Capital Outlay	\$ 717,629	\$ 597,479	\$ 777,474	\$ 179,995

MUSEUM

Overview

The Cayce Historical Museum's main building is a replica of a frontier trading post built in the area in 1765. This post was seized by the British during the Revolution and used as a fort. It was called Fort Granby. Later the structure became a family home for the Cayce family, whose name was chosen for the present city of Cayce when it was chartered in 1914. The museum building displays artifacts and interprets the historical, social, and cultural heritage of the area that has included the historical communities of Saxe Gotha and Granby and the current community of the City of Cayce.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Replace Museum roof.
- ✓ New Public Safety Exhibit.
- ✓ New Confederate Printing Press and Money Exhibit
- ✓ Complete African American exhibit.

City of Cayce, South Carolina
Department: Museum



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 91,736	\$ 87,639	\$ 92,579	\$ 4,940
Overtime	-	-	-	-
FICA Expense	6,848	6,541	7,082	541
SC Retirement Expense	14,546	14,732	16,859	2,127
Medical Insurance	6,338	13,620	13,954	334
Workers Compensation Insurance	354	295	259	(36)
General Insurance	2,050	2,050	2,210	160
Total Salaries & Fringes	121,872	124,877	132,943	8,066
OPERATING EXPENDITURES				
Printing/Office Supplies	2,500	2,500	1,000	(1,500)
Postage Expense	250	250	250	-
Dues & Memberships	670	670	300	(370)
Travel Expense	350	350	350	-
Auto Operating Expense	-	-	-	-
Electric & Gas Expense	6,500	6,500	5,000	(1,500)
Phone Expense	6,000	6,000	3,000	(3,000)
Service Contracts	5,050	6,500	6,000	(500)
Equipment Repair	-	1,250	750	(500)
Building Repair	6,350	-	6,500	6,500
Hand Tools & Supplies	-	-	-	-
Safety Supplies	-	-	-	-
Uniform Expense	-	-	-	-
Janitorial Supplies	-	-	-	-
Medicals/Physicals	-	-	-	-
Advertising Expense	-	-	-	-
Vehicle Insurance	-	-	-	-
Employee Training Expense	250	250	250	-
Special Contract Expense	-	-	-	-
Special Dept Supplies	4,850	5,000	23,000	18,000
Collections Expense	-	-	-	-
Other Operating Expense	-	-	-	-
Non-Capital Equipment	-	1,500	1,500	-
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	32,770	30,770	47,900	17,130
Total Expenditures	154,642	155,647	180,843	25,196
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 154,642	\$ 155,647	\$ 180,843	\$ 25,196

PARKS DEPARTMENT

Overview

The Parks Department is responsible for maintenance of all city-owned parks. The department is also responsible for developing plans for any new parks in the City, or any upgrade to current parks. The Parks Department also devotes their time and expertise to several City events, such as Christmas in Cayce, Fall Fest, and the Cayce Soiree.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Continue to monitor Riverwalk for potential flooding concerns, closures, etc.
- ✓ Collaborate with Grants Manager to seek funding opportunities for additional ADA-accessible entrances, ADA-accessible equipment, and other upgrades to the City's parks.

City of Cayce, South Carolina
Department: Parks/Grounds Maintenance



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 487,410	\$ 501,544	\$ 554,669	\$ 53,125
Overtime	1,000	1,500	600	(900)
FICA Expense	36,438	37,527	42,478	4,951
SC Retirement Expense	77,576	84,713	101,383	16,670
Medical Insurance	110,868	119,735	125,095	5,360
Workers Compensation Insurance	19,012	16,998	15,662	(1,336)
General Insurance	12,200	12,200	13,600	1,400
Total Salaries & Fringes	744,504	774,217	853,487	79,270
OPERATING EXPENDITURES				
Printing/Office Supplies	500	500	1,000	500
Postage Expense	140	140	100	(40)
Dues & Memberships	700	750	800	50
Travel Expense	1,000	1,500	1,000	(500)
Auto Operating Expense	26,000	30,000	24,000	(6,000)
Electric & Gas Expense	23,000	23,000	20,000	(3,000)
Phone Expense	13,000	13,000	10,000	(3,000)
Service Contracts	14,890	14,890	14,890	-
Equipment Repair	8,000	10,000	10,000	-
Building Repair	1,500	13,000	8,000	(5,000)
Hand Tools & Supplies	1,500	3,500	3,500	-
Safety Supplies	4,000	4,000	3,000	(1,000)
Uniform Expense	14,500	14,500	12,500	(2,000)
Janitorial Supplies	3,000	4,000	4,000	-
Chemical Expense	1,500	1,500	2,000	500
Medicals/Physicals	850	850	850	-
Signs & Sign Supplies	1,000	2,500	2,000	(500)
Vehicle Insurance	16,000	16,000	16,000	-
Employee Training Expense	1,680	1,680	800	(880)
Special Dept Supplies	6,500	7,000	7,000	-
Other Operating Expense	-	-	-	-
Parks Expense	6,000	7,000	7,000	-
Non-Capital Equipment	11,500	1,000	-	(1,000)
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	156,760	170,310	148,440	(21,870)
Total Expenditures	901,264	944,527	1,001,927	57,400
Capital Outlay	47,790	-	-	-
Total Expenditures & Capital Outlay	\$ 949,054	\$ 944,527	\$ 1,001,927	\$ 57,400

City of Cayce, South Carolina
Department: Street Lighting



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ -	\$ -	\$ -	-
Overtime	-	-	-	-
FICA Expense	-	-	-	-
SC Retirement Expense	-	-	-	-
Medical Insurance	-	-	-	-
Workers Compensation Insurance	-	-	-	-
General Insurance	-	-	-	-
Total Salaries & Fringes	-	-	-	-
OPERATING EXPENDITURES				
Electric & Gas Expense	375,000	375,000	380,000	5,000
Total Operating Expenditures	375,000	375,000	380,000	5,000
Total Expenditures	375,000	375,000	380,000	5,000
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 375,000	\$ 375,000	\$ 380,000	\$ 5,000

GARAGE/FLEET MAINTENANCE

Overview

The City's full-service Garage allows for the on-site maintenance and repairs of the City's fleet. The Garage is also responsible for the City's fuel pump operations, which is critical for maintaining the continuity of city operations.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Install canopy for the tire building
- ✓ Purchase new computer for in-car programming needs (changing technologies).
- ✓ Purchase of a backup generator for the City's fuel pump to ensure continuous operations in the event of severe weather or natural disaster.
- ✓ Research and purchase updated software for the maintenance of the City's fleet and the accurate tracking of all garage inventory.

City of Cayce, South Carolina
Department: Automotive Garage



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 264,915	\$ 255,788	\$ 266,056	\$ 10,268
Overtime	-	-	-	-
FICA Expense	19,754	19,073	20,353	1,280
SC Retirement Expense	41,958	42,957	48,452	5,495
Medical Insurance	36,502	39,302	56,768	17,466
Workers Compensation Insurance	15,946	13,395	11,604	(1,791)
General Insurance	3,400	3,500	3,900	400
Total Salaries & Fringes	382,475	374,015	407,133	33,118
OPERATING EXPENDITURES				
Printing/Office Supplies	500	750	500	(250)
Postage Expense	-	-	50	50
Dues & Memberships	-	-	-	-
Travel Expense	-	500	1,000	500
Auto Operating Expense	5,000	6,500	6,500	-
Electric & Gas Expense	5,800	5,800	6,500	700
Phone Expense	2,365	2,365	2,000	(365)
Service Contracts	7,500	7,500	7,500	-
Equipment Repair	5,500	7,000	7,000	-
Building Repair	22,000	-	5,000	5,000
Hand Tools & Supplies	11,500	11,500	10,000	(1,500)
Safety Supplies	2,000	3,000	2,000	(1,000)
Uniform Expense	3,500	3,800	4,000	200
Janitorial Supplies	-	-	-	-
Software/License Expense	3,000	3,000	3,000	-
Medicals/Physicals	-	-	-	-
Vehicle Insurance	1,800	1,900	2,500	600
Employee Training Expense	1,000	1,500	1,500	-
Special Dept Supplies	6,500	10,000	10,000	-
Other Operating Expense	-	-	-	-
Non-Capital Equipment	3,500	3,500	3,500	-
Capital Machines & Equipment	-	-	8,500	8,500
Total Operating Expenditures	81,465	68,615	81,050	12,435
Total Expenditures	463,940	442,630	488,183	45,553
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 463,940	\$ 442,630	\$ 488,183	\$ 45,553

City of Cayce, South Carolina
Department: Non-Departmental



Fiscal Year Ending June 30, 2024
 General Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ -	\$ -	\$ -	-
Overtime	-	-	-	-
FICA Expense	-	-	-	-
SC Retirement Expense	-	-	-	-
Medical Insurance	-	-	-	-
Workers Compensation Insurance	-	-	-	-
General Insurance	-	-	-	-
Total Salaries & Fringes	-	-	-	-
OPERATING EXPENDITURES				
Retiree Insurance	77,000	77,000	80,000	3,000
Note & Lease Payments - Principal	329,080	538,306	462,970	(75,336)
Note & Lease Payments - Interest	12,100	21,753	21,950	197
Other Financing Uses	429,034	-	-	-
Façade Grant 1896-131	-	-	10,000	10,000
Julius Felder Sidewalk 1896-139	-	-	415,707	415,707
Dunbar Sidewalk 1896-149	-	-	50,000	50,000
AA Cemeteries 1896-150	-	-	30,000	30,000
Total Operating Expenditures	847,214	637,059	1,070,627	433,568
Total Expenditures	847,214	637,059	1,070,627	433,568
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 847,214	\$ 637,059	\$ 1,070,627	\$ 433,568

