



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		Purpose
Amount	State Agency Providing the Contribution	
150,000	P280 - Department of Parks, Recreation, and Tourism	

Organization Information	
Entity Name	Town of Cottageville
Address	72 Sailer Alderman Dr.
City/State/Zip	Cottageville SC 29435
Website	Townofcottageville.org
SCEIS Vendor #	7000035028
Tax ID#	57-0808507
Entity Type	

Organization Contact Information	
Contact Name	Brenda Morris
Position/Title	Clerk
Telephone	843-835-8155
Email	Townofcottageville@outlook.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Parking lot	\$100,500	Grading, asphalt, reshape, handypersons.
Roof	22,500	Re-roof, coat, entire roof
building walkway	15,000	Replacing rotten beams
cleanup	5,000	Pressure wash parking lot, bldg.
sign	4,950	Sign for town hall
Library	\$50,000	Small construction needs
Grand Total	\$150,950	

Please explain how these funds will be used to provide a public benefit:

These enhancements directly benefit the public by improving safety, accessibility and the overall functionality of town hall.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Title

Brande Morris

To an clerk
4/2/25

Printed Name

Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

Agency Head Signature

Date

Duane Parrish

Printed Name

04/09/2025

SOUTH CAROLINA DEPARTMENT OF PARKS, RECREATION
&
TOURISM

PROCUREMENT CERTIFICATION FORM

GRANTEE NAME: Town of Cottageville

PROJECT NAME: Cottageville Library + Town
Hall Improvements

I hereby certify that all labor, materials and contracts acquired or performed in the accomplishment of the above named project will be accomplished in accordance with the named entity's established procurement guidelines. Any questions, concerns or grievances should be directed to this agency.

Brenda Morris
PRINTED NAME

Town Clerk
TITLE

B. Morris
SIGNATURE

4/7/2025
DATE

**Statement of Non-Discrimination
By Organizations Funded in the
South Carolina General Appropriations Act**

To meet requirements of a provision of the South Carolina General Appropriations Act regarding your funding, please fill in the blanks below, sign and return to PRT with your other credentials. If desired, you may retype the statement on your own letterhead.

Statement of Non-Discrimination

4/7/25

Date

Assurance is hereby given by the

Town of Cottageville

(Name of Organization)

that no person shall, upon the grounds of race, creed, color or national origin be excluded from participation in, be denied the benefit of or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.

Signature



Title

Town clerk