

Basic Information for Your Organization

Your Organization	
Name	Town of Latta
Address (Street or PO Box)	107 N.W. Railroad Ave
Address (City, State, Zip)	Latta SC 29565
SCEIS Vendor Number (Determines remittance)	
Organization website address	https://townoflatta.sc.gov
Organization type (nonprofit, local government, etc.)	Local Government

Organization Contact	
Name	Melinda Robinson
Position	Administrator
Telephone	843-260-8177
Email	mrobinson@townoflatta.org

State Contribution	
Amount	\$195,400
Earmark Name	Town of Latta - Infrastructure Upgrades
Project Summary	Rice Street Stormwater Improvements
State Agency Providing Contribution	SCPRT

Person Completing this Report	
Name	Rebecca Page
Position	Town Clerk

**Statement of Non-Discrimination
By Organizations Funded in the
South Carolina General Appropriations Act**

To meet requirements of a provision of the South Carolina General Appropriations Act regarding your funding, please fill in the blanks below, sign and return to PRT with your other credentials. If desired, you may retype the statement on your own letterhead.

Statement of Non-Discrimination

11/21/2023

Date

Assurance is hereby given by the

Town of Latta
(Name of Organization)

that no person shall, upon the grounds of race, creed, color or national origin be excluded from participation in, be denied the benefit of or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.

Signature

Melinda K. Helms

Title

Town Administrator

**SOUTH CAROLINA DEPARTMENT OF PARKS, RECREATION
&
TOURISM**

PROCUREMENT CERTIFICATION FORM

GRANTEE NAME: Town of Latta

PROJECT NAME: Rice Street Stormwater Improvements

I hereby certify that all labor, materials and contracts acquired or performed in the accomplishment of the above named project will be accomplished in accordance with the named entity's established procurement guidelines. Any questions, concerns or grievances should be directed to this agency.

Melinda Robinson
PRINTED NAME

Town Administrator
TITLE

Melinda Robinson
SIGNATURE

11-21-23
DATE



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		Purpose
Amount	State Agency Providing the Contribution	
195,400	SCPRT	Solve flooding issues on Rice Street & Bamberg Street

Organization Information	
Entity Name	Town of Latta
Address	107 NW Railroad Avenue
City/State/Zip	Latta, SC 29565
Website	https://townoflatta.sc.gov
SCEIS Vendor #	
Entity Type	

Organization Contact Information	
Contact Name	Melinda Robinson
Position/Title	Administrator
Telephone	843-260-8177
Email	mrobinson@townoflatta.org

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Rice Street Stormwater improvements	125,500	Storm drainage lines between Rice & Bamberg Street
Engineering Design	18,900	Design, Permitting and Bidding of storm drainage lines
Construction Observation	14,400	Construction observation of storm drainage lines
Hydrology & Hydraulics Study	9,500	Quantification of upstream stormwater flows
Watershed definition & study	10,000	Definition of watershed
Easements	2,500	Preparing easements for necessary encroachments
Advertisement Fees	1,500	Advertisement for Bids
Permitting Fees	500	DHEC permit fees
Contingencies	12,600	10% contingency fund for unknown expenses
Local Government	Grand Total	
	195,400	

Please explain how these funds will be used to provide a public benefit:

The Citizens near Rice and Bamberg Street have experienced localized flooding after every significant rainfall for several years. This project will replace a portion of the storm drainage lines that have been collapsed. This will re-establish a route for all storm drainage in this area to flow to the nearest outfall.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.


Organization Signature

Administrator

Title

Melinda Robinson


11/21/2023

Printed Name

Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2024.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2024.


Agency Head Signature

Date

2/1/24

Duane Parrish

Printed Name

Accounting of how the funds will be spent

Provide below an accounting of how the state funds will be spent*. Total expenditures should equal the total appropriation received. Expenditure descriptions similar to those used in your organization's accounting records should be used to maximize comparability of this budget to your organization's accounting of actual expenditures. For any category exceeding 10% of the total state contribution, provide additional details or subcategories of expenditures.

* Per Proviso 11-9-110, a contribution must not be made to an organization until it agrees in writing to allow the contribution to be audited by the State Auditor.

Description	Budget
Rice Street Stormwater Improvements	\$125,500
Engineering Design	\$18,900
Construction Observation	\$14,400
Hydrology & Hydraulics Study	\$9,500
Watershed Definition & Study	\$10,000
Easements	\$2,500
Advertisement Fees	\$1,500
Permitting Fees	\$500
Contingencies	\$12,600
Grand Total	\$ 195,400.00

Insert additional lines if needed. Grand total should equal the state funds to be received.

Success Measures

List the success measures that will determine the effectiveness of the use of the state funds to be received. Success measures should be stated in a way that can be measured. At least one success measure is required, but if there are more success measures than lines provided, copy and paste the last line as needed to expand the list.

Measure	Description
1	Replacement of a collapsed storm drain will ensure that future rainfall will flow properly to the outfall.
2	Neighboring properties will cease to flood after every rainfall.
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15	

At least one success measure is required. If additional lines are needed, copy and paste Measure 15.

Goals to be accomplished

List the goals to be accomplished with the state funds to be received. Goals should be stated in a way that can be measured. At least one goal is required, but if there are more goals than lines provided, copy and paste the last line as needed to expand the list.

Goal	Description
1	Stop flooding Rice and Bamberg Street areas.
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15	



At least one goal is required. If additional lines are needed, copy and paste Goal 15.