City of Cayce, South Carolina
Capital, Non-Capital, and Capital Outlay



Fiscal Year Ending June 30, 2024
 General Fund

		FY 2024
Administration		
Replacement Vehicle	53,000	
Electronic Sign Board	20,000	
Total Administration		\$ 73,000
Information Technology		
Vehicle for New Hire	30,000	
Batteries for Server Rack	1,000	
New Phones for Police Dept.	10,000	
Total Information Technology		\$ 41,000
Finance		
Laptop/Docking Stations	2,500	
Total Finance		\$ 2,500
Public Buildings		
Heated Upholstery Spotter	940	
Wet/Dry Vacuum	607	
6 ft. Tables Chambers	650	
Total Public Buildings		\$ 2,197
Police Department		
Laptop/Dock for Victims Advocate	2,000	
Armored Vests (Grant)	10,000	
Axon Software (Funded)	858,000	
Supplies and Ammo	7,500	
Emergency Response Rations	1,800	
Replacement Vehicles	260,000	
Total Police Department		\$ 1,139,300
Fire Department		
Supplies & Gear (Grant)	8,000	
Portable Radios (Grant)	219,613	
Replacement Vehicle	65,000	
Bunker Gear (Grant)	30,000	
Hose/Nozzel Replacement (Grant)	12,000	
Laptop	1,500	
Total Fire Department		\$ 336,113
Sanitation		
Replacement Vehicle	45,000	
Roll Carts (Grant)	20,000	
Equipment On-Call	1,500	
In-Car Cameras	7,500	
Plastic Garbage Bags	5,000	
Recycle Bins	3,000	
Total Sanitation		\$ 82,000

City of Cayce, South Carolina
Capital, Non-Capital, and Capital Outlay



Fiscal Year Ending June 30, 2024
 General Fund

Planning & Development

Replacement Vehicle	47,000		
Litter Prevention Grant	1,000		
New Vehicle Outfitting	3,000		
Total Planning & Development		\$	51,000

Museum

Public Safety Exhibit	5,000		
African American Exhibit	1,000		
Printing Press Exhibit	500		
Desktop Scanner	500		
Smokehouse Supplies	350		
Historic House Tour	1,000		
Colonial Village	1,000		
Christmas Traditions	3,500		
African American Legends	1,000		
Night at the Museum	500		
Rev 250 (Grant)	5,000		
12,000 Year History Park	5,000		
Storage Supplies	1,000		
Office Scanner	1,500		
Total Museum		\$	26,850

Automotive Garage

Tools/Equipment	1,000		
Automotive Service Computer	6,000		
In-Car Programming Laptop	2,500		
Backup General for Fuel Pump	3,500		
Total Automotive Garage		\$	13,000

Total Capital, Non-Capital, and Capital Outlay		\$	<u>1,766,960</u>
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FUND STRUCTURE

Enterprise Fund:

Debt Service

Utility Billing

Utility Administration

Water Treatment Plant

Water Distribution & Maintenance

Wastewater Treatment

Wastewater Collection

Septage & Grease Facility

Non-Departmental:

Retiree OPEB

Capital Projects

UTILITY DEPARTMENT

Overview

The Utilities Department oversees the general operations of the combined water and sewer system for the City of Cayce. The department currently handles the maintenance of 283 miles of sewer lines and 222 miles of water lines. The City currently has 8,161 water customers and 13,188 sewer customers.

Goals and Objective for FY 2024 (with corresponding Comprehensive Plan Goal/Objective)

- ✓ Implement new bill presentment software to include Interactive Voice Response Phone Payments (IVR) and Text-to-Pay.
- ✓ Phase I Meter Replacement Project
- ✓ Rate Study
- ✓ Replacement of Chlorine Gas Feed with Liquid Bleach Feed System at the Water Treatment Plant.
- ✓ Add Additional High Service Pump for water tank and water distribution filling at the Water Treatment Plant.
- ✓ Replacement of six filter influent valves at the Water Treatment Plant.
- ✓ Add new 300K emergency generator at the CAE Booster Station.
- ✓ New permanent pump and control panel at the Old Barnwell pump station.
- ✓ Complete the Septage and Grease Facility Expansion Project.

City of Cayce, South Carolina
Revenues, Expenditures and Other Sources and Uses (Summary)



Fiscal Year Ending June 30, 2024
 Utilities Fund

OPERATING REVENUE	FY 2024
Water Sales	\$ 6,230,000
Sewer Sales	12,311,000
Reconnection Fees	38,000
Capacity Fees	1,237,000
Grease Waste Disposal	750,000
Septage Waste Disposal	900,000
Set Up Fees	88,000
Penalties & Misc. Fees	201,000
Miscellaneous Income	125,000
Grant Revenue	-
	<hr/>
Total Operating Revenues	21,880,000
	<hr/>
OTHER SOURCES AND NON-OPERATING REVENUE	
Interest Income	55,000
Transfer In - Gross Revenue Fund	15,000,000
Transfer In - Use of Reserves	292,423
Transfer In - Use of Fund Balance	-
Transfer In - Debt Service	26,300
Transfer In - Depreciation Charge	550,000
Other Financing Sources	-
Other Financing Uses	-
	<hr/>
Total Other Sources and Non-Operating Revenue	15,923,723
	<hr/> <hr/>
Total Operating Revenues and Other Sources and Non-Operating Revenue	37,803,723
	<hr/> <hr/>
OPERATING EXPENDITURES	
Utility Billing	990,148
Utility Administration	752,708
Water Treatment Plant	1,945,921
Water Distribution	1,900,627
Waste Water Treatment	6,661,735
Waste Water Collection	2,015,088
Septage & Grease Facility	806,197
	<hr/>
Total Operating Expenditures	15,072,424
	<hr/>
OTHER USES AND NON-OPERATING EXPENDITURES	
Transfer Out - Indirect Cost	2,150,000
Transfer Out - Capital Reserve	77,432
Transfer Out - Capital Equipment Reserve	77,432
Transfer Out - Capital Projects	-
Transfer Out - Debt Service	5,419,135
Transfer Out - Operations & Maintenance	15,000,000
Transfer Out - Retiree OPEB	7,300
	<hr/>
Total Other Uses and Non-Operating Expenditures	22,731,299
	<hr/>
Total Operating Expenditures and Other Uses and Non-Operating Expenditures	37,803,723
	<hr/> <hr/>
Excess (Deficiency) of Revenue Over Expenditures and Other Sources and (Uses)	\$ -
	<hr/> <hr/>

City of Cayce, South Carolina
Revenues, Expenditures and Other Sources and Uses (3 Year Summary)



Fiscal Year Ending June 30, 2024
 Utilities Fund

OPERATING REVENUE	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
Water Sales	\$ 6,075,000	\$ 6,100,000	\$ 6,230,000	\$ 130,000
Sewer Sales	11,764,000	11,877,000	12,311,000	434,000
Reconnection Fees	31,000	35,000	38,000	3,000
Capacity Fees	512,000	687,000	1,237,000	550,000
Grease Waste Disposal	750,000	750,000	750,000	-
Septage Waste Disposal	975,000	900,000	900,000	-
Set Up Fees	95,000	80,000	88,000	8,000
Penalties & Misc. Fees	209,000	223,000	201,000	(22,000)
Miscellaneous Income	140,000	190,000	125,000	(65,000)
Grant Revenue	-	-	-	-
Total Operating Revenues	20,551,000	20,842,000	21,880,000	1,038,000
OTHER SOURCES AND NON-OPERATING REVENUE				
Interest Income	10,000	10,000	55,000	45,000
Transfer In - Gross Revenue Fund	15,000,000	15,000,000	15,000,000	-
Transfer In - Use of Reserves	-	-	292,423	292,423
Transfer In - Use of Fund Balance	-	-	-	-
Transfer In - Debt Service	105,195	214,474	26,300	(188,174)
Transfer In - Depreciation Charge	550,000	550,000	550,000	-
Other Financing Sources	-	-	-	-
Total Other Sources and Non-Operating Revenue	15,665,195	15,774,474	15,923,723	149,249
Total Operating Revenues and Other Sources and Non-Operating Revenue	36,216,195	36,616,474	37,803,723	1,187,249
OPERATING EXPENDITURES				
Utility Billing	974,427	996,180	990,148	(6,032)
Utility Administration	732,309	725,320	752,708	27,388
Water Treatment Plant	1,573,061	1,649,783	1,945,921	296,138
Water Distribution	1,719,553	1,767,124	1,900,627	133,503
Waste Water Treatment	5,891,912	6,049,038	6,661,735	612,697
Waste Water Collection	1,876,177	1,883,717	2,015,088	131,371
Septage & Grease Facility	862,999	774,357	806,197	31,840
Total Operating Expenditures	13,630,438	13,845,519	15,072,424	1,226,905
OTHER USES AND NON-OPERATING EXPENDITURES				
Other Financing Uses	-	-	-	-
Transfer Out - Indirect Cost	2,100,000	2,200,000	2,150,000	(50,000)
Transfer Out - Capital Reserve	100,000	100,000	77,432	(22,568)
Transfer Out - Capital Equipment Reserve	100,000	100,000	77,432	(22,568)
Transfer Out - Capital Projects	-	-	-	-
Transfer Out - Debt Service	5,279,506	5,364,704	5,419,135	54,431
Transfer Out - Operations & Maintenance	15,000,000	15,000,000	15,000,000	-
Transfer Out - Retiree OPEB	6,251	6,251	7,300	1,049
Total Other Uses and Non-Operating Expenditures	22,585,757	22,770,955	22,731,299	(39,656)
Total Operating Expenditures and Other Uses and Non-Operating Expenditures	36,216,195	36,616,474	37,803,723	1,187,249
Excess (Deficiency) of Revenue Over Expenditures and Other Sources and (Uses)	\$ -	\$ -	\$ -	\$ -

City of Cayce, South Carolina
Revenues and Other Sources (3 Year Summary)



Fiscal Year Ending June 30, 2024
 Utilities Fund

OPERATING REVENUE	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
Water Sales	\$ 6,075,000	\$ 6,100,000	\$ 6,230,000	\$ 130,000
Sewer Sales	11,764,000	11,877,000	12,311,000	434,000
Reconnection Fees	31,000	35,000	38,000	3,000
Capacity Fees	512,000	687,000	1,237,000	550,000
Grease Waste Disposal	750,000	750,000	750,000	-
Septage Waste Disposal	975,000	900,000	900,000	-
Set Up Fees	95,000	80,000	88,000	8,000
Penalties & Misc. Fees	209,000	223,000	201,000	(22,000)
Miscellaneous Income	140,000	190,000	125,000	(65,000)
Grant Revenue	-	-	-	-
Total Operating Revenues	20,551,000	20,842,000	21,880,000	1,038,000
NON-OPERATING SOURCES				
Interest Income	10,000	10,000	55,000	45,000
Transfer In - Gross Revenue Fund	15,000,000	15,000,000	15,000,000	-
Transfer In - Use of Reserves	-	-	292,423	292,423
Transfer In - Use of Fund Balance	-	-	-	-
Transfer In - Debt Service	105,195	214,474	26,300	(188,174)
Transfer In - Depreciation Charge	550,000	550,000	550,000	-
Other Financing Sources	-	-	-	-
Other Financing Uses	-	-	-	-
Total Non-Operating Sources	15,665,195	15,774,474	15,923,723	149,249
Grand Total Operating Revenues and Other Non-Operating Sources	\$ 36,216,195	\$ 36,616,474	\$ 37,803,723	\$ 1,187,249

City of Cayce, South Carolina
Expenditures and Other Uses (3 Year Summary)



Fiscal Year Ending June 30, 2024
 Utilities Fund

OPERATING EXPENDITURES				
Utility Billing	974,427	996,180	990,148	(6,032)
Utility Administration	732,309	725,320	752,708	27,388
Water Treatment Plant	1,573,061	1,649,783	1,945,921	296,138
Water Distribution	1,719,553	1,767,124	1,900,627	133,503
Waste Water Treatment	5,891,912	6,049,038	6,661,735	612,697
Waste Water Collection	1,876,177	1,883,717	2,015,088	131,371
Septage & Grease Facility	862,999	774,357	806,197	31,840
Total Operating Expenditures	13,630,438	13,845,519	15,072,424	1,226,905
NON-OPERATING USES				
Transfer Out - Indirect Cost	2,100,000	2,200,000	2,150,000	(50,000)
Transfer Out - Capital Reserve	100,000	100,000	77,432	(22,568)
Transfer Out - Capital Equipment Reserve	100,000	100,000	77,432	(22,568)
Transfer Out - Capital Projects	-	-	-	-
Transfer Out - Debt Service	5,279,506	5,364,704	5,419,135	54,431
Transfer Out - Operations & Maintenance	15,000,000	15,000,000	15,000,000	-
Transfer Out - Retiree OPEB	6,251	6,251	7,300	1,049
Total Non-Operating Uses	22,585,757	22,770,955	22,731,299	(39,656)
Grand Total Operating Expenditures and Other Non-Operating Uses	\$ 36,216,195	\$ 36,616,474	\$ 37,803,723	\$ 1,187,249

City of Cayce, South Carolina
Department: Utility Billing



Fiscal Year Ending June 30, 2024
 Utility Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 436,987	\$ 455,865	\$ 489,164	\$ 33,299
Overtime	13,482	12,000	15,000	3,000
FICA Expense	34,481	35,384	38,955	3,571
SC Retirement Expense	73,278	79,761	87,804	8,043
Medical Insurance	73,440	79,182	73,484	(5,698)
Workers Compensation Insurance	11,884	10,593	9,181	(1,412)
Unemployment & General Insurance	5,700	5,700	6,200	500
Total Salaries & Fringes	649,252	678,485	719,788	41,303
OPERATING EXPENDITURES				
Printing/Office Supplies	7,000	7,000	7,000	-
Postage Expense	40,000	45,000	50,000	5,000
Dues & Memberships	1,000	1,000	1,000	-
Travel Expense	1,000	1,000	2,000	1,000
Auto Operating Expense	10,000	12,000	15,000	3,000
Phone Expense	8,000	8,500	8,500	-
Service Contracts	35,325	29,075	34,460	5,385
Equipment Repairs	500	500	500	-
Hand Tools & Supplies	2,000	1,500	1,500	-
Safety Supplies	1,500	1,500	1,500	-
Uniform Expense	2,500	2,500	2,000	(500)
Janitorial Supplies	500	500	200	(300)
Vehicle Insurance	7,200	7,200	5,000	(2,200)
Employee Training Expense	2,500	2,000	2,500	500
Special Contracts	3,000	3,000	5,000	2,000
Collections Expense	124,100	122,600	65,800	(56,800)
Professional Services-Rate Study	-	-	65,000	65,000
Non-Capital Equipment	-	-	-	-
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	246,125	244,875	266,960	22,085
Total Expenditures	895,377	923,360	986,748	63,388
Capital Outlay	79,050	72,820	3,400	(69,420)
Total Expenditures & Capital Outlay	\$ 974,427	\$ 996,180	\$ 990,148	\$ (6,032)

City of Cayce, South Carolina
Department: Utility Administration



Fiscal Year Ending June 30, 2024
 Utilities Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 366,892	\$ 388,503	\$ 394,016	\$ 5,513
Overtime	1,500	4,705	4,895	190
FICA Expense	28,250	29,347	30,532	1,185
SC Retirement Expense	60,044	66,112	68,780	2,668
Medical Insurance	44,201	45,026	41,016	(4,010)
Workers Compensation Insurance	6,920	6,235	5,317	(918)
Unemployment & General Insurance	2,850	2,850	3,500	650
Total Salaries & Fringes	510,657	542,778	548,056	5,278
OPERATING EXPENDITURES				
Printing/Office Supplies	8,000	8,000	7,000	(1,000)
Postage Expense	9,500	2,000	1,000	(1,000)
Dues & Memberships	750	750	1,200	450
Travel Expense	4,000	4,000	5,500	1,500
Auto Operating Expense	10,000	10,000	7,000	(3,000)
Phone Expense	6,000	8,000	7,500	(500)
Service Contracts	25,082	33,092	38,302	5,210
Equipment Repairs	500	2,000	800	(1,200)
Hand Tools & Supplies	1,000	1,000	800	(200)
Safety Supplies	4,250	4,250	4,000	(250)
Uniform Expense	800	800	800	-
Medicals/Physicals	3,000	3,000	4,000	1,000
Vehicle Insurance	3,600	3,600	3,600	-
Employee Training Expense	2,000	2,000	6,000	4,000
Professional Services-Audit	43,000	10,750	10,750	-
Professional Services-Attorney	17,000	12,000	10,000	(2,000)
Professional Services-Engineer	17,000	12,000	10,000	(2,000)
Professional Services-Consultant	61,000	51,000	71,000	20,000
Easement Contracts-CSX	1,000	1,000	500	(500)
Special Contracts	2,500	2,500	2,500	-
Agent Fees-Bonds	-	8,000	8,000	-
Non-Capital Equipment	1,670	2,800	4,400	1,600
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	221,652	182,542	204,652	22,110
Total Expenditures	732,309	725,320	752,708	27,388
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 732,309	\$ 725,320	\$ 752,708	\$ 27,388

City of Cayce, South Carolina
Department: Water Treatment Plant



Fiscal Year Ending June 30, 2024
 Utilities Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 494,985	\$ 511,223	\$ 618,230	\$ 107,007
Overtime	46,350	52,000	54,000	2,000
FICA Expense	41,412	42,080	52,112	10,032
SC Retirement Expense	88,104	94,952	111,067	16,115
Medical Insurance	87,444	86,771	93,782	7,011
Workers Compensation Insurance	34,841	30,415	29,905	(510)
Unemployment & General Insurance	21,600	21,600	30,000	8,400
Total Salaries & Fringes	814,736	839,041	989,096	150,055
OPERATING EXPENDITURES				
Printing/Office Supplies	550	650	700	50
Postage Expense	800	750	200	(550)
DHEC Permit Fees	27,687	27,687	26,500	
Dues & Memberships	800	735	975	240
Travel Expense	1,000	1,000	1,000	-
Auto Operating Expense	3,500	3,500	3,500	-
Electric & Gas Expense	300,000	270,000	270,000	-
Phone Expense	8,400	8,400	12,000	3,600
Lubrication Supplies	1,200	1,200	750	(450)
Service Contracts	120,913	120,320	136,369	16,049
Equipment Repairs	50,000	70,000	93,131	23,131
Building Repairs	6,000	6,000	6,000	-
Hand Tools & Supplies	900	900	750	(150)
Electric/Light Supplies	675	700	500	(200)
Safety Supplies	2,000	2,100	1,300	(800)
Uniform Expense	3,000	3,000	3,000	-
Janitorial Supplies	700	850	850	-
Chemical Expense	185,000	235,000	340,000	105,000
Laboratory Supplies	35,000	37,000	42,000	5,000
Vehicle Insurance	2,700	2,700	2,800	100
Employee Training Expense	2,500	4,050	2,500	(1,550)
Professional Services-Consultant	5,000	8,000	12,000	4,000
Non-Capital Equipment	-	6,200	-	(6,200)
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	758,325	810,742	956,825	147,270
Total Expenditures	1,573,061	1,649,783	1,945,921	297,325
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 1,573,061	\$ 1,649,783	\$ 1,945,921	\$ 297,325

City of Cayce, South Carolina
Department: Water Distribution



Fiscal Year Ending June 30, 2024
 Utilities Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 709,604	\$ 738,784	\$ 800,113	\$ 61,329
Overtime	61,026	53,139	55,000	1,861
FICA Expense	59,047	59,124	66,108	6,984
SC Retirement Expense	125,809	133,551	149,354	15,803
Medical Insurance	119,394	126,073	135,728	9,655
Workers Compensation Insurance	50,026	44,119	37,919	(6,200)
Unemployment & General Insurance	13,800	13,800	17,000	3,200
Total Salaries & Fringes	1,138,706	1,168,590	1,261,222	92,632
OPERATING EXPENDITURES				
Printing/Office Supplies	1,000	1,000	1,000	-
Postage Expense	-	-	-	-
Dues & Memberships	2,600	2,600	2,849	249
Travel Expense	4,000	3,500	4,000	500
Auto Operating Expense	45,000	45,000	50,000	5,000
Electric & Gas Expense	55,000	42,000	42,000	-
Phone Expense	12,000	15,000	15,000	-
Lubrication Supplies	-	-	-	-
Service Contracts	191,547	204,234	216,456	12,222
Equipment Repairs	30,000	30,000	30,000	-
Building Repairs	3,000	3,000	3,000	-
Hand Tools & Supplies	10,000	10,000	8,000	(2,000)
Masonry/Cement Supplies	3,000	3,000	3,000	-
Asphalt/Grading Supplies	40,000	40,000	80,000	40,000
Safety Supplies	7,000	6,500	6,000	(500)
Uniform Expense	13,000	16,000	16,000	-
Janitorial Supplies	-	-	-	-
Chemical Expense	700	700	500	(200)
Water Distribution Repair Expense	112,000	112,000	130,000	18,000
Vehicle Insurance	16,000	16,000	16,500	500
Employee Training Expense	7,500	10,000	11,500	1,500
Professional Services-HR	-	5,000	-	(5,000)
Non-Capital Equipment	2,500	8,000	3,600	(4,400)
Equipment-Meters	25,000	25,000	-	(25,000)
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	580,847	598,534	639,405	40,871
Total Expenditures	1,719,553	1,767,124	1,900,627	133,503
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 1,719,553	\$ 1,767,124	\$ 1,900,627	\$ 133,503

City of Cayce, South Carolina
Department: Waste Water Treatment



Fiscal Year Ending June 30, 2024
 Utilities Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 816,674	\$ 892,403	\$ 1,025,107	\$ 132,704
Overtime	29,803	33,932	33,400	(532)
FICA Expense	64,801	69,993	81,425	11,432
SC Retirement Expense	137,833	157,896	183,881	25,985
Medical Insurance	149,971	155,158	160,246	5,088
Workers Compensation Insurance	52,058	49,893	48,407	(1,486)
Unemployment & General Insurance	108,500	108,500	135,000	26,500
Total Salaries & Fringes	1,359,640	1,467,775	1,667,466	199,691
OPERATING EXPENDITURES				
Printing/Office Supplies	7,900	7,000	8,000	1,000
Postage Expense	625	625	625	-
DHEC Permit Fees	3,250	3,250	3,250	-
Dues & Memberships	2,927	2,927	2,972	45
Travel Expense	6,000	6,000	6,000	-
Auto Operating Expense	54,600	54,600	76,440	21,840
Water Expense	600,000	600,000	600,000	-
Electric & Gas Expense	1,114,700	1,055,000	1,055,000	-
Phone Expense	35,000	40,000	35,000	(5,000)
Lubrication Supplies	3,400	3,400	3,400	-
Service Contracts	209,604	209,604	251,362	41,758
Equipment Repairs	300,000	350,000	400,000	50,000
Building Repairs	3,000	3,000	4,260	1,260
Sludge Disposal Fees	800,000	800,000	900,000	100,000
Hand Tools & Supplies	4,000	4,000	5,000	1,000
Electric/Light Supplies	5,000	5,000	1,000	(4,000)
Radio Supplies	200	200	200	-
Safety Supplies	10,000	10,000	10,000	-
Uniform Expense	9,000	10,000	7,500	(2,500)
Janitorial Supplies	2,000	2,000	2,000	-
Chemical Expense	322,172	420,857	477,500	56,643
Laboratory Supplies	46,000	46,000	46,000	-
Vehicle Insurance	17,800	18,000	19,500	1,500
Employee Training Expense	3,000	3,000	7,500	4,500
Professional Services-Lab Testing	55,000	55,000	58,000	3,000
Professional Fees	80,000	80,000	100,000	20,000
Depreciation Charge	550,000	550,000	550,000	-
Springdale Contract	1,000	1,000	1,000	-
Non-Capital Equipment	-	4,400	12,652	8,252
Capital Machines & Equipment	286,094	236,400	350,108	113,708
Total Operating Expenditures	4,532,272	4,581,263	4,994,269	413,006
Total Expenditures	5,891,912	6,049,038	6,661,735	612,697
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 5,891,912	\$ 6,049,038	\$ 6,661,735	\$ 612,697

City of Cayce, South Carolina
Department: Waste Water Collection



Fiscal Year Ending June 30, 2024
 Utilities Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 700,872	\$ 708,476	\$ 767,393	\$ 58,917
Overtime	50,539	35,000	40,000	5,000
FICA Expense	57,560	56,186	62,136	5,950
SC Retirement Expense	122,815	127,185	140,671	13,486
Medical Insurance	111,292	119,936	131,069	11,133
Workers Compensation Insurance	61,514	52,697	47,597	(5,100)
Unemployment & General Insurance	20,800	20,800	23,500	2,700
Total Salaries & Fringes	1,125,392	1,120,280	1,212,366	92,086
OPERATING EXPENDITURES				
Printing/Office Supplies	-	500	300	(200)
Postage Expense	-	500	200	(300)
DHEC Permit Fees	-	-	-	-
Dues & Memberships	1,690	2,050	2,072	22
Travel Expense	5,000	4,000	6,000	2,000
Auto Operating Expense	83,750	80,000	100,000	20,000
Electric & Gas Expense	125,000	115,000	115,000	-
Phone Expense	35,000	40,000	40,000	-
Lubrication Supplies	300	300	300	-
Service Contracts	20,050	20,050	21,550	1,500
Equipment Repairs	185,000	200,000	250,000	50,000
Hand Tools & Supplies	8,000	8,000	8,000	-
Masonry/Cement Supplies	2,500	2,500	2,500	-
Asphalt/Grading Supplies	25,000	25,000	60,000	35,000
Radio Supplies	-	300	300	-
Safety Supplies	7,500	8,000	8,000	-
Uniform Expense	13,000	15,000	15,000	-
Janitorial Supplies	1,000	1,000	1,000	-
Chemical Expense	10,000	6,000	6,000	-
Collection Repair Expense	88,000	90,000	90,000	-
Transmission Line Operation & Maintenance	5,000	5,000	5,000	-
Vehicle Insurance	17,800	17,800	21,000	3,200
Employee Training Expense	5,000	8,000	8,000	-
Springdale Contract	105,195	107,237	26,300	(80,937)
Non-Capital Equipment	-	7,200	1,200	(6,000)
Capital Machines & Equipment	7,000	-	15,000	15,000
Total Operating Expenditures	750,785	763,437	802,722	39,285
Total Expenditures	1,876,177	1,883,717	2,015,088	131,371
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 1,876,177	\$ 1,883,717	\$ 2,015,088	\$ 131,371

City of Cayce, South Carolina
Department: Septage & Grease Facility



Fiscal Year Ending June 30, 2024
 Utilities Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ 170,964	\$ 208,712	\$ 220,144	\$ 11,432
Overtime	12,340	6,608	6,608	-
FICA Expense	14,042	16,708	17,395	687
SC Retirement Expense	30,006	37,844	39,378	1,534
Medical Insurance	30,164	32,492	34,021	1,529
Workers Compensation Insurance	14,728	15,253	13,386	(1,867)
Unemployment & General Insurance	4,000	4,000	5,000	1,000
Total Salaries & Fringes	276,244	321,617	335,932	14,315
OPERATING EXPENDITURES				
Printing/Office Supplies	4,000	3,000	3,000	-
Postage Expense	1,000	600	500	(100)
Dues & Memberships	585	1,000	585	(415)
Travel Expense	2,000	2,000	1,500	(500)
Auto Operating Expense	7,000	5,000	2,000	(3,000)
Electric & Gas Expense	3,000	2,500	2,500	-
Phone Expense	2,500	2,500	2,000	(500)
Lubrication Supplies	500	500	800	300
Service Contracts	5,250	5,250	5,250	-
Equipment Repairs	100,000	100,000	100,000	-
Building Repairs	10,000	-	-	-
Sludge Disposal Fees	330,000	200,000	235,000	35,000
Hand Tools & Supplies	6,000	6,000	2,000	(4,000)
Electric/Light Supplies	-	500	500	-
Safety Supplies	4,000	3,500	2,500	(1,000)
Uniform Expense	5,000	5,000	5,000	-
Janitorial Supplies	1,000	1,000	800	(200)
Chemical Expense	90,500	90,500	90,500	-
Laboratory Supplies	1,500	2,000	1,000	(1,000)
Vehicle Insurance	890	890	2,000	1,110
Employee Training Expense	2,030	2,000	2,030	30
Professional Services-Lab Testing	10,000	10,000	10,800	800
Professional Fees	-	-	-	-
Non-Capital Equipment	-	9,000	-	(9,000)
Capital Machines & Equipment	-	-	-	-
Total Operating Expenditures	586,755	452,740	470,265	17,525
Total Expenditures	862,999	774,357	806,197	31,840
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ 862,999	\$ 774,357	\$ 806,197	\$ 31,840

City of Cayce, South Carolina
Department: Non-Departmental & Debt Service



Fiscal Year Ending June 30, 2024
 Utilities Fund

EXPENDITURES	FY 2022	FY 2023	FY 2024	Variance FY23/FY24
SALARIES & FRINGES				
Salaries	\$ -	\$ -	\$ -	-
Overtime	-	-	-	-
FICA Expense	-	-	-	-
SC Retirement Expense	-	-	-	-
Medical Insurance	-	-	-	-
Workers Compensation Insurance	-	-	-	-
General Insurance	-	-	-	-
Total Salaries & Fringes	-	-	-	-
OPERATING EXPENDITURES				
Retiree Insurance			7,300	7,300
Note & Lease Payments - Principal			-	-
Note & Lease Payments - Interest			-	-
Other Financing Uses			-	-
Indirect Cost Transfer Out			2,150,000	2,150,000
Capital Reserve Transfer Out			77,432	77,432
Capital Equipment Reserve Transfer Out			77,432	77,432
Transfer Out - Operations & Maintenance			15,000,000	15,000,000
Bond 2016A P&I			789,650	789,650
Bond 2016B P&I			392,850	392,850
Bond 2017 P&I			1,060,150	1,060,150
Bond 2020 P&I			2,224,025	2,224,025
Bond 2021A P&I			176,260	176,260
Bond 2021B P&I			51,700	51,700
Debt Coverage Reserved			704,500	704,500
Bad Debt Expense			20,000	20,000
Total Operating Expenditures	-	-	22,731,299	22,731,299
Total Expenditures	-	-	22,731,299	22,731,299
Capital Outlay	-	-	-	-
Total Expenditures & Capital Outlay	\$ -	\$ -	22,731,299	\$ 22,731,299

City of Cayce, South Carolina
Capital, Non-Capital, and Capital Outlay



Fiscal Year Ending June 30, 2024
 Utilities Fund

		FY 2024
Utility Billing		
Utility Rate Study	65,000	
Cloud Payment Platform	30,000	
Replacement Computers (3)	3,400	
Total Utility Billing	<u> </u>	\$ 98,400
Utility Administration		
Position Assessment Study	20,000	
GIS Tablet and Monitor	2,700	
Replacement Computer	1,700	
Total Utility Administration	<u> </u>	\$ 24,400
Water Distribution		
Replacement Computers (3)	3,600	
Total Water Distribution	<u> </u>	\$ 3,600
Waste Water Treatment		
Polyblend System	62,100	
Kubota Membrane	161,480	
Tracked Skid Steer	57,685	
Anerobic Mixer	8,920	
R.A.S. Pump	59,923	
Work Platform	1,183	
Replacement Computers (2)	2,400	
Electrical Crimp Tool	3,699	
Crimp Die Set	1,370	
IP Security Camera System	4,000	
Total Waste Water Treatment	<u> </u>	\$ 362,760
Waste Water Collection		
Control Panel (Edenwood PS)	15,000	
Replacement Computer (1)	1,200	
Total Waste Water Collection	<u> </u>	\$ 16,200
Total Capital, Non-Capital, and Capital Outlay		<u><u>\$ 505,360</u></u>

WATER SERVICE RATES							
TYPE	USAGE (IN GALLONS)	INSIDE CITY RESIDENTIAL & COMMERCIAL			OUTSIDE CITY RESIDENTIAL & COMMERCIAL		
Residential Water	Base Rate	W1	3/4"	\$11.92	W50	3/4"	\$23.84
	Per 1,000 gallons	W1	3/4"	\$3.75	W50	3/4"	\$7.50
	Residential Flat Rate Water	N/A			W68		\$24.14
Residential Water with Irrigation	Base Rate	W2	3/4"	\$11.92	W51	3/4"	\$23.84
	Per 1,000 gallons	W2	3/4"	\$3.75	W51	3/4"	\$7.50
Commercial Water	Base Rate	W10	3/4"	\$11.92	W60	3/4"	\$23.84
	Per 1,000 gallons	W10	3/4"	\$4.60	W60	3/4"	\$9.20
	Base Rate	W11	1"	\$29.76	W61	1"	\$59.52
	Per 1,000 gallons	W11	1"	\$4.60	W61	1"	\$9.20
	Base Rate	W12	1 1/2"	\$59.54	W62	1 1/2"	\$119.08
	Per 1,000 gallons	W12	1 1/2"	\$4.60	W62	1 1/2"	\$9.20
	Base Rate	W13	2"	\$95.26	W63	2"	\$190.52
	Per 1,000 gallons	W13	2"	\$4.60	W63	2"	\$9.20
	Base Rate	W14	3"	\$178.61	W64	3"	\$357.22
	Per 1,000 gallons	W14	3"	\$4.60	W64	3"	\$9.20
	Base Rate	W15	4"	\$476.29	W65	4"	\$952.58
	Per 1,000 gallons	W15	4"	\$4.60	W65	4"	\$9.20
	Base Rate	W16	6"	\$714.45	W66	6"	\$1,428.90
	Per 1,000 gallons	W16	6"	\$4.60	W66	6"	\$9.20
	Base Rate	W17	8"	\$893.05	W67	8"	\$1,786.10
	Per 1,000 gallons	W17	8"	\$4.60	W67	8"	\$9.20
	Cayce Non-Billed Fireline	W30	Monitored Monthly		W81	N/A	
	W31	Monitored			Monitored		
Hydrant Meter	Base Rate	W18		\$178.61	W69		\$357.22
	Per 1,000 gallons	W18		\$4.60	W69		\$9.20
Outside City Hydrant Fees Square footage over 10,000 sq. ft. will be assessed \$1.51 per thousand sq. ft. Private and Public Flat Fee First unit plus each additional unit \$2.08 each Per Unit First unit plus each additional unit \$6.00 each Per Station First unit plus each additional unit \$6.00 each Flat Fee Flat Fee	Residential				W80	Per Unit	\$12.00
	Industrial, Manufacturing, Warehouses, Truck Terminals				W80		\$150.00
	Schools				W80		\$150.00
	Auto Freight Terminals				W80		\$180.00
	Motels				W80		\$9.00
	Restaurants				W80		\$60.00
	Apartments				W80		\$9.00
	Service Stations				W80		\$60.00
	Trailer Parks				W80		\$9.00
	Small Retail or Wholesale				W80		\$60.00
	RV and Camping Parks				W80		\$60.00

SEWER SERVICE RATES								
TYPE	USAGE (IN GALLONS)	INSIDE CITY			OUTSIDE CITY			
Residential Sewer	Base Rate	S1	3/4"	\$12.93	S50	3/4"	\$25.86	
	Per 1,000 gallons	S1	3/4"	\$2.51	S50	3/4"	\$5.02	
	Base Rate				S51	3/4"	\$25.86	
	Per 1,000 gallons				S51	3/4"	\$5.02	
	Base Rate				S52	3/4"	\$25.86	
	Per 1,000 gallons				S52	3/4"	\$5.02	
	Cedarwood Flat Rate				S53	3/4"	\$85.98	
	Residential - Monthly	Midlands Sewer Flat Rate				S71	Per Unit	\$56.41
	Residential Mobile Home - Monthly	Midlands Sewer Flat Rate				S72	Per Unit	\$42.31
		No Meter				S73	Per Unit	\$85.97
Residential - Monthly	Flat Rate Sewer				S74	Per Unit	\$56.41	
	Lloydwood Sewer Capacity				S85		\$20.00	
Residential - Monthly	Outside Flat Rate Special				S70	Per Unit	\$56.41	
Residential - Bi-Monthly	West Columbia Sewer				S81	Set by West Columbia		
Residential Sewer	Flat Rate	S2	3/4"	\$42.99				
Unmetered	Flat Rate	S3	3/4"	\$42.99				
Commercial Sewer	Base Rate	S10	3/4"	\$12.93	S60	3/4"	\$25.86	
	Per 1,000 gallons	S10	3/4"	\$3.15	S60	3/4"	\$6.30	
	Base Rate	S11	1"	\$32.30	S61	1"	\$64.60	
	Per 1,000 gallons	S11	1"	\$3.15	S61	1"	\$6.30	
	Base Rate	S12	1 1/2"	\$64.62	S62	1 1/2"	\$129.24	
	Per 1,000 gallons	S12	1 1/2"	\$3.15	S62	1 1/2"	\$6.30	
	Base Rate	S13	2"	\$103.34	S63	2"	\$206.68	
	Per 1,000 gallons	S13	2"	\$3.15	S63	2"	\$6.30	
	Base Rate	S14	3"	\$193.79	S64	3"	\$387.58	
	Per 1,000 gallons	S14	3"	\$3.15	S64	3"	\$6.30	
	Base Rate	S15	4"	\$516.72	S65	4"	\$1,033.44	
	Per 1,000 gallons	S15	4"	\$3.15	S65	4"	\$6.30	
	Base Rate	S16	6"	\$775.09	S66	6"	\$1,550.18	
	Per 1,000 gallons	S16	6"	\$3.15	S66	6"	\$6.30	
	Base Rate	S17	8"	\$968.87	S67	8"	\$1,937.74	
	Per 1,000 gallons	S17	8"	\$3.15	S67	8"	\$6.30	
	Midlands Sewer Flat Rate	Per REU		N/A	S71		\$56.41	
	SMI Industrial Rate Sewer	Base Rate	S21				N/A	
	SMI Industrial Rate Sewer	Per 1,000 gallons	S21				N/A	

TAP FEES						
TYPE	BASIS	INSIDE CITY		OUTSIDE CITY		
Water Tap Fees	Per Tap		3/4"	\$1,500.00	3/4"	\$1,500.00
	Per Tap		1"	\$1,700.00	1"	\$1,700.00
	Per Tap		2"	\$3,500.00	2"	\$3,500.00
	Per Tap		3" +	Market Price	3" +	Market Price
Sewer Tap Fees	Per Tap			\$1,250.00		\$1,250.00

CAPACITY FEES					
TYPE	BASIS	INSIDE CITY		OUTSIDE CITY	
Water Capacity	Per REU			\$465.00	\$930.00
Sewer Capacity	Per REU			\$1,570.00	\$2,500.00

Fire Line Fees						
TYPE	BASIS	INSIDE CITY		OUTSIDE CITY		
Fire Line Fees	Per Line		6"	\$5,000.00	6"	\$10,000.00
	Per Line		8"	\$10,000.00	8"	\$20,000.00
	Per Line		10"	\$15,000.00	10"	\$30,000.00
	Per Line		12"	\$20,000.00	12"	\$40,000.00

Meter Fees					
TYPE	BASIS	INSIDE CITY		OUTSIDE CITY	
Meter Fees	Per Unit	3/4"	Market Price	3/4"	Market Price
	Per Unit	1" +	Market Price	1" +	Market Price
By-Pass Assembly 2" or Less	Per Assembly		\$300.00		\$300.00
By-Pass Assembly 3" and Larger	Per Assembly		Varies		Varies
By-Pass Administrative Fee	Per Assembly		\$200.00		\$200.00

Backflow and Misc. Work Orders					
TYPE	BASIS	INSIDE CITY		OUTSIDE CITY	
Check Read Leak (Multiple Offenses ²)	Per Occurrence		\$50.00		\$50.00
Set Meter - No Backflow Device	Per Occurrence - 1st Offense		\$25.00		\$25.00
Set Meter - No Backflow Device	Per Occurrence - 2nd Offense		\$50.00		\$50.00
Set Meter - No Backflow Device	Per Occurrence - 3rd Offense		\$100.00		\$100.00
Non-Compliant Backflow Test	Per Test		\$125.00		\$125.00
Trip Charge ¹	Per Trip		\$75.00		\$75.00
Damaged Meter/Box Charge	Replacement Cost		Market Price		Market Price
Hydrant Flow Test	Per Test		\$150.00		\$150.00

¹ Applied to accounts that require trips deemed unnecessary, such as but not limited to, on-call reconnects when payments were not made and rechecks for usage after cut-off, pulled meter

² Applied to accounts with excess requests for checks and no issues found

Processing / Set-Up / Misc. Fees					
TYPE	BASIS	INSIDE CITY		OUTSIDE CITY	
Water/Sewer Set-Up Fee	Per Account		\$50.00		\$75.00
Hydrant Meter Set-Up Fee	Per Account		\$250.00		\$250.00
Sewer Cap Fees	Per Cap		Direct Costs		Direct Costs
Late Payment Fee	Per Account		10%		10%
Non-Payment Fee	Per Notice		\$40.00		\$50.00
Non-Payment Fee (After Hours)	Per Notice		\$45.00		\$60.00
Non-Payment Sewer Plug Fee	Per Notice		\$75.00		\$75.00
Water/Sewer Online Payments	Per Payment		Vendor Pricing		Vendor Pricing
Water/Sewer Telephone Payments	Per Payment		Vendor Pricing		Vendor Pricing
Returned Check Fee	Per Check		\$30.00		\$30.00
Credit Card Dispute Fee	Per Disputed Charge		\$30.00		\$30.00

Plan Review Fees		
TYPE	BASIS	CHARGES
DRP Review Fee - Water	Per Occurrence	\$420.00
DRP Review Fee - Sewer	Per Occurrence - 1st Offense	\$210.00
Non-DRP Review Fee - Water	Per Occurrence - 2nd Offense	\$80.00
Non-DRP Review Fee - Sewer	Per Occurrence - 3rd Offense	\$80.00

Water Distribution Charges		
TYPE	BASIS	CHARGES
New Line Sample (Restest Only)	Per Sample Tested	\$80.00

Pretreatment Charges - Surcharges		
TYPE	BASIS	CHARGES
Ammonia	Per Pound	\$1.50
Silver	Per Pound	\$500.00
Cadmium	Per Pound	\$150.00
Copper	Per Pound	\$150.00
Lead	Per Pound	\$325.00
Zinc	Per Pound	\$100.00
TSS	Per Pound	\$0.40
BOD	Per Pound	\$0.25
COD	Per Pound	\$0.13

Pretreatment Charges - Industrial User Fees			
TYPE	BASIS	INSIDE CITY	OUTSIDE CITY
Annual Industrial User Charge	Budget Year	\$2,100.00	\$4,200.00
Non-Discharge Permit Fee	Budget Year	\$210.00	\$420.00
Waste Load Application Fee	Industry Specific	Varies	Varies
Wastewater Discharge Fee	Industry Specific	Varies	Varies
Non-Domestic Waste Survey	New Industry	\$150.00	\$150.00

Pretreatment Charges - Food Service Establishments		
TYPE	BASIS	CHARGES
First Inspection (Violation) Fee	Per Inspection	\$250.00
Successive Reinspection Fees	Per Inspection	\$500.00

Septic/Oil & Grease Receiving Station			
TYPE	BASIS	CHARGES	
Septic Waste Disposal Fee	Per Gallon	SG1	\$0.09
Oil & Grease Disposal Fee	Per Gallon	SG2	\$0.16
Hauler Truck Cleaning Fee	Per Truck	SG4	\$150.00
Silt/Debris Disposal Fee	Per Cubic Yard		\$80.00
Waste Hauler Permit Fee	Annual	SG3	\$0.00
Waste Testing Charge	Per Truck		\$300.00
Late Fee	% of Charges		10%
Non-Payment Fee	Per Notice		\$50.00

Administration (1110) Fees and Charges			
TYPE	BASIS		
Printing, Reproduction, Documents ¹		FY 22/23	FY 23/24
Search/Prep ²	Per Hour	\$26.00	\$26.00
Copies (B&W) 8 1/2" x 11"	Per Page	\$0.26	\$0.26
Copies (Color) 8 1/2" x 11"	Per Page	\$0.32	\$0.32
Copies (B&W) larger than 8 1/2" x 11"	Per Page	\$0.32	\$0.32
Maps 11" x 17" or smaller	Per Page	\$3.00	\$3.00
Maps larger than 11" x 17"	Per Page	\$5.00	\$5.00
Video, Audio, CD	Per Disc	\$11.00	\$11.00
Digital, Video Copy on DVD	Per Disc	\$21.00	\$21.00
Postage	Per Parcel	Current Rate	Current Rate
Large Envelope for FOIA Response	Per Envelope	\$1.12	\$1.12
Election Fees			
Council	Per Election	\$50.00	\$50.00
Mayor	Per Election	\$100.00	\$100.00
Pavilion Key Deposit Fee	Per Key	\$5.00	\$25.00
Returned Check Fee	Per Item	\$30.00	\$30.00
¹ Unless otherwise specified, the fees listed above apply to all departments			
² Research time involved to locate requested documents			

Municipal Court (1121) Fees and Charges			
TYPE	BASIS		
Printing, Reproduction, Documents		FY 22/23	FY 23/24
Fax Services (up to 20 pages)	Per Fax	\$7.00	\$7.00
Certified Copies	Per Page	Cost + \$1.00	Cost + \$1.00
Audio Transcripts (if CD provided)	Per Request	No Cost	No Cost

Sanitation (1337) Fees and Charges			
TYPE	BASIS		
Bags and Containers		FY 22/23	FY 23/24
Black Garbage Bags	Per Roll	\$12.00	\$12.00
Yard Debris Bags	Per Bag	\$7.00	\$7.00
Recycle Bins	Per Bin	\$15.00	\$15.00
Rollcart ¹	Per Rollcart	Actual Cost	Actual Cost
Garbage and Debris			
Residential Garbage & Recycling	Per Month	\$13.50	\$13.50
Tires (with or without rims) ²	Per Tire	\$5.00	\$5.00
Constructions Debris ³	20 Yard Container	\$220.00	\$220.00
	30 Yard Container	\$330.00	\$330.00
Non Residential Rollcart Pickup	Per Rollcart/Month	\$13.50	\$13.50
Excessive Residential Yard Debris ⁴	Per Request	\$100.00	\$100.00
¹ To replace damaged or destroyed rollcars			
² Payment required in advance			
³ Service provided upon request. Payment required in advance. Large rocks and dirt cannot be collected by the City.			
⁴ Fee will be determined by Supervisor on site according to apportionment based on a per truck load basis.			

Planning and Development (1463) Fees and Charges - Residential Permits			
TYPE	BASIS		
Building Permit		FY 22/23	FY 23/24
\$2,999 and under	Minimum Fee	\$26.00	\$27.00
\$3,000 to \$49,999.99	First \$3,000	\$26.00	\$27.00
	Per \$1,000 thereafter	\$5.00	\$5.00
\$50,000 to \$499,999.99	First \$50,000	\$273.00	\$287.00
	Per \$1,000 thereafter	\$4.00	\$4.00
\$500,000 and Up	First \$500,000	\$1,890.00	\$1,985.00
	Per \$1,000 thereafter	\$3.00	\$3.00
Plan Review Fee	Per Plan	10% of Building Permit Fee	
Plumbing Permit (Fixtures)			
	First 3 Fixtures	\$32.00	\$34.00
	Per Fixture After 3	\$5.00	\$5.00
Plumbing Permit (No Fixtures)			
	First \$3,000	\$32.00	\$34.00
	Per \$1,000 thereafter	Building Permit Rates Apply	
HVAC, Electrical, Gas (Mechanical) Permits			
\$2,999.99 and Under	Minimum Fee	\$32.00	\$34.00
\$3,000 and Up	First \$3,000	\$32.00	\$34.00
	Per \$1,000 thereafter	Building Fees Apply	

Planning and Development (1463) Fees and Charges - Commercial Permits			
TYPE	BASIS		
Building Permit		FY 22/23	FY 23/24
\$2,999 and under	Minimum Fee	\$53.00	\$56.00
\$3,000 to \$49,999.99	First \$3,000	\$53.00	\$56.00
	Per \$1,000 thereafter	\$7.00	\$7.00
\$50,000 to \$99,999.99	First \$50,000	\$347.00	\$364.00
	Per \$1,000 thereafter	\$6.00	\$6.00
\$100,000 to \$499,999.99	First \$100,000	\$630.00	\$662.00
	Per \$1,000 thereafter	\$5.00	\$5.00
\$500,000 to \$999,999.99	First \$500,000	\$2,100.00	\$2,205.00
	Per \$1,000 thereafter	\$4.00	\$4.00
\$1,000,000 to \$9,999,999.99	First \$1,000,000	\$3,675.00	\$3,859.00
	Per \$1,000 thereafter	\$3.00	\$3.00
\$10,000,000 and up	First \$10,000,000	\$21,000.00	\$22,050.00
	Per \$1,000 thereafter	\$2.00	\$2.00
Plan Review Fee	Per Plan	50% of Building Permit Fee + Direct Costs	
Plumbing Permit (Fixtures)	First 3 Fixtures	\$32.00	\$34.00
	Per Fixture After 3	Use Commerical Permit Fees	
Plumbing Permit (No Fixtures)	~AND~		
	First \$3,000	\$32.00	\$34.00
	Per \$1,000 thereafter	\$5.00	\$5.00
HVAC, Electrical, Gas (Mechanical) Permits			
\$2,999.99 and Under	Minimum Fee	\$32.00	\$34.00
\$3,000 and Up	First \$3,000	\$32.00	\$34.00
	Per \$1,000 thereafter	Commercial Building Fees Apply	

Planning and Development (1463) Fees and Charges - Business License Rates		
RATE CLASS	INCOME \$0 - \$2,000 MINIMUM TAX	INCOME OVER \$2,000 RATE PER \$1,000
Class 1	\$20.00	\$1.20
Class 2	\$25.00	\$1.25
Class 3	\$30.00	\$1.30
Class 4	\$35.00	\$1.35
Class 5	\$40.00	\$1.40
Class 6	\$45.00	\$1.45
Class 7	\$50.00	\$1.50
Class 8.1 - Contractor *	\$30.00	\$1.30
Class 8.2 - 8B Railroad	Based on Population	
Class 8.3 - Telephone	\$30.00	\$1.30
Class 8.4 - Insurance **		
Class 8.51 - Amusement	\$12.50 License Fee	\$12.50 Per Machine
Class 8.52 - Non-Payout	\$12.50 License Fee	\$180 Per Machine
Class 8.6 - Billiard/Pool Rooms	\$25.00	\$1.85
Class 9.1 - Junk/Scrap *	\$60.00	\$2.50
Class 9.2 - Pawn Brokers	\$400.00	\$1.75
Class 9.3 - Automotive/Boats/Farming	\$20.00	\$1.00
Class 9.41 - Peddlers *	\$135.00	\$3.10
Class 9.42 - Peddlers Seasonal *	\$20.00	\$3.10
Class 9.5 - Bingo	\$300.00	\$3.10
Class 9.6 - Carnivals/Circus	\$200.00	\$5.10
9.6 - Amusement Gross Receipts *	\$200.00	\$5.10
9.6 - Coin Machine Gross Receipts *	\$200.00	\$5.10
Class 9.7 - Drinking Place	\$265.00	\$5.60
Class 9.91 - Special Events (2+ days)	\$200.00	\$5.10
Class 9.92 - Special Events (1 day)		
Up to \$2,000 Gross Income	\$50.00	\$50.00
\$2,000 to \$10,000 Gross Income	\$100.00	\$100.00
\$10,000 and Up Gross Income	\$200 First \$10,000	\$5.10 (over \$10,000)
* Non-Resident Rates Apply		
** NAICS 52411 - Life, Health and Accident: 0.75% of Gross Premiums		
NAICS 524126 - Fire and Casualty (Licensed in SC): 2% of Gross Premiums		

Planning and Development (1463) Fees and Charges - Business License Declining Rates	
GROSS INCOME IN \$ (Millions)	PERCENT OF CLASS RATE FOR EACH ADDITIONAL \$1,000
0-5	100%
5-7	95%
7-9	90%
9-110	85%
Over 110	45%

Planning and Development (1463) Fees and Charges - Inspection Fees			
TYPE	BASIS		
Residential		FY 22/23	FY 23/24
1st Re-Inspection	Per Inspection	\$28.00	\$29.00
2nd Re-Inspection	Per Inspection	\$55.00	\$58.00
3rd Re-Inspection	Per Inspection	\$80.00	\$84.00
Re-Inspection of Building Final	Per Inspection	\$0.00	\$0.00
Safety Inspection (No Permit)	Per Inspection	\$18.00	\$19.00
Failure to Obtain Inspection Approval	Per Inspection	\$55.00	\$58.00
Commercial			
1st Re-Inspection	Per Inspection	\$55.00	\$58.00
2nd Re-Inspection	Per Inspection	\$115.00	\$121.00
3rd Re-Inspection	Per Inspection	\$160.00	\$168.00
Re-Inspection of Building Final	Per Inspection	\$0.00	\$0.00
Safety Inspection (No Permit)	Per Inspection	\$20.00	\$21.00
Failure to Obtain Inspection Approval	Per Inspection	\$55.00	\$58.00

Planning and Development (1463) Fees and Charges - Misc. Fees and Permits			
TYPE	BASIS	Fees and Charges	
		FY 22/23	FY 23/24
Garage Sale Permit	Per Day	\$8.00	\$8.00
Mobile Home Permit	Per Mobile Home	\$55.00	\$58.00
Demolition Permit	Per Structure	\$55.00	\$58.00
Communication Tower Permit ¹	Per Tower		
Deposit for Tower Removal	Per Tower	10%	10%
Zoning Permit	Per Property		\$25.00
Zoning Ordinance (Copy) - Picked Up	Per Copy	\$25.00	\$26.00
Zoning Ordinance (Copy) - Mailed	Per Copy	\$30.00	\$32.00
Fees for Legal Services	City Incurred Costs	Actual Charges	
Fees for Demolition	City Incurred Costs	Actual Charges	
Fees for Lot Clearing		Actual Charges	
Fees for Environmental Clean Up ²		Actual Charges	
Unsafe Structure Inspection	1st Inspections	No Cost	No Cost
Unsafe Structure Re-Inspection	Per Inspection	\$55.00	\$58.00
Condemnation Resulting in Demolition	Per Property	\$265.00	\$278.00
Water/Sewer Shutoff & Meter Removal	Per Property	\$55.00	\$58.00
Vendor Event Permit Fee	Per Event	\$25.00	\$26.00
Flood Zone Verification Letter	Per Property		\$15.00
Commercial Site Plan Review (less than one acre)	Per Property	\$105.00	\$110.00
Commercial Site Plan Review (greater than one acre)	Per Property	\$105.00	\$200.00
Commercial Site Plan Revision	Per Revision	\$53.00	\$55.00
Infill Development Survey	Per Property	\$105.00	\$110.00
Food Truck Inspection and Sticker	Per Inspection		\$25.00
Charitable Solicitation Permit	Per Day		\$25.00
Coin Operated Machine Stickers	Per Machine		\$12.50
Chicken Permit	Per Property		\$20.00
Land Disturbance Permit for Richland County Properties	Per Property	Varies - Paid by Applicant	

¹ Same fee as Commercial Building Permit and Plan Review Fees

² Includes reseeding and any other measures required for proper soil stabilization or other stormwater requirements

Planning and Development (1463) Fees and Charges - Sign Permits			
TYPE	BASIS		
Sign Permits		FY 22/23	FY 23/24
\$1,999.99 and Under	Per Sign	\$28.00	\$29.00
\$2,000.00 to \$2,999.99	Per Sign	\$55.00	\$58.00
\$3,000.00 and Up	Per Sign	Commercial Building Permit Fees Apply	
Temporary Sign Permit	Per Sign	\$28.00	\$29.00
Permanent Sign Deposit Fee	Per Sign	N/A	N/A

Planning and Development (1463) Fees and Charges - Zoning Plan Review Fees			
TYPE	BASIS		
Small Wireless Facility		FY 22/23	FY 23/24
Single Facility	Flat Up to 5	\$100.00	\$105.00
Multiple Facilities	Per Pole 6-20	\$50.00	\$53.00
On City-Owned Pole (wooden)		\$50.00	\$53.00
On City-Owned Pole (non-wooden)		\$200.00	\$210.00
Subdivision Review			
Minor Subdivision		\$55.00	\$58.00
Major Subdivision:			
Preliminary Plat review	Per Plat	\$105.00	\$110.00
	Per Lot	\$18.00	\$19.00
Preliminary Plat Revision	Per Plat Revision	\$55.00	\$58.00
	Per Lot	\$5.00	\$5.00
Final Plat review	Per Plat	\$105.00	\$110.00
	Per Lot	\$12.00	\$13.00
Final Plat Revision	Per Plat Revision	\$105.00	\$110.00
	Per Lot	\$12.00	\$13.00
PUD and plat amendments	Per Amendment Req	\$105.00	\$110.00
		Plus Attorney Fees	
Annexation *			
100% petition	Per Request	\$160.00	\$168.00
75% petition	Per Request	\$265.00	\$278.00
20% Petition	Per Request	\$370.00	\$389.00
* Annexations initiated at the request of the City of Cayce may have fees waived.			

Planning and Development (1463) Fees and Charges - Zoning Requests and Appeals			
TYPE	BASIS		
		FY 22/23	FY 23/24
Zoning Map amendments	Per Request	\$210.00	\$221.00
BZA appeals	Per Request	\$130.00	\$137.00
Board of Appeals - Appeal Application	Per Application	\$160.00	\$168.00
Other PC requests	Per Request	\$160.00	\$168.00
PUD Development	Per Request	\$265.00	\$278.00
		Plus Attorney Fees	
Plotter/Large format copies	Per Copy	\$12.00	\$13.00

Community Tool Shed - Misc. Fees			
TYPE	BASIS		
		FY 22/23	FY 23/24
Late Return Fee	Per Day	\$0.00	\$5.00
Fees for Failure to Return:			
Lawn Mower, Trimmer with Blower	Per Occurrence	\$0.00	\$50.00
Electric Lawn Mower, Leaf Blower, Wheelbarrow	Per Occurrence	\$0.00	\$25.00
Shovel, Lopper, Rake	Per Occurrence	\$0.00	\$12.00
All Community Tool Shed Fees will be assessed on the borrower's City of Cayce Utility Bill			

Police and Fire Fees and Charges			
TYPE	BASIS		
Police Services		FY 22/23	FY 23/24
Fingerprinting, Civilian – Resident	Per Set	\$25.00	\$25.00
Fingerprinting, Civilian – Non-resident	Per Set	\$35.00	\$35.00
Extra-Duty Police Officer	Per Hour, Per Officer	\$45.00	\$55.00
		(\$135 min/3 hr min) extra duty rate per hour	(\$135 min/3 hr min) extra duty rate per hour
Funeral Escorts	Extra Duty		
Records			
Photos/Videos to CD	Per Report	\$21.00/hr	\$21.00/hr
Video/Audio to CD/DVD	Per Report	\$21.00/hr	\$21.00/hr
CAD Report	Per Report	\$21.00/hr	\$21.00/hr
Postage	Per Mailing	Current Rate	
Search/Retrieval/Redaction	Per Hour	\$21.00/hr	\$21.00/hr
Copies	Per Copy	\$1.00	\$1.00
Accident Report, Incident Report, Collision Report, Fire Report	Per Report/Page	\$15.00	\$15.00
Police Photographs, Audio or Video Recordings	Each	\$20.00	\$21.00
Lexus Nexus	Convenience Fee	\$8.00	\$8.00
Animal Services			
Impoundment Fees	1st Offense	\$50.00	\$50.00
	2nd Offense	\$100.00	\$100.00
	3rd Offense	\$250.00	\$250.00
Fire Department			
CPR Class (Up to 10 Students)	Per Instructor	\$105.00	\$105.00
First Aid Class (UP to 10 Students)	Per Instructor	\$105.00	\$105.00
CPR Certification Cards	Per Card	\$7.00	\$7.00
First Aid Certification Cards	Per Card	\$22.00	\$22.00
Blue Sign Program (Address Markers)			
Sign with Numbers only	Each	\$17.00	\$17.00
Sign on 2"x 4" Post	Each	\$20.00	\$20.00
Sign on 2"x 4" Post (INSTALLED)	Each	\$25.00	\$25.00
Sign on 4"x 4" Post	Each	\$26.00	\$26.00
Sign on 4"x 4" Post (INSTALLED)	Each	\$30.00	\$30.00
Police Permits			
Precious Metal Permit	Per Permit, As Allowed by State Law	\$55.00	\$55.00

Police and Fire Fees and Charges			
TYPE	BASIS		
Rotation Wrecker Services (per City Ordinance)			
Vehicle Towed that is abandoned/parked unlawfully	Per Vehicle	\$85.00	\$85.00
Vehicle Towed for Violation	Per Vehicle	\$85.00	\$85.00
Vehicle Towed as a Result of Collision or Mechanical Breakdown	Per Vehicle	\$135.00	\$135.00
Heavy Duty Vehicle Towed as Result of Collision or Mechanical Breakdown	Per Hour	\$110.00	\$110.00
“No Tow” fee if owner claims vehicle before towing company leaves scene	Per Vehicle	\$35.00	\$35.00
Roadside Assistance (Tire Changes / Jump Starts)	Per Occurrence	\$35.00	\$35.00
Storage for All Vehicles (No Charge if vehicle claimed during same calendar day)	Per Day	\$20.00	\$20.00
Sprinkler Plan Review (New Systems)			
Less than 20 heads	Each Plan	\$53.00	\$53.00
21-50 heads	Each Plan	\$79.00	\$79.00
101 – 200 heads	Each Plan	\$105.00	\$105.00
Over 200 heads	Each Plan	\$210.00	\$210.00
	Each Additional 100 heads or fraction thereof	\$50.00 (\$500.00 Max)	
* Same fees for renovated or remodeled systems			
Kitchen Hood Extinguishing System Plan Review			
System Plan	Per Plan	\$79.00	\$79.00
Construction Plan Review *			
Commercial (New)	Per 1,000 sq. ft.	\$25.00 (\$500.00 Max)	
Commercial Alterations	Per 2,500 sq. ft.	\$50.00 (\$200.00 Max)	
Residential (Multi-Family)	Per 1,000 sq. ft.	\$25.00 (\$500.00 Max)	
* Fees only applicable when Building Official Review is not required.			
Fire Alarm Systems Plan Review			
< 20 devices	Each plan	\$26.00	\$26.00
21 – 50 devices	Each plan	\$53.00	\$53.00
51 – 75 devices	Each plan	\$79.00	\$79.00
76 – 100 devices	Each plan	\$105.00	\$105.00
> 100 devices	Each plan	\$105.00	\$105.00
	Each Device above 100	\$25.00 (\$300.00 Max)	
Other plans not specifically listed	Each plan	\$79.00	\$79.00

Police and Fire Fees and Charges			
TYPE	BASIS		
New Sprinkler System Permit Fees			
1 – 10 heads	Each permit	\$116.00	\$116.00
11 – 25 heads	Each permit	\$173.00	\$173.00
26 – 200 heads	Each permit	\$231.00	\$231.00
> 200	Each permit	\$231.00	\$231.00
	Each head > 200	\$0.53	\$0.53
		(\$2,000.00 Max)	
Sprinkler Modification Permit Fees			
2 -20 heads	Each permit	\$37.00	\$37.00
21 – 100 heads	Each permit	\$79.00	\$79.00
101 – 200 heads	Each permit	\$158.00	\$158.00
> 200 heads	Each permit	\$158.00	\$158.00
	Each head > 200	\$0.26	\$0.26
		(\$2,000.00 Max)	
*Permit not required when modifying less than 2			
New Alarm System Permit Fees			
1 – 10 devices	Each permit	\$105.00	\$105.00
11 – 25 devices	Each permit	\$173.00	\$173.00
26 – 200 devices	Each permit	\$231.00	\$231.00
> 200 devices	Each permit	\$231.00	\$231.00
	Each device above 200	\$0.53	\$0.53
		(\$1,000.00 Max)	
Fire Alarm System Remodel Permit Fees			
1 – 5 devices	Each permit	\$37.00	\$37.00
6 – 25 devices	Each permit	\$79.00	\$79.00
26 – 100 devices	Each permit	\$158.00	\$158.00
101 – 200 devices	Each permit	\$231.00	\$231.00
> 200 devices	Each permit	\$231.00	\$231.00
	Each device > 200	\$0.53	\$0.53
		(\$1,000.00 Max)	
Clean Agent Extinguishing System Permit Fees			
1 – 50 heads	Each Permit	\$158.00	\$158.00
> 500 heads	Each Permit	\$158.00	\$158.00
	Each head above 50	\$0.53	\$0.53
		(\$2,000.00 Max)	
Misc. Fire Permits and Fees			
Dry and Wet Chemical Systems	Each Permit	\$79.00	\$79.00
Standpipe Systems	Each Permit	\$79.00	\$79.00
Radio Repeaters (BDA's)	Each Permit	\$158.00	\$158.00
Carbon Dioxide Tanks (> 100 lbs)	Each Permit	\$79.00	\$79.00
Re- Inspection (New Construction, Remodel, No Show/Missed appointments)	Each Permit (Per Building)	\$53.00	\$53.00
*All other permits per IFC Section 105	Each Permit	\$79.00	\$79.00
Hazardous Material Fee	Each Occurrence	Actual Charges	

Police and Fire Fees and Charges			
TYPE	BASIS		
Fire Marshall Fees			
Fire Pump Test	Per Test	\$158.00	\$166.00
Standpipe Flow Test	Per Test	\$105.00	\$110.00
(additional test at same location)	Per Test	\$53.00	\$56.00
Spray Paint Booth	Per Inspection	\$210.00	\$221.00
Kitchen Hood Extinguishing System Test	Per Test	\$158.00	\$166.00
Occupancy Card Request	Per Card	\$32.00	\$34.00
Duplicate Occupancy Card	Per Card	\$11.00	\$12.00
Property or Insurance Request	Each Request	\$16.00	\$17.00
Special Duty Rate for Fire Marshal	Per Hour	\$45.00	\$45.00